



**CITY OF FORT LAUDERDALE**  
**City Commission Agenda Memo**  
**REGULAR MEETING**

**#24-0508**

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**TO:** Honorable Mayor & Members of the Fort Lauderdale City Commission

**FROM:** Susan Grant, Acting City Manager

**DATE:** August 20, 2024

**TITLE:** Motion Approving First Amendment to Master Agreement to include Option for Professional Services and an additional Standalone Small Enterprise Agreement, County and Municipality Government, for a Proprietary Purchase(s) - Environmental Systems Research Institute Incorporated (ESRI) - \$576,300 - (**Commission Districts 1, 2, 3 and 4**)

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**Recommendation**

Staff recommends the City Commission approve a First Amendment to Master Agreement to include the option for professional services and an additional Standalone Small Enterprise Agreement (“EA”), County and Municipality Government for Proprietary Purchase(s) with ESRI, for a three-year term, in the amount of \$576,300 (\$192,100 annually), in substantially the forms attached.

**Background**

As with most other government agencies in the United States, the City uses a variety of software from industry leading ESRI for its enterprise Geographic Information System (GIS) platform. This has been the case since the inception of its GIS program in 1997.

On June 5, 2018, the City entered into an evergreen Master Agreement with ESRI with the ability to terminate the agreement, license, or subscription at any time upon written notice. The Master Agreement creates a mechanism for various types of licenses to be purchased. The Master Agreement currently does not allow for professional services. As the City’s needs grow, we will need ESRI to provide strategic guidance on where their software technology is evolving to ensure the City’s GIS can be agile and can quickly change with the updates to their technology.

On August 17, 2018, the City and ESRI entered into a separate and first Standalone Small Enterprise Agreement for County and Municipality Government effective through October 31, 2019, with options to renew for two (2) additional one-year periods to accommodate the growing demand for GIS services throughout the City. Upon expiration on October 31, 2021, the City and ESRI discussed on extending its partnership.

On November 10, 2021, the City and ESRI entered into a second Standalone Small Enterprise Agreement for County and Municipality Government effective through October

31, 2022, with options to renew for two (2) additional one-year periods to accommodate the growing demand for GIS services throughout the City. The current proprietary EA is scheduled to expire on October 31, 2024 and needs to be replaced with another three-year agreement.

The replacement EA allows for the GIS software integration with two enterprise applications, specifically Accella (LauderBuild) and the Cityworks asset management software being implemented for Public Works - Utilities. The proprietary ESRI EA is necessary for the uninterrupted operation of these enterprise applications along with other GIS specific tools and services leveraged in various areas of the City. The recommended amendment will allow the City the opportunity to maximize the benefits of GIS through close guidance from and collaboration with ESRI. The amendment does not commit the City to any professional services but does allow for potential professional service agreements in the future, if needed.

Pursuant to Section 2-181(f)(3), Code of Ordinances of the City of Fort Lauderdale, Florida, the City may purchase proprietary items, as defined in Section 2-173, without competitive solicitation. As defined by the Code, a proprietary item is not readily available from more than one supplier, manufacturer, or person and is unique in nature without competitive solicitation.

### **Resource Impact**

There will be no funding impact to FY 2024. If approved, the commencement date of the agreement would begin in FY 2025 with an impact to the City in the amount of \$192,100. Future years' expenditures are contingent upon the approval and appropriation of the annual budget.

### **Strategic Connections**

This item is a FY 2024 Commission Priority, advancing the Public Safety initiative.

This item supports the *Press Play Fort Lauderdale 2024* Strategic Plan, specifically advancing:

- The Technology Adaptation Guiding Principle

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: *We Are Ready*.

### **Attachments**

Exhibit 1 - ESRI Master Agreement - Executed

Exhibit 2 - ESRI Sole Source Letter

Exhibit 3 - First Amendment 00101647.1

Exhibit 4 - ESRI Small EA County and Municipality Government with Q-521455

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