



Florida Department of Transportation

RICK SCOTT
GOVERNOR

3400 West Commercial Boulevard
Fort Lauderdale, FL 33309

ANANTH PRASAD, P.E.
SECRETARY

March 6, 2012

Mr. Eric Czerniejewski, P.E.
Mobility Manager
Transportation & Mobility Department
City of Fort Lauderdale
290 N.E. 3rd Avenue
Fort Lauderdale, Florida 33301

Dear Mr. Czerniejewski,

RE: District Four (4) Joint Participation Agreement (JPA) and Inclusive Memorandum of Agreement Amendment #5 (Five) for State Road A1A (S.E. 17th Street Causeway) from State Road 5 (US 1) (M.P. 0.00) to Mayan Drive (M.P. 1.632) Broward Highway Beautification Grant FY 12-13. FM #431108-1-58-01. Contract #AQX53.

Dear Eric:

Enclosed is the original executed Joint Participation Agreement (JPA) and the Inclusive Maintenance Memorandum of Agreement (MMOA) Amendment #5 (Five) for the landscape improvements within the City of Fort Lauderdale. Please use this letter as your Notice to Proceed (NTP). **FDOT permits must be acquired before commencement of work.**

The JPA requires the contractor of the project to be FDOT pre-qualified and FDOT pre-qualified Construction Engineering Inspection (CEI) Services (see page 2) unless you receive written permission by the Department.

It is requested that a representative of the District Landscape Architect Unit be present at the pre-construction meeting. Please invite Randy Willich, District Grant Coordinator, by contacting him at randy.willich@dot.state.fl.us or (954) 777-4340.

The total estimated cost of the project is One Hundred Eighty Thousand Dollars and no cents (**\$180,000.00**).

You are requested to submit an invoice to the Department for up to 100% of the total cost of the project, but **not to exceed \$180,000.00** (see Page 3 for ineligible costs). There is not a 50/50 match requirement for this project. Please provide the following information with your invoice request:

A cover letter which includes:

- The Financial Number (as cited above)
- The Contract Number (as cited above)
- Indicate that the invoice is for a Broward Highway Beautification Grant Project
- The total sum of FDOT reimbursement

- The name, title, and address of the City's representative who is authorized to receive payment from FDOT
- Please include statements indicating: **"The project was completed in compliance with plans (add permit plans date to this statement). This is the final Invoice."**
- Please provide the start, completion, and final inspection/approval dates of the project
- Backup information (explanation of activities of the project):
- Your original signature on the cover letter **signed in blue ink.**

Ineligible Costs:

- CEI Fees
- Design Fees
- Site Preparation
- Utility Connections
- Permit Fee
- Litter Control
- Annual flowers and plants

Upon completion of the project it will be necessary for the City to submit an invoice along with a copy of the P.O. and the city's check reimbursing the landscape contractor that support the invoice to the Department for reimbursement. Please notify the Department thirty (30) days prior to the submittal of the invoice so we may arrange an inspection of the project.

The Department requires justification of monies not used within 24 months. Therefore, it is important to be timely with the completion of the project, FDOT acceptance and your invoice submittal to the Department. Please note **the expiration of the JPA is December 31, 2014.** All work described in the plans must be completed before that date to be eligible for reimbursement.

Thank you in advance for your timely cooperation in this matter. Call me at 954-777-4219 if we can be of further help.

Sincerely,



Elisabeth A. Hassett, R.L.A.
District 4 Landscape Architect

Enclosures:

Original Copy JPA
Original Copy MMOA

CC: File
Randy Willich, FDOT Grant Coordinator
Diana Alarcon, City of Ft. Lauderdale
Thom White, City of Ft. Lauderdale
Michael Connor, Calvin & Giordano & Associates, Inc.