



CITY OF FORT LAUDERDALE
City Commission Agenda Memo

12-2170

TO: Honorable Mayor & Members
Fort Lauderdale City Commission

FROM: Lee Feldman, City Manager

DATE: October 16, 2012

TITLE: Motion to approve the use of facility to host the 2012 South Florida Citizen Corps Conference - \$30,000

Recommendation

It is recommended that the City Commission approve securing facilities with Marriott Hotel Services, Inc. at their Fort Lauderdale Harbor Beach Marriott Resort and Spa to facilitate the 2012 South Florida Regional Citizen Corps Conference in the amount of \$30,000.

Background

Staff is seeking approval to secure meeting space facilities for the 2012 South Florida Regional Citizen Corps Conference with Marriott Hotel Services, Inc. at their Fort Lauderdale Marriott Resort and Spa, as an approved project under the FY2010 UASI (Urban Areas Security Initiative) grant. This conference is one and one half days of educational and hands on practical experience for South Florida Citizen Corps volunteers from all of the core components (Community Emergency Response Tem/CERT, Fire Corps, Volunteers in Police, Crime Watch, Medical Reserve Corps), also including non-profits and the business sector.

This is a multi-jurisdictional project for training of the Citizen Corps Volunteers within Broward, Miami-Dade, Palm Beach and Monroe counties. The City of Fort Lauderdale is the primary grantee for this funding. All funds from this grant must be expended by April 30, 2013. The 2012 South Florida Regional Citizen Corps Conference is currently scheduled for October 19-20, 2012. The allocated amount for the grant is \$25,000; the remainder of the balance on the quote for the facility space will be paid from conference registration fees and local sponsorships (at last count, approximately \$4,000 additional has been raised).

Per the Purchasing Code, Sec. 2-189 (c)(6) this purchase is exempt from the normal bidding process. City staff did however contact three hotels within the City of Fort Lauderdale to request quotes. The hotels contacted were the B Ocean Hotel, the Hilton Fort Lauderdale Beach Resort and Marriott Hotel Services, Inc. (Fort Lauderdale Harbor Beach Marriott Resort and Spa location).

B Ocean - The B Ocean Hotel quoted the conference at \$34,250.

Hilton Fort Lauderdale Beach Resort - The Hilton quoted the conference at \$34,250.

Marriot Hotel Services, Inc. / Harbor Beach Marriott - The Marriott quoted the conference at \$30,000.

Resource Impact

There is a fiscal impact to the City in the amount of \$30,000.

FUNDS AVAILABILITY LOCATION:								
FISCAL	SUB					SUB		
YEAR	FUND	FUND	FUND NAME	INDEX #	INDEX NAME	OBJECT #	SUBJECT N	AMOUNT
2013	129	01	MISC FEDERAL STATE / CTY	GUASICORP13	URBAN AREA GRANTS SEC INIP SPEC PROJ	3322	OTHER FACIL RENTAL	30,000.00
							TOTAL	30,000.00

Prepared By: James T. Hemphill, Senior Procurement Specialist
Carrie Keohane, Administrative Assistant I

Department Director: Chief Jeffery Justinak, Fire-Rescue