



TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: November 4, 2014

TITLE: Assignment of contract for lockbox services

Recommendation

It is recommended that the City Commission approve an assignment of contract for lockbox services, subject to execution of assignment by assignor and assignee in substantially the form attached.

Background

On July 2, 2013 (CAM 13-0859) the City Commission approved a three-year contract for lockbox services to Intuition Systems, Inc. d/b/a Bill2Pay. This contract provides retail lockbox services for the receipt of mail payments for water and sewer utilities, emergency medical services, fire inspections, alarm services and business tax payments.

Bill2Pay has been operating as a subchapter S corporation, but desire to change their tax structure to a limited liability company. In order to effectuate the conversion all the assets of Bill2Pay are being transferred to Bill2Pay, LLC, a Florida limited liability company.

Resource Impact

There is no fiscal impact to the City.

Strategic Connections:

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Internal Support Cylinder of Excellence, specifically advancing:

- Goal 12: Be a leading government organization, managing resources wisely and sustainably.
- Objective 2: Routinely examine and improve procurement and payment processes.

This item also furthers the *Fast Forward Fort Lauderdale 2035 Vision Plan: We are United.*

Attachments

Exhibit 1 – Assignment Letter

Exhibit 2 – Agreement

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