



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#25-0953

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Rickelle Williams, City Manager

DATE: October 23, 2025

TITLE: Motion Approving an Increase in Contract Cost Capacity to the Consultant Services Agreement for Melrose Manors Neighborhood Stormwater Improvements as a Part of the Fortify Lauderdale Initiative – HDR Engineering, Inc. – \$346,157 – **(Commission District 3)**

Recommendation

Staff recommends the City Commission approve an increase in contract cost capacity (CAP) to the Consultant Services Agreement for Request for Qualifications (RFQ) No. 12632-626 for Melrose Manors Neighborhood Stormwater Improvements with HDR Engineering, Inc. (HDR) by \$346,157, from \$4,288,878.39 to \$4,635,035.39.

Background

The Melrose Manors neighborhood is within the North Fork New River and South Fork New River watersheds, bounded by SE 31 Avenue to the west, Broward Boulevard to the north, Davie Boulevard to the south, and Interstate 95 to the east. The majority of Melrose Manors is low-lying, lacks stormwater infrastructure, and has no positive outfall to a receiving body of water. As a result, medium to intense seasonal rainfall may cause widespread flooding in the neighborhood.

On January 27, 2022, the City, via the Procurement Services Department, issued Request for Qualifications (RFQ) No. 12632-626 to solicit qualified consulting firms to provide conceptual engineering, final design, permitting, and bidding services associated with stormwater management improvements for the Melrose Manors neighborhood. These improvements include stormwater collection, treatment, conveyance, and discharge systems.

On July 5, 2022, the City Commission awarded the Melrose Manors Neighborhood Stormwater Improvements Consultant Services Agreement to HDR (CAM #22-0616). City staff estimated a total design fee of \$4.6 million but due to funding constraints at the time of award, HDR was only awarded \$2.2 million to complete preliminary design services.

The following Task Orders were issued under the original contract amount:

- Task Order No. 1 was approved to commence on January 23, 2023, for preliminary design services, in the amount of \$1,688,598.80.
- Task Order No. 2 was approved to continue with preliminary design services on November 3, 2023, in the amount of \$502,642.44.

The City Commission approved a CAP increase on June 4, 2024, in the amount of \$2,088,878.39, bringing the new contract total to \$4,288,878.39 (CAM #24-0534). Task Order No. 3 was then issued on July 2, 2024 for final design services.

A CAP increase in the amount of \$346,157 is now required to issue Task Order No. 4 for additional design test holes and survey to complete the final design phase of the Project. The design test holes will allow the consultant to identify underground utility conflicts with the proposed stormwater improvements, and the survey will allow the consultant to complete the final design phase of the project.

Construction, Engineering, and Inspection (CEI) Services will be addressed via future CAP increase requests presented to the City Commission as the project progresses.

Resource Impact

There is a fiscal impact to the City in the amount of \$346,157 for this contract capacity increase. Funds are available in the FY 2026 Community Investment Plan in the account below.

<i>Funds available as of September 15, 2025</i>					
ACCOUNT NUMBER	PROJECT NAME (Program)	CHARACTER / ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	PURCHASE AMOUNT
10-471-7999-538-60-6534-P12719	Melrose Manors Neighborhood Improvements	Capital Outlay /Consultant Fees	\$754,087	\$754,087	\$346,157
PURCHASE TOTAL ►					\$346,157

Strategic Connections

This item is a FY 2026 *Commission Priority*, advancing the Infrastructure and Resilience initiative.

This item supports the *Press Play Fort Lauderdale 2029* Strategic Plan, specifically advancing:

- The Infrastructure and Resilience Focus Area, Goal 3: Be a sustainable and resilient community.

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are Ready.

This item supports the *Advance Fort Lauderdale 2040* Comprehensive Plan, specifically advancing:

- The Infrastructure Focus Area

- The Sanitary Sewer, Water, & Stormwater Element
- Goal 6: Ensure that all areas of the City are reasonably protected from flooding, giving due consideration to the City's natural and built environment.

Attachments

Exhibit 1 – Executed Agreement

Exhibit 2 – Task Order No. 4

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