

Page 1: HPB - Applicant Information Sheet

INSTRUCTIONS: Please print or type all information. The application must be filled out accurately and completely. Answer all questions. Do not leave an item blank. If an item does not apply, write N/A (Not Applicable). The following information requested is per Unified Land Development Regulations (ULDR). Incomplete applications will not be accepted.

NOTE: To be filled out by Department

Case Number	H14014
Date of Application	8/28/14
Planning Review	
Land Use Review	

NOTE: For purpose of identification, the PROPERTY OWNER is the APPLICANT

Property Owner Name	MICHELLE GROSMTN
Property Owner's Signature	If a signed agent letter is provided, no signature is required on the application by the owner.
Address (City, State, Zip)	1016 WAVERLY ROAD FORT LAUDERDALE, FL 33308
Phone Number	
Proof of Ownership	<input type="checkbox"/> Warranty Deed or <input type="checkbox"/> Tax Record

NOTE: If AGENT is to represent OWNER, notarized letter of consent is required

Applicant's Agent's Name	HANGEN ASSOCIATES ARCHITECTURE & DESIGN
Applicant's Agent's Signature	
Address (City, State, Zip)	820 S.E. 8TH STREET
Email Address	lohaia@gate.net "first letter is a lower case "L"
Phone Number	954-462-8925
Letter of Consent Submitted	YES

Development / Project Name	GROSMTN RESIDENCE
Development / Project Address	Existing: 1016 WAVERLY ROAD New: SAME
Legal Description	LOTS 1,2,3,4,5,6 AND THE EAST HALF OF LOT 7 BLOCK 101 "WAVERLY PLACE" PLAT BOOK 2 PAGE 19 OF MIAMI-DADE COUNTY
Tax ID / Parc. Numbers (For allocations in development)	
Request / Description of Project	DEMOLITION OF EXISTING SINGLE-FAMILY RESIDENCE
Applicable ULDR Sections	SECTION 47-9 SAILBOAT BEND HISTORIC DISTRICT.
Total Estimated Cost of Project	\$ 15,875.00 (Including land costs)

Future Land Use Designation	NA.
Current Zoning Designation	RS-8
Current Use of Property	SINGLE FAMILY RESIDENTIAL
Residential SF (and type)	N/A
Number of Residential Units	N/A
Non-Residential SF (and type)	N/A
Total Bldg. SF (and use/occupancy)	N/A
Site Adjacent to Waterway	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Dimensional Requirements	Required	Proposed
Lot Size (SF / ACRES)		
Lot Density		
Lot Width		
Building Height (Feet / Levels)		
Structure Length		
Floor Area Ratio		
Lot Coverage		
Open Space		
Landscape Area		
Parking Spaces		

N/A

NOTE: State north, south, east or west for each yard.

Setbacks/Yards*	Required	Proposed
Front		
Side		
Rear		

N/A

Page 2: Technical Specifications of Application

TECHNICAL SPECIFICATIONS:

Applicant must provide a narrative indicating that the following criteria has been satisfied:

Description of the Project

1. Yards. Is a Yard Reduction or Minimum Distance Separation Required? () Yes (X) No (If Yes, please complete the remainder of this section)

- Front of Building Faces: () North () South () East () West () Other
Principal Structure Yard Setbacks (Feet): Front ___ Rear ___ Left Side ___ Right Side ___ Street Side? () N/A () Left () Right
Accessory Structure #1 Yard Setbacks (Feet): Front ___ Rear ___ Left Side ___ Right Side ___ Street Side? () N/A () Left () Right
Accessory Structure #2 Yard Setbacks (Feet): Front ___ Rear ___ Left Side ___ Right Side ___ Street Side? () N/A () Left () Right
Distance Between Structures (Feet): Principal Structure and Accessory Structure #1: ___ Principal Structure and Accessory Structure #2: ___

2. Alterations to Non-Conforming Structures? () Yes (X) No

Nature of Non-Conformity: () Yard Setbacks () Alterations exceed 50% of Value of Structure () Existing Use NOT permitted under current zoning and alterations exceed 50% of value of structure

3. Material and Design Guidelines. Shown below are the Sailboat Bend Historic District Material and Design Guidelines. If you choose to use a material or design not listed in the guidelines, check the "Other*" box and be prepared to present to the Historic Preservation Board your justification for proposing a material or design which does not conform to the guidelines.

a) Exterior Building Walls () N/A

- 1) (X) Stucco Finish: () Float; () Smooth; (X) Coarse; () Machine Spray; () Dashed; () Trowelled; () Other* ___
2) () Wood Finish: () Clapboard, 3 1/2"-7" to the weather; () Shingles, 7" to the weather; () Board and Batten, 8"-12" to the weather; () Shiplap Siding Smooth Face, 4"-8" to the weather; () Other* ___
3) () Masonry Finish: () Coral; () Keystone; () Split Face Block; () Truncated Block; () Stack Bond Block; () Other* ___

b) Windows and Doors () N/A

- 1) () Glass Block
2) () Glass: (X) Clear; () Stained; () Leaded; () Beveled; () Non-Reflective-Tinted; () Other* ___
3) () Translucent Glass: () Side Elevation; () Rear Elevation; () Other* ___
4) () Skylights: () Flat Skylights in Sloped Roofs; () Domed Skylights in Flat Roofs Behind Parapet; () Other* ___
5) () Window Frame Materials: () Wood-Painted or Stained; () Wood-Vinyl Clad; () Wood-Aluminum Clad () Steel; () Aluminum; () Other* ___

c) Configurations (X) N/A

- 1) () Garage Doors - 9' Maximum Width; () Other* ___
2) () Windows (check all applicable): () Square; () Rectangular; () Circular; () Semi-Circular; () Semi-Ellipse; () Octagonal; () Diamond; () Triangular-Gables End Only; () Other* ___

d) Window Operations () N/A

() Single Hung; () Double Hung; () Casement; () Fixed with Frame; (X) Awning; () Sliders-Side and Rear Only; (X) Jalousie; () Louvers; () Other* ___

e) General () N/A

- () Operable Shutters Sized to Match Openings; () Non-Operable Shutters*
(X) Jalousies: () Wood; (X) Metal
() Awnings: () Wood; () Canvas; Other* ___
() Interior Security Grilles
() Bahama Shutters: () Wood; () Other* ___
() Screened Windows; () Screened Doors; () Other* ___

Page 3: Technical Specifications of Application – continued

f) Roofs and Gutters () N/A

- 1) Roofs Materials: () Terra-Cotta; () Cement Tiles; () Cedar Shakes; () Steel Standing Seam; () 5-V Crimp
 () Galvanized Metal Shingles; () Fiberglass/Asphalt Shingles; () Copper Shingles;
 () Built-Up Roof behind Parapets; () Victorian Pattern; () Diamond Pattern;
 () Other* _____
- 2) Gutters: () Exposed Half-Round; () Copper; () ESP Aluminum; Galvanized Steel; () Wood-Lined with Metal;
 () Other* None
- 3) Roof Configuration: Type - () Simple Gable; () Hip
 Pitch - () No less than 3:12 and no more than 8:12 (< 3:12 or > 8:12 requires DRC approval)
 () Shed Roof attached to a higher wall (Any pitch less than 3:12 requires HPB approval)
 () Tower Roof (Any slope is allowed)
 () Flat with Parapet; () Flat with Railings; Other* _____
 () Rafters in Overhangs to be Exposed; Other* _____
 () Solar Collectors or Turbine Fans (Rear Part of Roof)

g) Outbuildings () N/A

- () Outbuilding rider attached

h) Garden Walls and Fences () N/A

- 1) Materials/Style: () Stucco Finish () Float; () Smooth; () Coarse; () Machine Spray;
 () Dashed or Trowelled;
 () Other* _____
- () Wood () Picket; () Lattice; () Vertical Wood Board;
 () Other* _____
- () Masonry () Coral; () Keystone; () Split Face Block;
 () Truncated Block; () Stacked Bond Block;
 () Other* _____
- () Metal () Wrought Iron; () ESP Aluminum;
 () Chainlink (Green Vinyl Coated);
 () Other* _____
- 2) Configurations: () Front Yards spacing between pickets maximum 6" clear

i) Arcades and Porches () N/A

- Materials/Style: () Stucco Finish (At Piers and Arches only) () Float; () Smooth; () Coarse;
 () Dashed; () Trowelled; () Machine Spray;
 () Other* _____
- () Wood (Posts and Columns)
- () Masonry (At Piers and Arches only) () Coral; () Keystone; () Split Face Block;
 () Truncated Block; () Stacked Bond Block;
 () Other* _____
- () Metal (At Railings only) () Wrought Iron; () ESP Aluminum;
 () Other* _____

Page 4: Submittal Checklist

SUBMITTAL CHECKLIST:

Applicant shall provide to the Planning and Zoning counter a complete application, one (1) full set of plans, and any additional requirements, as specified below. Within five (5) days of receipt, Urban Design & Development staff shall review the application to determine its completeness and compliance with the ULDR.

For those applications that can be approved administratively (See Sec. 47-17.4), once the application is deemed complete the applicant shall submit seven (7) additional sets of plans/applications/photos with additional requirements as listed below. For cases that require a hearing before the Historic Preservation Board, the applicant will be required to submit one (1) original and fifteen (15) additional sets of plans/applications/photos with any additional requirements.

FOR ALL APPLICATIONS:

- Complete application. No items are to be left blank. If it does not apply, indicate with 'n/a'.
- Provide Proof of Ownership
- Property owners signature and/or agent letter signed by the property owner
- 1 sealed survey
- 1 vicinity map (typically on the survey)
- 1 zoning and land use map of lands within a 700' radius

NEW CONSTRUCTION & ALTERATION:

- Photos of that part of the building that will be modified (e.g., if front elevation is to be modified, supply a photo of the front and label it with the direction it faces [i.e. FRONT – NORTH]).
- 1 set of sealed drawings that include the site plan, building elevations and floor plan. All drawings must be drawn to scale. Scale cannot exceed 1" = 30'. In addition, drawings shall include the following: proposed exterior alterations, additions, changes, architectural design of buildings/structures, including proposed materials, textures and colors, including walls, walks, terraces, plantings, accessory buildings, signs and lights.
- 1 landscape plan for any multi family or non-residential development.
- 1 set of Product Approvals, Manufacturers' Specifications, or brochures for all building features to be modified (see page 2 of the application). For example, windows, doors, roofs, fences, siding, garages, carports, etc...

FOR NEW CONSTRUCTION ONLY:

- Photos or elevation drawings of buildings adjacent to the subject site.

DEMOLITION:

- Demolition Rider completely filled out, signed and dated.
- A site plan showing the proposed demolition.
- Photos of all sides of structure to be demolished and label the direction each side faces.
- Mail requirements: The applicant must submit a tax map, property owners list, stamped, addressed standard envelopes. The mail affidavit must be signed.
- Sign posting requirements: The applicant must post signs and return the signed affidavit prior to the meeting.

RELOCATION:

- A site plan showing the property as it currently exists and a proposed site plan of how the property will look once the building is relocated.
- Narrative describing what the plans are for the site to be vacated, whether the building or structure can be moved without sufficient damage to its physical integrity, and the compatibility of the building or structure to its proposed site and adjacent properties.
- Photos of all sides of structure to be relocated and label the direction each side faces. If structure is to be relocated to another site, photos of that site as well.

HISTORIC DESIGNATION:

- Application (page 1 and 2) must be COMPLETELY FILLED OUT (all blanks filled-in or marked N/A). Proof of ownership if owner is applicant. If applicant is not property owner, this shall be noted on the application).
- Legal description of the landmark site, historic building or district written out.
- Photographs of subject building from all four sides and label the direction each side faces.
- Narrative describing (1) the architectural, historical, or archaeological significance of the proposed landmark, landmark site, (2) date of construction of the structures on the property, (3) names of current and past owners and, if possible, their dates of ownership.

I acknowledge that the Required Documentation and Technical Specifications of the application are met:

Print Name LEO HANSEN PE / AIA Seal _____
Signature [Signature]
Date 8-26-2014

For Design & Development staff use only:

Date _____
Received By _____
Tech. Specs Reviewed By _____
Case No. _____