

**DOCUMENT ROUTING FORM**

*12/11/12*  
*Doc Agreement Circled*  
*(L)*

NAME OF DOCUMENT: Event Agreements with the City of Fort Lauderdale as follows: 1) Off the Hookah Anniversary Party; 2) Boat Show; 3) Sandbar Anniversary Party; 4) Fight for Air Run/Walk; 5) My Candles of Hope Charity Car Show; 6) Frighr Night 2012; 7) Las Olas Art Fair

12 DEC 3 PM 4:07

Approved Comm. Mtg. on September 5, 2012 CAM# 12-1855

ITEM:  M - 9  PH - \_\_\_  O - \_\_\_  CR - \_\_\_  R - \_\_\_

Routing Origin:  CAO  ENG.  COMM. DEV.  OTHER \_\_\_\_\_

Also attached:  copy of CAR  copy of document  ACM Form  # \_\_\_\_\_ originals

By: \_\_\_\_\_ forwarded to: \_\_\_\_\_  
Initials

1.) Approved as to Content: [Signature]  
Department Director

Capital Improvements defined as having a life of at least 10 years and a cost of at least \$50,000 and shall mean improvements to real property (land, buildings, fixtures) that add value and/or extend useful life, inc. major repairs such as roof replacement, etc. Term "Real Property" include: land, real estate, realty, real.

Please Check the proper box: CIP FUNDED  YES  NO  
Capital Improvement Projects

2.) Approved as to Funds Available: by \_\_\_\_\_ Date: \_\_\_\_\_  
Finance Director

Amount Required by Contract/Agreement \$ \_\_\_\_\_ Funding Source: \_\_\_\_\_

Dept./Div. \_\_\_\_\_ Index/Sub-object \_\_\_\_\_ Project # \_\_\_\_\_

3.) City Attorney's Office: Approved as to Form: # \_\_\_\_\_ Originals to City Mgr. By: \_\_\_\_\_

Harry A. Stewart	_____	Cole Copertino	_____	<u>X</u>	Robert B. Dunckel	_____
Ginger Wald	_____	D'Wayne Spence	_____		Paul G. Bangel	_____
Carrie Sarver	_____	DJ Williams-Persad	_____			_____

4.) Approved as to content: Assistant City Manager:  
By: \_\_\_\_\_ Stanley Hawthorne, Assistant City Manager  
By: \_\_\_\_\_ Susanne Torriente, Assistant City Manager

5.) City Manager: Please sign as indicated and forward :# \_\_\_\_\_ originals to Mayor.

6.) Mayor: Please sign as indicated and forward :# \_\_\_\_\_ originals to Clerk.

7.) To City Clerk for attestation and City seal.

**INSTRUCTIONS TO CLERK'S OFFICE**

8.) City Clerk: retains one original document and forwards \_\_\_\_\_ original documents to \_\_\_\_\_  
 Copy of document to \_\_\_\_\_  Original Route form to \_\_\_\_\_  
 Attach \_\_\_\_\_ certified copies of Reso. # \_\_\_\_\_  Fill-in date

RECEIVED  
FORT LAUDERDALE  
CITY ATTORNEY'S OFFICE  
OCT 23 PM 1:50

*12/6*

**CITY OF FORT LAUDERDALE**

**OUTDOOR EVENT AGREEMENT**

THIS AGREEMENT is made by and between:

CITY OF FORT LAUDERDALE, a municipal corporation of the State of Florida, referred to hereinafter as "City",

and

AMERICAN LUNG ASSOCIATION OF THE SOUTHEAST, INCORPORATED, a non-profit corporation organized under the laws of Florida, whose principal place of business is 6852 Belfort Oaks Place, Jacksonville, Florida 32216 and who is referred to hereinafter as "Applicant" or "Sponsor".

WHEREAS, the Applicant wishes to hold an outdoor event and has submitted an application pursuant to the requirements of Section 15-182 of the Code of Ordinances of the City of Fort Lauderdale, Florida; and

WHEREAS, the Applicant is willing to obtain the requisite insurance, and is willing to indemnify and hold harmless the City of Fort Lauderdale for any damage to persons or property that might occur during or as a result of the outdoor event; and

WHEREAS, on September 5, 2012, by Motion, the City Commission of the City of Fort Lauderdale authorized the proper City officials to execute this Agreement.

NOW, THEREFORE, in consideration of the mutual promises made herein, the parties agree as follows:

The foregoing recitals are true and correct, and:

**1. Effective Date.**

The Effective Date of this Agreement is the date upon which City Commission approval is granted.

**2. Outdoor Event.**

The Applicant is permitted to operate or sponsor the "Fight for Air Run/Walk" (referred to hereinafter as the "Event") outdoors only at the location(s) and time(s) set forth in the attached Outdoor Event Agreement Schedule One, which is attached hereto and made a part hereof.

### 3. General Requirements.

- (1) If the Event includes use of fireworks, in advance of the Event the Applicant shall obtain a fireworks permit from the City's fire department. The Applicant shall comply with all applicable state laws regarding the use of fireworks.
- (2) The Applicant shall provide sanitary facilities of the type and in a number specified by the requirements established by the City's building and zoning department.
- (3) The Applicant shall coordinate with staff of the City's building department who will schedule appropriate City staff to conduct electrical inspections of all electrical facilities whether power is supplied by local utilities or is self-provided by generator systems. The Applicant shall permit the City staff to conduct electrical inspections of all electrical facilities.
- (4) If the Event includes the sale or distribution of any food or beverages, the Applicant shall comply with all applicable state, county and City food service requirements.
- (5) If the Event includes use of tents, awnings, or canopies, in advance of the Event the Applicant shall submit current flameproof certificates to the City's fire department. The Applicant shall not hold or sponsor the Event until the fire department has provided written approval of the use of any tents, awnings, or canopies.
- (6) In advance of the Event the Applicant shall submit a written plan to the City police department that regards crowd control and traffic control. The Applicant shall not hold or sponsor the Event until the police department has provided written approval of the Applicant's plan. The Applicant shall bear the cost of staff necessary to implement the crowd control and traffic control plan.
- (7) In advance of the Event the Applicant shall submit a written plan to the City's fire department that regards fire safety. The Applicant shall not hold or sponsor the Event until the fire department has provided written approval of the Applicant's plan. The Applicant shall bear the cost of staff necessary to implement the fire safety plan.
- (8) Unless the Applicant meets the requirements for exception found in Section 15-184 of the Code of Ordinances of the City of Fort Lauderdale, Florida, in advance of the Event the Applicant shall provide a certificate of insurance satisfactory to the City's Risk Manager. The certificate shall show that the

Applicant has obtained comprehensive general liability insurance with a policy limit of no less than one million dollars combined single limit coverage, which shall include property damage, bodily injury, and death. The "City of Fort Lauderdale" shall be named as an additional insured. If the Event includes the dispensing, serving, sale, or distribution of any alcoholic beverage, the Applicant shall in addition provide liquor liability insurance with a policy limit of no less than of five hundred thousand dollars. The Applicant shall not hold or sponsor the Event until the City's Risk Manager has provided written approval of the Applicant's certificate of insurance or insurance policy.

- (9) The Applicant shall indemnify and hold harmless the city for any damage to person or property that occurs during or as a result of the operation of the Event.
- (10) In advance of the Event the Applicant shall submit a written plan to the City's parks and recreation department that indicates the proposed location of any temporary structure, such as a barricade, fence, tent, concession stand, ticket booth, grandstand. The written plan shall include information about the planned removal of any temporary structure after the Event. The Applicant shall not hold or sponsor the Event or erect any temporary structure until the City's parks and recreation department has provided written approval of the Applicant's temporary structure plan. The Applicant shall bear the cost necessary to implement the temporary structure plan.

#### **4. Restoration of public property.**

If the Event includes use of public property the Applicant shall be responsible for, and shall maintain, all areas of the public property used. Maintenance means the prompt and complete removal of Event-generated trash or debris and the repair or restoration of any public property that was damaged as a result of the Event. Public property means real and personal property that is not privately owned and includes, but is not limited to, any sidewalk or paved surface, any tree, plant, shrub, bench, light fixture, traffic signal, parking meter, trash barrel or sign.

The City shall inspect the Event site location(s) for damage within twenty-four hours of the conclusion of the Event and the City shall provide the Applicant with a written report of any damage found on public property. The report shall state the cost of repair(s) necessary to restore the public property. Within fourteen days of the Applicant's receipt of this report the Applicant shall pay the cost of repair or challenge the City's report by a writing addressed to the Director of the City's parks and recreation department. Resolution of any such challenge shall be made by the City Manager; the Applicant agrees to abide by the City Manager's decision.

**5. Reimbursement of expenses.**

Should the City incur expenses as a result of the Event the City shall provide the Applicant with an invoice of expenses. Within fourteen days of the Applicant's receipt of any invoice the Applicant shall pay the invoice or challenge the City's invoice by a writing addressed to the Director of the City's parks and recreation department. Resolution of any such challenge shall be made by the City Manager; the Applicant agrees to abide by the City Manager's decision.

**6. Authority of the City of Fort Lauderdale City Manager.**

The City of Fort Lauderdale City Manager and his designee, the Director of the City of Fort Lauderdale parks and recreation department (referred to hereinafter as "the Director") shall have the authority to suspend all or any part of the Event when the City Manager or the Director determines that the Event, or its attendees, or its spectators, pose(s) a threat to the public health, safety, or welfare.

**7. Compliance with laws.**

- (1) The Applicant shall at all times comply with all federal and state laws or statutes, and with the rules, regulations, and ordinances of City and any other governmental agency having jurisdiction including, but not limited to, those relating to noise, building, zoning, gambling, fire protection, liquor regulation, and hours of operation. The Applicant shall further take all precautions and use extreme care to conduct its operations in a safe and prudent manner with respect to its agents, employees and visitors to its Event.
- (2) The Applicant shall comply with the applicable sections of the Americans with Disabilities Act of 1990 (42 U.S.C. 126), which prohibits discrimination of handicapped individuals by denying them the right to participate in or benefit from the services provided at the Event. The Applicant understands that it is responsible for compliance with this Act. The Applicant guarantees that individuals with disabilities will be able to attend, enter, and use all the facilities at the Event.
- (3) The Applicant agrees to secure and pay for all licenses and permits required by any governmental agency having jurisdiction, including City. If the Event includes the use of any item that is or that may be protected from infringement, such as but not limited to copyrights, patents and trademarks, the Applicant shall, in advance of the Event, provide City with documentation that shows that the Applicant has obtained the applicable license, permit or permission and that all associated all fees have been paid in full. The provisions of this paragraph apply

specifically, but not exclusively, to ASCAP, BMI, SESAC, and any other similar organization that may require written permission and payment of a fee for use of protected material

**8. Transfer of Rights.**

To the extent this Agreement creates rights that vest in the Applicant, the Applicant shall not transfer any rights to any other individual or entity.

**9. Venue.**

Venue to enforce the provisions of this agreement shall be Broward County, Florida.

**10. Incorporation.**

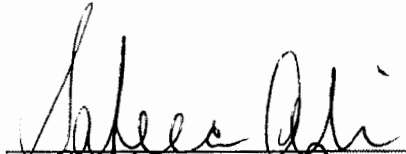
This Outdoor Event Agreement, together with the attached Schedule One constitute the whole of the Agreement between the parties. The written approvals issued by the various City departments or staff members and the various documents submitted by the Applicant, including the application, are supplemental to this Agreement. In the event of a conflict, the terms of this Agreement control.

**[THIS SPACE WAS INTENTIONALLY LEFT BLANK]**

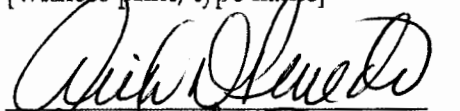
6th IN WITNESS WHEREOF, the parties hereto have set their hands and seals this the  
day of December, 2012.

WITNESSES:


CITY OF FORT LAUDERDALE

  
\_\_\_\_\_  
Saleem Ali

[Witness print/type name]

  
\_\_\_\_\_  
Aisha D. Penedo

[Witness print/type name]

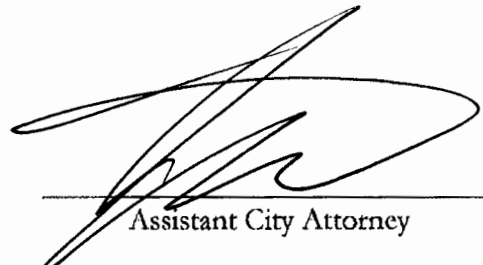
  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
City Manager

ATTEST:

  
\_\_\_\_\_  
City Clerk

Approved as to form:

  
\_\_\_\_\_  
Assistant City Attorney

WITNESSES:

AMERICAN LUNG ASSOCIATION OF THE SOUTHEAST, INCORPORATED

Candace Holloway

CANDACE HOLLOWAY

[Witness print/type name]

Harriett C. Charis

Harriett C. Charis

[Witness print/type name]

(CORPORATE SEAL)

By Martha Bogdan

MARTHA BOGDAN, PRESIDENT & CEO

[Print/type name and title]

ATTEST:

\_\_\_\_\_  
Secretary

STATE OF FLORIDA:  
COUNTY OF BROWARD:

The foregoing instrument was acknowledged before me this 11<sup>th</sup> day of September, 2012, by Martha C. Bogdan, as President & CEO of AMERICAN LUNG ASSOCIATION OF THE SOUTHEAST, INCORPORATED. He/She is personally known to me or has produced \_\_\_\_\_ as identification.

(SEAL)



Willie L. Bythwood Jr.  
Notary Public, State of Florida (Signature of Notary Taking Acknowledgment)

Willie L. Bythwood Jr  
Name of Notary Typed, Printed or Stamped

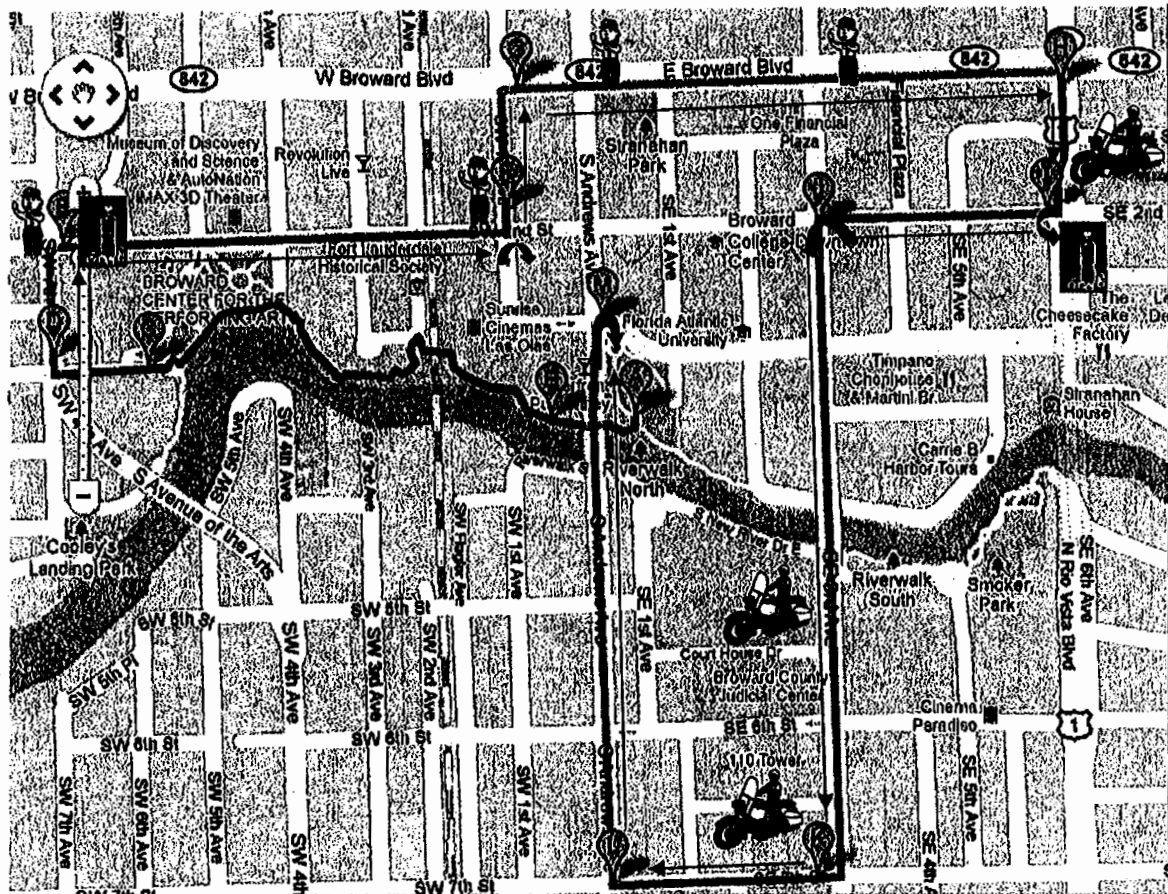
My Commission Expires:

April 4, 2014  
Commission Number



3.1 miles/ 5k

20 FOR AIR  
RUN/WALK



- A. **Huizenga Plaza** (start line is toward the S.W. corner of the plaza)
- B. Head west on Riverwalk (pass the Briny Pub , Suite 100, and continue west over railroad tracks)
- C. Right onto **W. Las Olas Blvd.** (St. is just east of the Symphony condominium bldg.; look for volunteers)
- D. Right onto **S. Ave. of the Arts (S.W. 7th)** (stay on the **RIGHT** side of the St.)
- E. Right onto **S.W. 2nd St./Himmarshee St. WATER STATION** (stay on the **RIGHT** side of the St.)
- F. Left onto **S.W. 1st Ave.** (cross over S.W. 1st Ave. before turning so you are on the **RIGHT** side of the St.)
- G. Right onto **Broward Blvd.** (stay on **RIGHT** side of St.)
- H. Right onto **US-1/ N. Federal Hwy.** (stay on **RIGHT** side of St., as you approach S.E. 2nd St., veer slightly right so that tunnel is to your left.)
- I. Right onto **S.E. 2nd St. WATER STATION** (cross over S.E. 2nd St.. before turning so you are on the **LEFT** side of the St.)
- J. Left onto **S.E. 3rd Ave.** (cross over S.E. 3rd Ave. before turning so you are on the **RIGHT** side of the St. as you head south crossing over Las Olas Blvd. & bridge)



# CERTIFICATE OF LIABILITY INSURANCE

OP ID: CC

DATE (MM/DD/YYYY)

07/11/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Harden & Associates, Inc. 501 Riverside Ave. Suite 1000 Jacksonville, FL 32202 Jeremy Miller	904-354-3785 804-634-1302	<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext):</b> <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> <b>PRODUCER CUSTOMER ID #: AMERI02</b>
<b>INSURED</b> American Lung Association of the Southeast, Inc 6852 Belfort Oaks Place Jacksonville, FL 32216	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A:</b> Philadelphia Insurance Company	<b>NAIC #</b> 23850
	<b>INSURER B:</b> Zenith Insurance Co	13269
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INBR LTR	TYPE OF INSURANCE	ADDL SUBR INBR / WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> GENERAL LIABILITY		PHPK889287	07/01/12	07/01/13	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person) \$ 20,000
	<input type="checkbox"/> HOST LIQUOR LIAB					PERSONAL & ADV INJURY \$ 1,000,000
	GENL AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$ 2,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					PRODUCTS - COMP/OP AGG \$ 2,000,000
						SA&M \$ 1,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY		PHPK889287	07/01/12	07/01/13	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS					PROPERTY DAMAGE (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS					\$
	<input checked="" type="checkbox"/> NON-OWNED AUTOS					\$
A	<input checked="" type="checkbox"/> 600 Comp Ded					\$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE	PHUB388932	07/01/12	07/01/13	EACH OCCURRENCE \$ 5,000,000
	<input type="checkbox"/> DEDUCTIBLE					AGGREGATE \$ 5,000,000
	<input checked="" type="checkbox"/> RETENTION \$ 10,000					\$
						\$
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	<input type="checkbox"/> Y <input type="checkbox"/> N	Z068152307	03/01/12	03/01/13	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
	<input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N/A				E.L. EACH ACCIDENT \$ 500,000
	<input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$ 500,000
B	Workers Comp.		Z069601306	03/01/12	03/01/13	E.L. DISEASE - POLICY LIMIT \$ 500,000
			Z089803806	03/01/12	03/01/13	Ech Accl 600,000
						Pol Limit 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 Re: Fight for Air Run/Walk Hulzenga Plaza on October 8, 2012

**CERTIFICATE HOLDER****CANCELLATION**


<b>CITYFTL</b>  City of Ft. Lauderdale & The Downtown Development Authority of Ft. Lauderdale 100 N Andrews Ave Fort Lauderdale, FL 33304	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE <i>Carla Ferrin</i>
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# Memorandum


To: Harry Stewart, City Attorney  
From: Jeff Meehan, Outdoor Event Coordinator  
Date: August 1, 2012  
Re: Request for Event Agreement

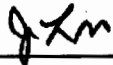
Fight for Air Please ask your staff to prepare an event agreement for the above named event. Attached to this memo is the application, proof of corporate identification and Schedule 1, which should be attached to the agreement as an exhibit. In addition, the following City Departments have reviewed and approved the plans:


 City Police Department has reviewed the application and requires/does not require the applicant to pay for security personnel for crowd control and traffic direction purposes.

*APPROVAL PENDING and [initials]*  
 City Fire Department has reviewed the application and approved the proposed safety staffing plan.

 City Risk Manager has reviewed and approved the Certificate of Insurance.    comprehensive general liability insurance, one million dollars (\$1,000,000).    liquor liability insurance, five hundred thousand dollars (\$500,000).

 City Building Department has reviewed and approved the proposed use of temporary structures and electrical facilities.

 City Parks and Recreation Department has reviewed and approved the proposed set-up, clean-up plan.

 Other City Department: parking enforcement has reviewed and approved the proposed plan.

Please contact me at (954) 828-6075 if you have any questions. Thank you.



# CITY OF FORT LAUDERDALE OUTDOOR EVENT APPLICATION

\$100 Fee  
must  
accompany  
application

**Application must be filled out completely in DAY, Night or Eve and submitted at least 90 days ahead of your planned event**

The application will be reviewed by our administrative staff to determine the following criteria:

1. Facility requested
2. Compliance with City ordinances
3. Special permits required
4. Charges your organization will incur when City assistance and/or services are required
5. Security requirements
6. Environmental issues/effects on surrounding areas

## PART I: EVENT REQUEST

Event name: 2012 Fight for Air Run/Walk Fort Lauderdale

Purpose of event (check one):  Fundraiser     Awareness     Recreation     Other \_\_\_\_\_

Requested location: Start/Finish in Huizenga Plaza; Run/Walk route- see attached

Estimated daily attendance: 500-700

Requested dates and time of event:

	DATE	DAY	BEGIN	END
EVENT DAY 1:	<u>10/6/12</u>	<u>Saturday</u>	<u>8:00 AM</u>	<u>1:00 PM</u>
EVENT DAY 2:	_____	_____	_____ AM/PM	_____ AM/PM
EVENT DAY 3:	_____	_____	_____ AM/PM	_____ AM/PM
SETUP:	<u>10/6/12</u>	<u>Saturday</u>	<u>5:00 AM</u>	<u>7:00 AM</u>
BREAKDOWN:	<u>10/6/12</u>	<u>Saturday</u>	<u>12:00 PM</u>	<u>1:00 PM</u>

Has this event been held in the past?  Yes     No

If yes, please list past dates and locations: Hulzenga Plaza – Nov. 1, 2001; Nov. 2, 2002; Oct. 3, 2003; Oct. 2, 2004; Oct. 8<sup>th</sup>, 2005; Oct. 7<sup>th</sup>, 2006; Sept. 29, 2007; Oct. 4, 2008; Oct. 3<sup>rd</sup>, 2009; Oct. 2, 2010; Oct. 1, 2011

Detailed event description (Include activities, entertainment, vendors, etc.): The 3.1-mile run/walk will take place at Hulzenga Plaza in Las Olas Riverfront. Registration begins at 8:15AM and the walk starts at 9:30AM. We anticipate 500-700 walkers to participate-- children, families, corporations, hospitals, & those directly afflicted with lung disease participate in this worthwhile fundraising event. During the event, there will be a DJ playing music in the plaza. Tables will be set-up for corporate sponsors and there will be a bounce-house & face-painter for children. We also generally have a massage school come out to offer free massages to participants.

**PART II: APPLICANT**

Organization name: American Lung Association in Florida

Address: 2020 S. Andrews Ave. City, State, Zip: Fort Lauderdale, FL 33316

Phone: 954-524-4657 Fax: 954-524-3162

Non-Profit Organization?  Yes  No Tax ID #: 85-8012646626c-2

Corporation name: American Lung Association of the Southeast, Inc.  
(as it appears in articles of incorporation)

Date of incorporation: 1947 State incorporated in: FL Federal ID #: 59-0662271

Two authorizing officials for the organization:

President: Susan Maurer Phone: 954-390-0100

Secretary: Edgar B. Bolton Phone: 954-981-3700

Event Coordinator: Dana Filetti Will you be on-site?  Yes  No

Title: Development Manager Phone: 954-745-8409 Cell: 251-597-8691

E-mail address: dfiletti@lungfla.org Fax: 954-524-3162

Additional Contact: Paula Prendergast Will you be on-site?  Yes  No

Title: Regional Director Phone: 954-727-0907 Cell: 561-271-0769

E-mail address: pprendergast@lungfla.org Fax: 954-524-3162

Event production company (if other than applicant): \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Contact person: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: (day) \_\_\_\_\_ (night) \_\_\_\_\_ (cell) \_\_\_\_\_

E-mail address: \_\_\_\_\_ Fax: \_\_\_\_\_

**PART III: EVENT INFORMATION**

Are you planning to charge admission?  Yes  No  
If yes, how much? \$35 (if not already pre-registered)

Are you requesting to fence the event?  Yes  No

Are you planning on having any type of concession?  Yes  No  
If yes, State Health Dept. must be notified 10 days prior to event. Call John Litscher at 954-632-8094.

Are you planning on selling alcoholic beverages?  Yes  No  
If yes, how will the beverages be served? (Draft truck, cold plate, mini-bar, beer tub, table service, etc.)

Are you planning on serving free alcoholic beverages?  Yes  No  
If yes, to whom will it be given? \_\_\_\_\_

Are you planning to have any type of amusement rides?  Yes  No  
If yes, name of company: We plan to have a bounce house. Company: Fun Factory

What type of rides are you planning? Just a bounce house  
(All rides must be approved by the State of Florida Bureau of Fair Rides and all permits must be secured prior to opening. Contact Ron Jacobs at [jacobsr@doacs.state.fl.us](mailto:jacobsr@doacs.state.fl.us) or (850) 488-9790).

Are you planning to play or have music?  Yes  No  
If yes, what music format(s) will be used? (amplified, acoustic, recorded, live, disc jockey, etc):

We will have a DJ

List the type of equipment you will use (speakers, amplifier, drums, etc):

Speakers

Will you use any type of soundproofing equipment?  Yes  No

List the days and times music will be played: Saturday, October 6th, 2012 7:30AM-11:30AM

How close is the event to the nearest residential use? Condo building across the street from Huizenga Plaza

Will your event require road closings? **NEED TO DISCUSS- MAY NEED PARTIAL CLOSINGS OR POLICE CARS PER GUIDANCE OF SGT. SOUSA LAST YEAR, HOWEVER WE'VE NEVER REQUIRED ROAD CLOSURES IN THE PAST!**  Yes  No

If yes, list requested streets and times in detail: \_\_\_\_\_

**\*\*\*\*PLEASE NOTE\*\*\*\*** You are required to secure barricades and/or directional traffic signs for road closings. Please attach a layout of your traffic plan, including the placement and number of barricades, signs, directional arrows, cones, and message boards, as well as the name of the company you will be using. Your traffic plan must be approved by the Police Dept. which may terminate any event occurring without the proper use of barricades.

Will your road closings affect access to parking spaces or parking lots?  Yes  No  
**\*\*\*\*PLEASE NOTE\*\*\*\*** All road closings which result in loss of revenue from inaccessible parking spaces will be billed to the event organizer and must be paid in full before the event. Please call Keela Black at 828-3794.

Will any recyclable materials be utilized at this event?  Yes  No  
(Materials that can be recycled include all clean paper, cardboard, glass, plastic drink containers, aluminum cans, and milk or juice boxes.) Please refrain from the use of Styrofoam plates and cups.

Who will provide clean up services for garbage and recyclables? Waste Pro (Company name)

Contact Name: Kenneth Rhodes Phone: 954-873-5013

**\*\*\*\*PLEASE NOTE\*\*\*\*** All grounds must be cleaned up **immediately** after completion of event. Recyclable materials should be recycled at all City facilities and parks. Recycling service may be provided by your organization, a private company or in some cases by the City of Fort Lauderdale. You are responsible for securing recycling services. Contact Janet Townsend at [Jtownsend@fortlauderdale.gov](mailto:Jtownsend@fortlauderdale.gov) or (954) 828-5956.

Will you require electricity?  Yes  No

Events requiring electricity are the responsibility of the applicant. All permits must be obtained through the City's Building Department at (954) 828-5191 before setting up.

Company: \_\_\_\_\_ License #: \_\_\_\_\_

Name of electrician: \_\_\_\_\_ Phone: \_\_\_\_\_

**PART IV: APPLICANT'S ACCEPTANCE /SIGNATURE**

The information I have provided on this application is true and complete to the best of my knowledge.

Before receiving final approval from the City Commission, I understand that I (and the production company, if applicable) must furnish an original certificate of General Liability insurance naming the City of Fort Lauderdale as additionally insured in the amount of at least one million dollars (\$1,000,000) or greater as deemed satisfactory by the City Risk Manager, and an original certificate of liquor liability insurance in the amount of \$500,000 if alcohol is being served.

I understand that a Parks and Recreation sponsored activity has precedence over the above schedule and I will be notified if any conflicts arise.

I understand that the City of Fort Lauderdale Police Department will determine all security requirements and that EMS is required by City Ordinance to be onsite during all outdoor events.

I understand that the City has a noise ordinance. If at any time during the event it is determined by law enforcement personnel, code enforcement personnel, parks and recreation personnel, or any other city representative that the entertainment or music is causing a noise disturbance, I will be directed to lower the volume to an acceptable level as determined by City staff. If a second noise disturbance arises during the event, I may be directed to shut down the music or entertainment for the remainder of the event. I agree to abide by all provisions of the noise control ordinance and understand that my failure to do so may result in a civil citation, a physical arrest, or the shutting down of the event.

Dana Fletti  
Name of applicant

Development Manager  
Title

6/06/2012  
Date

~~Please email completed application~~ at least 90 days ahead of your planned event to:  
[jmeehan@fortlauderdale.gov](mailto:jmeehan@fortlauderdale.gov).

Please mail the \$100.00 application fee (payable to the City of Fort Lauderdale) to:  
Jeff Meehan, Outdoor Event Coordinator  
1350 W. Broward Boulevard, Fort Lauderdale, FL 33312  
Phone: (954) 828-6075 Fax: (954) 828-5650

**Please include the following with the application:**

- \* **Event site plan – including stage(s), other entertainment locations, activities, booths, restrooms, canopies, dumpsters, fencing, generators, etc.**
- \* **Traffic/detour plan - including the placement and number of barricades, signs, directional arrows, cones, message boards, and name of the barricade and/or directional traffic signs company being used.**

FIRE DEPARTMENT QUESTIONNAIRE

PREVENTION

1. Are you planning to have canopies (no sides) for this event?  Yes  No

How many and what sizes? 2- 15X15 ft. & 10X10

Name of Company: Platinum Tents

A building permit is required. Please contact Lt. Strandhagen at 954-828-5080.

2. Are you planning to have tents (with sides) for this event?  Yes  No

How many and what sizes? \_\_\_\_\_

Name of Company: \_\_\_\_\_

In addition to a building permit, exit signs, emergency lights, fire extinguishers, and "No Smoking" signs are required for tents. A fire watch at overtime rate may apply. Contact Lt. Strandhagen at 954-828-5080.

\*\*\*\*PLEASE NOTE\*\*\*\* All permits required by the Florida Building Code must be obtained through the Building Department (including but not limited to electrical, structural, plumbing). Contact the Building Department at 954-828-6520.

3. Are you planning to have fireworks?  Yes  No

Name of company conducting the show: \_\_\_\_\_

A Fireworks permit is required for all pyrotechnics displays. Contact Capt. D'Agostino at 954-828-5884.

4. Are you having food vendors?  Yes  No

How many and what kind? TBD (Generally, whatever we can get donated as pastries, bagels, coffee, sandwiches, etc.- NO COOKING OR SELLING OF FOOD)

A fire extinguisher is required for each food booth. If a propane tank is used for a fuel source, it must be secured on the outside of the booth. A Fire inspection is required for all food booths. If the inspection is during non-working hours the cost will be \$75 per hour.

OPERATIONS/EMS

Special Event Detail Guidelines:

- \* ~~One rescue unit/cart for 500 to 5,000 people in attendance (sustained attendance)~~
\* Two rescue units/carts for 5,000 to 10,000 people in attendance (sustained attendance)
\* One more rescue unit/cart per 5,000 additional people
\* One command person if two or more rescue units/carts are required

The number of rescue units and paramedics is determined according to attendance and other risk factors.

1. Does your event require EMS medical standby services based on the guidelines above? YES  NO

2. What is your estimated sustained attendance? 500-700

3. On-site contact? NAME Dana Filetti PHONE 251-597-8691



A minimum of 4 hours will be charged for all special event details. 45 minutes will be added to the pre and post event times (totaling 1.5 hours), allowing for travel and preparation for the event.

**POLICE DEPARTMENT QUESTIONNAIRE**

1. Does your event require use of police vehicles? Yes \_\_\_\_\_ No **X** **(MIGHT NEED THEM THIS YEAR?)**

2. Is this a new or previously held event? New \_\_\_\_\_ Previous **X**

Previous date(s)? **Hulzenga Plaza – Nov. 1, 2001; Nov. 2, 2002; Oct. 3, 2003; Oct. 2, 2004; Oct. 8<sup>th</sup>, 2005; Oct. 7<sup>th</sup>, 2006; Sept. 29, 2007; Oct. 4, 2008; Oct. 3<sup>rd</sup>, 2009; Oct. 2<sup>nd</sup>, 2010; Oct. 1<sup>st</sup>, 2011**

3. Any established security, traffic, or other appropriate plan(s)? Yes \_\_\_\_\_ No **X**

If yes, besides Fort Lauderdale Police, who will you be using for this plan?  
(private security company, volunteers, etc.)

**Just volunteers to assist Police Officers with directing participants through the 5k route.**

4. Do you have an established detail of off-duty officers? Yes \_\_\_\_\_ No **X**  
If yes, who is your Police department contact?

**Not yet, but we generally work with Sgt. Abrahams or Sgt. Sousa!**

5. Any notable entertainers or special circumstances scheduled for your event? Yes \_\_\_\_\_ No **X**

Who/What? \_\_\_\_\_

6. Is there alcohol being sold or given away? Yes \_\_\_\_\_ No **X**

7. Are there any road closures required? **NEED TO DISCUSS- MAY NEED PARTIAL CLOSINGS OR POLICE CARS PER GUIDANCE OF SGT. SOUSA LAST YEAR, HOWEVER WE'VE NEVER REQUIRED ROAD CLOSURES IN THE PAS** Yes \_\_\_\_\_ No \_\_\_\_\_

If so what roads/intersections? \_\_\_\_\_

\_\_\_\_\_

8. What is your estimated attendance? **500-700**

I understand the off duty rate for Police personnel for ALL special events is calculated at a 3-hour minimum rate. I also understand there is a 24 hour cancellation requirement to avoid the 3 hour minimum payment per officer. The hourly rate and costs to be incurred by the event organizer will be quoted on the City of Ft. Lauderdale Special Events "Cost Estimate" worksheet developed at the Special Events logistics meeting and provided to the organizer. All payments will be paid within two (2) weeks of the payroll being submitted.

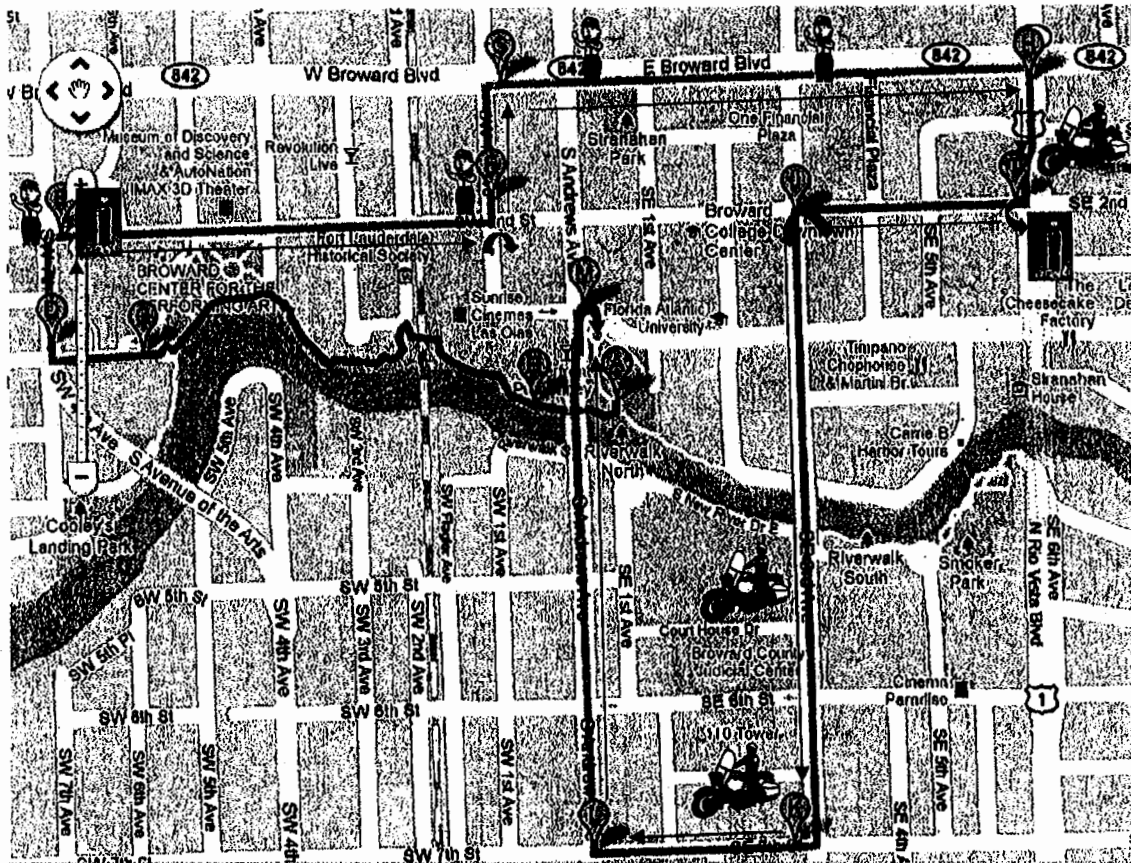
**Dana Filetti**  
Name

**6/06/12**  
Date

# ROUTE MAP

## 3.1 miles/ 5k

# 2012 FIGHT FOR AIR RUN/WALK



- A. **Huizenga Plaza** (start line is toward the S.W. corner of the plaza)
- B. Head west on Riverwalk (pass the Briny Pub , Suite 100, and continue west over railroad tracks)
- C. Right onto **W. Las Olas Blvd.** (St. is just east of the Symphony condominium bldg.; look for volunteers)
- D. Right onto **S. Ave. of the Arts (S.W. 7th)** (stay on the **RIGHT** side of the St.)
- E. Right onto **S.W. 2nd St./Himmarshee St. WATER STATION** (stay on the **RIGHT** side of the St.)
- F. Left onto **S.W. 1st Ave.** (cross over S.W. 1st Ave. before turning so you are on the **RIGHT** side of the St.)
- G. Right onto **Broward Blvd.** (stay on **RIGHT** side of St.)
- H. Right onto **US-1/ N. Federal Hwy.** (stay on **RIGHT** side of St., as you approach S.E. 2nd St., veer slightly right so that tunnel is to your left.)
- I. Right onto **S.E. 2nd St. WATER STATION** (cross over S.E. 2nd St., before turning so you are on the **LEFT** side of the St.)
- J. Left onto **S.E. 3rd Ave.** (cross over S.E. 3rd Ave. before turning so you are on the **RIGHT** side of the St. as you head south crossing over Las Olas Blvd. & bridge)
- K. Right onto **S.E. 7th St.** (stay on the **RIGHT** side of the St.)
- ... Right onto **S. Andrews Ave.** (head north on the **LEFT** side of the St. until you have to wind up the circular stairs to stay on the walking path of the bridge; runners may choose to cross straight over bridge on the St. at their own risk)
- M. **Huizenga Plaza** (finish line will be hard-right by the fountain in the plaza)

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## Detail by Entity Name

### Florida Non Profit Corporation

AMERICAN LUNG ASSOCIATION OF THE SOUTHEAST, INCORPORATED

### Filing Information

**Document Number** 703895  
**FEI/EIN Number** 590662271  
**Date Filed** 09/12/1959  
**State** FL  
**Status** ACTIVE  
**Last Event** MERGER NAME CHANGE  
**Event Date Filed** 12/27/2007  
**Event Effective Date** 01/01/2008

### Principal Address

6852 BELFORT OAKS PLACE  
JACKSONVILLE FL 32216

Changed 01/15/2009

### Mailing Address

6852 BELFORT OAKS PLACE  
JACKSONVILLE FL 32216

Changed 01/15/2009

### Registered Agent Name & Address

BOGDAN, MARTHA C  
6852 BELFORT OAKS PLACE  
JACKSONVILLE FL 32216 US

Name Changed: 01/18/2005

Address Changed: 01/15/2009

### Officer/Director Detail

#### **Name & Address**

Title COB

WILLIAMS, MARCIA  
5555 W HWY 98  
PENSACOLA FL 32507

Title PCEO

BOGDAN, MARTHA  
6852 BELFORT OAKS PLACE  
JACKSONVILLE FL 32216

## Title CHEL

WILLIAM, COOK MD  
2845 TRICOM STREET  
N. CHARLESTON SC 29406

## Title T

MARTIN, SONNY F CPA  
112 7TH AVENUE S.  
JACKSONVILLE BEACH FL 32250

## Title S

GOLDBERG, ADAM ESQ.  
1792 BELL TOWER LANE  
WESTON FL 33326

**Annual Reports****Report Year Filed Date**

2010	03/04/2010
2011	01/11/2011
2012	01/17/2012

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**Note:** This is not official record. See documents if question or conflict.

## SCHEDULE ONE

1. Name of Applicant: American Lung Association in Florida
2. Name of Outdoor Event: Fight for Air Run/Walk
3. Date and time of Event: Saturday, October 6, 2012 (5 AM - 1 PM )
4. Event Location: Huizenga Plaza- 32 East Las Olas Blvd
5. Road Closings: No- see attached race route
6. Alcohol: No