



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#23-0011**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Greg Chavarria, City Manager

**DATE:** April 18, 2023

**TITLE:** Motion Approving Agreement for Turf Grass Maintenance for City  
Quadrants: NW, SW, NE and SE - VisualScape, Inc. - \$1,584,172 -  
**(Commission Districts 1, 2, 3 and 4)**

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**Recommendation**

Staff recommends the City Commission approve an Agreement, in substantially the form attached, for Turf Grass Maintenance for City Quadrants: NW, SW, NE and SE to VisualScape, Inc., in the initial one (1) year fixed and firm contract term amount of \$1,584,172; and authorize the City Manager to approve three (3) additional one-year renewal options in the estimated annual renewal amount of \$1,584,172 for a potential total contract amount of \$6,336,688.

**Background**

On December 7, 2022, the Procurement Services Division issued Invitation to Bid No. 12753-033. The solicitation ended on January 5, 2023, with a total of two (2) bids submitted by the following vendors:

- VisualScape, Inc.
- SFM Services, Inc.

VisualScape, Inc. met the requirements of the bid, and is deemed the low, responsive, and responsible bidder. Staff recommends Commission approve the award to VisualScape Inc.

Moreover, after City Commission award, pursuant to Section 2.12.2 of the solicitation, four minor locations will be removed as Parks' staff will perform these services and other locations will be removed, because services are no longer required. For the locations no longer required, VisualScape, Inc. correctly reflected a zero on their bid line items. The removal of all of these locations does not adversely impact the award recommendation. VisualScape, Inc. remains the low responsive, responsible bidder.

### **Resource Impact**

Funds for this agreement in the amount of \$663,946 are available in the FY2023 Budget in the account listed below:

| <b><i>Funds available as of March 16, 2023</i></b> |                                 |  |   |  |                  |
|--|---------------------------------|--|---|--|------------------|
| <b>ACCOUNT NUMBER</b>                              | <b>INDEX NAME<br/>(Program)</b> | <b>CHARACTER CODE/<br/>SUB-OBJECT NAME</b>         | <b>AMENDED<br/>BUDGET<br/>(Character)</b> | <b>AVAILABLE<br/>BALANCE<br/>(Character)</b> | <b>AMOUNT</b>    |
| 10-001-6034-572-30-3237                            | General<br>Parks<br>Maintenance | Services / Materials -<br>- Lawn & Tree<br>Service | \$8,582,134                               | \$4,611,364                                  | \$663,946        |
| <b>TOTAL AMOUNT ►</b>                              |                                 |  |   |  | <b>\$663,946</b> |

### **Strategic Connections**

This item is a 2022 *Top Commission Priority*, advancing the Parks and Public Places initiative.

This item supports the *Press Play Fort Lauderdale 2024* Strategic Plan, specifically advancing:

- The Public Places Focus Area
- Goal 3: Build a healthy and engaging community.
- Objective: Improve access to and enjoyment of our beach, waterways, parks, and open spaces for everyone

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are Here

This item supports the *Advance Fort Lauderdale 2040* Comprehensive Plan specifically advancing:

- The Public Places Focus Area
- The Parks, Recreation and Open Space Element
- Goal 2: Be a community with high quality parks and recreational facilities that highlight the character of our City.

### **Attachments**

Exhibit 1 - Solicitation

Exhibit 2 - Bid Tabulation

Exhibit 3 - VisualScape, Inc. Agreement

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Prepared by:

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