



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#23-0727

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Greg Chavarria, City Manager

DATE: August 22, 2023

TITLE: Motion Approving Agreement for the Purchase of Parking Lot Clean Up
Services - SFM Janitorial Services, LLC - \$631,436 - (**Commission
Districts 1, 2, 3 and 4**)

Recommendation

Staff recommends the City Commission approve an Agreement, in substantially the form attached, for the purchase of Parking Lot Clean Up Services from SFM Janitorial Services, LLC, in the initial two-year term estimated amount of \$631,436, and authorize the City Manager to exercise the option to renew for three (3) additional one (1) year periods in the annual amount of \$315,718, for a potential total contract amount of \$1,578,590, contingent upon appropriation of funds.

Background

The Transportation and Mobility Department currently utilizes a third-party vendor for parking lot clean up services at various City parking lots and garages. The current agreement is scheduled to expire on September 30, 2023.

On June 8, 2023, the Procurement Services Division issued Invitation to Bid (ITB) Event No. 132-1. Three bid responses were received in response to the solicitation, which were opened on June 22, 2023. One response was a 'No-Bid' from USA Services of Florida, LLC. This left two bids to analyze for award. During the bid analysis, a 5% local preference was applied to Brightstar Property Maintenance Services, Inc., as it listed its status as a Class C local business. However, SFM Janitorial Services, LLC (SFM) was still the low bidder. SFM's bid was further reviewed for compliance with the solicitation requirements. It met all the requirements and deemed the low, responsive, and responsible bid.

Resource Impact

There will not be a current fiscal year impact associated with this action. The FY24 impact will be \$315,718 contingent upon approval and appropriation of the annual budget.

Strategic Connections

This item supports the *Press Play Fort Lauderdale 2024* Strategic Plan, specifically advancing:

- The Internal Support Focus Area
- Goal 8: Build a leading governmental organization that manages all resources wisely and sustainably.
- Objective: Provide safe, well-maintained, and efficient facilities and capital assets

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are United.

Attachments

Exhibit 1 - Solicitation

Exhibit 2 - Bid Tabulation

Exhibit 3 - Agreement

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| Prepared by: | Bryan Greene, Parking Services Manager, Transportation and Mobility Kirk McDonald, Senior Procurement Specialist, Finance Matthew Eaton, Senior Administrative Assistant, Finance |
| Department Director: | Ben Rogers, Transportation and Mobility Linda Short, Finance |