City of Fort Lauderdale

City Commission Agenda Item

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TO: Honorable Mayor & Members Fort Lauderdale City Commission

FROM: Lee Feldman, City Manager

DATE: August 21, 2012

TITLE: Motion to reject all bids for Full Service Copier Lease and utilize Broward County and State of Florida contracts for City's office copier plan – ITB 723-10998 - \$379,563.72

Recommendation

It is recommended that the City Commission reject all bids (ITB 723-10998) submitted for a Full Service Copier Lease program and request authorization to utilize the Broward County Cost per Copy contract D0982507B2, contingent upon approval, with Toshiba Business Solutions (USA), Inc.; and the State of Florida contract 600-000-11-1 awarded to Toshiba America Business Solutions, Inc., Canon U.S.A., Inc., Xerox Corporation, Konica Minolta Business Solutions U.S.A., Inc., Kyocera Document Solutions America, Inc., Oce North America, Inc., and Sharp Electronics Corporation.

Background

In accordance with the provisions of Section 2-180(5) City Ordinances, Rejection of Bids, this bid is being reported to the City Commission and recommended for rejection. On June 5, 2012, the Procurement Services issued Invitation to Bid (ITB) 723-10998 for the purchase of a contract for a full-service copier lease. On June 20, 2012, the bid was opened with 2 responses received. Both responses resulted in higher costs than the current utilization and leasing of multi-function devices (copiers) off the State of Florida contract 600-000-11-1, Marion County Public Schools 3029JD, Miami-Dade County Public Schools 033-KK11 and Broward County G806318B3.

Broward County's contract, if approved, is a three year contract with two (2) one year renewals. Current lease pricing for the listed machines is approximately \$198,000 annually. Utilizing this contract on the cost-per-copy program will cost approximately \$126,521.24 annually, for a three-year total of approximately \$379,563.72, representing an approximate savings of \$72,000 for FY 2013 based on current usage by multiple departments. State of Florida contract 600-000-11-1 expiring in 2014 was awarded to various vendors offering low lease pricing on several models with varying capabilities. Actual vendor utilized will depend on

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price and department copier requirements based on actual usage.

Resource Impact

There is a fiscal impact to the City in the annual amount of \$126,521.24 Funding for this item is contingent upon appropriation and approval by the City Commission of the FY 2013 annual budget request:

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Attachment

Exhibit 1 - Bid Tabulation 723-10998