

City of Fort Lauderdale

City Commission Agenda Item

#12-1203

TO: Honorable Mayor & Members
Fort Lauderdale City Commission

FROM: Lee Feldman, City Manager

DATE: August 21, 2012

TITLE: Motion to reject all bids for Full Service Copier Lease and utilize Broward County and State of Florida contracts for City's office copier plan – ITB 723-10998 - \$379,563.72

Recommendation

It is recommended that the City Commission reject all bids (ITB 723-10998) submitted for a Full Service Copier Lease program and request authorization to utilize the Broward County Cost per Copy contract D0982507B2, contingent upon approval, with Toshiba Business Solutions (USA), Inc.; and the State of Florida contract 600-000-11-1 awarded to Toshiba America Business Solutions, Inc., Canon U.S.A., Inc., Xerox Corporation, Konica Minolta Business Solutions U.S.A., Inc., Kyocera Document Solutions America, Inc., Océ North America, Inc., and Sharp Electronics Corporation.

Background

In accordance with the provisions of Section 2-180(5) City Ordinances, Rejection of Bids, this bid is being reported to the City Commission and recommended for rejection. On June 5, 2012, the Procurement Services issued Invitation to Bid (ITB) 723-10998 for the purchase of a contract for a full-service copier lease. On June 20, 2012, the bid was opened with 2 responses received. Both responses resulted in higher costs than the current utilization and leasing of multi-function devices (copiers) off the State of Florida contract 600-000-11-1, Marion County Public Schools 3029JD, Miami-Dade County Public Schools 033-KK11 and Broward County G806318B3.

Broward County's contract, if approved, is a three year contract with two (2) one year renewals. Current lease pricing for the listed machines is approximately \$198,000 annually. Utilizing this contract on the cost-per-copy program will cost approximately \$126,521.24 annually, for a three-year total of approximately \$379,563.72, representing an approximate savings of \$72,000 for FY 2013 based on current usage by multiple departments. State of Florida contract 600-000-11-1 expiring in 2014 was awarded to various vendors offering low lease pricing on several models with varying capabilities. Actual vendor utilized will depend on

Resource Impact

Funding for this item is contingent upon appropriation and approval by the City Commission of the FY 2013 annual budget request:

FY	FUND	SUB FUN D	FUND NAME	INDEX #	INDEX NAME	SUB OBJEC T	SUB OBJECT NAME	AMOUNT
2013	001	01	GENERAL FUND	AUD010101	CITY AUDITOR	3304	OFFICE EQUIP RENT	578.76
2013	001	01	GENERAL FUND	MGR100101	CITY MANAGER	3304	OFFICE EQUIP RENT	2877.04
2013	001	01	GENERAL FUND	ATT010101	CITY ATTORNEY	3304	OFFICE EQUIP RENT	3235.99
2013	001	01	GFNFRAI FUND	CI K010101	CITY CI FRK	3304	OFFICE EQUIP RENT	3235.99
2013	001	01	GENERAL FUND	MGR010101	CITY MANAGER	3304	OFFICE EQUIP RENT	3235.99
2013	001	01	GENERAL FUND	ATT010101	CITY ATTORNEY	3304	OFFICE EQUIP RENT	2255.24
2013	001	01	GENERAL FUND	CLK010101	CITY CLERK	3304	OFFICE EQUIP RENT	2255.24
2013	001	01	GENERAL FUND	MGR010101	CITY MANAGER	3304	OFFICE EQUIP RENT	2255.24
2013	001	01	GENERAL FUND	MGR090101	PUBLIC INFORMATION	3304	OFFICE EQUIP RENT	1714.27
2013	001	01	GENERAL FUND	FIN020101	CENTRAL ACCT	3304	OFFICE EQUIP RENT	2118.31
2013	001	01	GENERAL FUND	FIN020101	CENTRAL ACCT	3304	OFFICE EQUIP RENT	213.78
2013	001	01	GENERAL FUND	FIN080808	PROCUREMENT	3304	OFFICE EQUIP RENT	948.12
2013	001	01	GENERAL FUND	FIN040201	UTILITY BILLING	3304	OFFICE EQUIP RENT	933.74
2013	001	01	GENERAL FUND	POL020208	FINANCE/PAYROLL PERSONNE	3304	OFFICE EQUIP RENT	34.78
2013	001	01	GENERAL FUND	FIR030101	FIRE RESCUE SUPPORT	3304	OFFICE EQUIP RENT	329.45
2013	001	01	GENERAL FUND	FIR010103	DOMESTIC PREPAREDNESS	3304	OFFICE EQUIP RENT	540.88
2013	001	01	GENERAL FUND	IRD010101	HUMAN RESOURCES	3304	OFFICE EQUIP RENT	6599.12
2013	581	01	CENTRAL SERVICES	ITS080101	MAIL SERVICES	3304	OFFICE EQUIP RENT	693.00
2013	581	01	CENTRAL SERVICES	ITS020103	PUBLISHING SERVICES	3304	OFFICE EQUIP RENT	4.12
2013	581	01	CENTRAL SERVICES	ITS020103	PUBLISHING SERVICES	3304	OFFICE EQUIP RENT	2259.66
2013	001	01	GENERAL FUND	POL020208	FINANCE/PAYROLL PERSONNE	3304	OFFICE EQUIP RENT	998.17
2013	001	01	GENERAL FUND	POL020208	FINANCE/PAYROLL PERSONNE	3304	OFFICE EQUIP RENT	3496.50
2013	001	01	GENERAL FUND	POL020208	FINANCE/PAYROLL PERSONNE	3304	OFFICE EQUIP RENT	856.97
2013	001	01	GENERAL FUND	POL020208	FINANCE/PAYROLL PERSONNE	3304	OFFICE EQUIP RENT	975.41
2013	001	01	GENERAL FUND	POL020208	FINANCE/PAYROLL PERSONNE	3304	OFFICE EQUIP RENT	817.74
2013	104	01	LAW ENF CONFISCAT	POL050101	POLICE CONFISCATED PROPER	3304	OFFICE EQUIP RENT	490.64
2013	001	01	GENERAL FUND	POL020208	FINANCE/PAYROLL PERSONNE	3304	OFFICE EQUIP RENT	2206.76
2013	001	01	GENERAL FUND	POL020208	FINANCE/PAYROLL PERSONNE	3304	OFFICE EQUIP RENT	150.19
2013	001	01	GENERAL FUND	POL020208	FINANCE/PAYROLL PERSONNE	3304	OFFICE EQUIP RENT	92.65
2013	001	01	GENERAL FUND	POL020208	FINANCE/PAYROLL PERSONNE	3304	OFFICE EQUIP RENT	970.54
2013	001	01	GENERAL FUND	POL020208	FINANCE/PAYROLL PERSONNE	3304	OFFICE EQUIP RENT	10788.18
2013	001	01	GENERAL FUND	POL020208	FINANCE/PAYROLL PERSONNE	3304	OFFICE EQUIP RENT	240.58
2013	001	01	GENERAL FUND	POL020208	FINANCE/PAYROLL PERSONNE	3304	OFFICE EQUIP RENT	829.92
2013	001	01	GENERAL FUND	POL020208	FINANCE/PAYROLL PERSONNE	3304	OFFICE EQUIP RENT	2014.40
2013	001	01	GENERAL FUND	POL020208	FINANCE/PAYROLL PERSONNE	3304	OFFICE EQUIP RENT	14067.73
2013	001	01	GENERAL FUND	POL020208	FINANCE/PAYROLL PERSONNE	3304	OFFICE EQUIP RENT	4863.77
2013	001	01	GENERAL FUND	POL020208	FINANCE/PAYROLL PERSONNE	3304	OFFICE EQUIP RENT	1865.81
2013	001	01	GENERAL FUND	POL020208	FINANCE/PAYROLL PERSONNE	3304	OFFICE EQUIP RENT	977.09
2013	450	01	WATER AND SEWER	PBS010601	COMMUNICATIONS SUPPORT	3304	OFFICE EQUIP RENT	2673.64
2013	450	01	WATER AND SEWER	PBS010601	COMMUNICATIONS SUPPORT	3304	OFFICE EQUIP RENT	1880.26
2013	450	01	WATER AND SEWER	PBS660101	DISTRIBUTION & COLLECTION	3304	OFFICE EQUIP RENT	230.96
2013	001	01	GFNFRAI FUND	PBS040101	ENGINEERING ADMINISTRATION	3304	OFFICE EQUIP RENT	3796.72
2013	450	01	WATER AND SEWER	PBS060101	UTILITIES ENGINEERING OPER	3304	OFFICE EQUIP RENT	5718.72
2013	450	01	WATER AND SEWER	PBS010601	COMMUNICATIONS SUPPORT	3304	OFFICE EQUIP RENT	1202.38
2013	451	01	CENTRAL REGIONAL	PBS670503	LOHMEYER REGIONAL PLANT C	3304	OFFICE EQUIP RENT	18.40
2013	451	01	CENTRAL REGIONAL	PBS670503	LOHMEYER REGIONAL PLANT C	3304	OFFICE EQUIP RENT	731.39
2013	450	01	WATER AND SEWER	PBS670305	PEELE/DIXIE OPERATIONS	3304	OFFICE EQUIP RENT	137.59
2013	409	01	SANITATION	PBS090501	CANAL CLEANING OPERATIONS	3304	OFFICE EQUIP RENT	435.20
2013	001	01	GENERAL FUND	PKR030603	FORT LAUDERDALE AQUATIC C	3304	OFFICE EQUIP RENT	2048.26
2013	001	01	GENERAL FUND	PKR033001	FACILITY SUPV & MAINTENANC	3304	OFFICE EQUIP RENT	1122.32
2013	001	01	GENERAL FUND	PKR070201	SPECIAL PROJECTS SUPPORT	3304	OFFICE EQUIP RENT	289.55
2013	001	01	GENERAL FUND	PKR070501	FACILITY MAINTENANCE SUPP	3304	OFFICE EQUIP RENT	58.13
2013	001	01	GENERAL FUND	PKR010402	FESTIVALS	3304	OFFICE EQUIP RENT	458.30
2013	001	01	GENERAL FUND	PKR032901	FACILITY SUPERVISION & MAIN	3304	OFFICE EQUIP RENT	452.93
2013	409	00	SANITATION	PKR090101	SANITATION	3304	OFFICE EQUIP RENT	673.60
2013	001	01	GENERAL FUND	PKR030801	MILLS POND PARK	3304	OFFICE EQUIP RENT	354.82
2013	001	01	GFNFRAI FUND	PKR033001	FACILITIES SUPV & MAINTENAN	3304	OFFICE EQUIP RENT	254.60
2013	001	01	GENERAL FUND	PKR032901	FACILITIES SUPV & MAINTENAN	3304	OFFICE EQUIP RENT	277.45
2013	001	01	GENERAL FUND	PKR100101	REAL ESTATE	3304	OFFICE EQUIP RENT	1371.47
2013	409	01	SANITATION	PKR080101	SANITATION	3304	OFFICE EQUIP RENT	536.17
2013	001	01	GENERAL FUND	PKR033001	FACILITIES SUPV & MAINTENAN	3304	OFFICE EQUIP RENT	1917.55
2013	409	01	SANITATION	PKR080101	SANITATION	3304	OFFICE EQUIP RENT	102.31
2013	001	01	GENERAL FUND	PKR033601	WAR MEMORIAL AUDITORIUM	3304	OFFICE EQUIP RENT	1013.71
2013	001	01	GENERAL FUND	DSD040101	COMMUNITY INSPECTIONS	3304	OFFICE EQUIP RENT	7161.11
2013	001	01	GENERAL FUND	DSD040101	COMMUNITY INSPECTIONS	3304	OFFICE EQUIP RENT	1723.60
2013	140	01	BUILDING PERMITS	DSD034002	BUILDING PERMITS	3304	OFFICE EQUIP RENT	476.11
2013	001	01	GENERAL FUND	DSD010101	PLANNING & ZONING	3304	OFFICE EQUIP RENT	4323.06
2013	461	01	PARKING SYSTEM	TAM020401	PARKING CITY PARK GARAGE	3304	OFFICE EQUIP RENT	71.65
2013	001	01	GENERAL FUND	TAM040103	TRANSPORTATION	3304	OFFICE EQUIP RENT	1987.52
								\$ 126,521.29

Attachment

Exhibit 1 - Bid Tabulation 723-10998