



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#13-1115

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee Feldman, ICMA-CM, City Manager

DATE: September 3, 2013

TITLE: Motion to approve the proprietary software upgrade of the Cyborg
payroll/human resources/employee benefits system - \$32,670

Recommendation

It is recommended that the City Commission approve the proprietary purchase from SumTotal Systems, LLC, for the upgrade of the Cyborg payroll/human resources/employee benefits system to the most current version of the software in an amount not to exceed \$32,670.

Background

The current system was implemented in November 2002 and upgraded annually as new versions were released by the vendor. The City's system is presently on release level 6.1. In order to comply with support requirements and process the end of year tax tables, it is necessary to upgrade to the most current release level 6.4. This new release will also contain updates to the Employee Self Service (ESS) module used for the employee benefits open enrollment process as well as online pay advices and wage and tax statements (Form W-2). SumTotal Systems, LLC has provided a technical scope of work and quote for an estimated amount not to exceed \$32,670.

Resource Impact

There will be a fiscal impact to the City in the amount of \$32,670.

FUNDS AVAILABILITY LOCATION:

FY	FUND	SUB FUND	FUND NAME	INDEX #	INDEX NAME	SUB OBJ #	SUBJECT NAME	AMOUNT
2013	581	01	Central Services	ITS040101	Application Services	3199	Other Professional Services	\$32,670.00
TOTAL								\$32,670.00

Attachment

Exhibit 1 – Statement of Work

Prepared by: Richard Ewell, Procurement Specialist II
Carrie Keohane, Administrative Assistant I

Department Director: Mike Maier, Information Technology Services