



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#14-0923

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: August 19, 2014

TITLE: Motion to approve contract agreement for architectural services – South Side School Restoration Project – Request for Qualifications (RFQ) 946-11407 – Consultants Competitive Negotiations Act (CCNA) – estimated total amount of \$205,000

Recommendation

It is recommended that the City Commission approve a contract agreement for architectural services for the South Side School Restoration Project with the top ranked proposer Synalovski Romanik and Saye, LLC, in substantially the form attached and authorize the City Manager to execute said agreement on behalf of the City and authorize staff to issue task orders up to the amount of \$205,000.

Background

The City of Fort Lauderdale solicited qualifications and proposals from experienced architectural firms capable of performing architectural services for the South Side School Restoration Project, subject to the requirements of the CCNA. This project is for the restoration of one of Fort Lauderdale's first public schools constructed in 1923. The exterior of the building had been restored to its original style. Doors and windows had been replaced and the building also was re-roofed. Interior structural improvements were also done to the building including some mechanical, plumbing, electrical, fire piping, and ductwork. The interior is to be modernized for use by the City's Parks and Recreation Department for various recreation programs. Also some exterior work and site work are included in the scope of services.

- April 2014 - RFQ 946-11407 was released and three responses were received. An evaluation committee was established including Irina Tokar – Senior Project Manager, Pedram Zohrevand – Assistant City Engineer, Sarah Saunders – Performance Analyst, Jimmy Koeth – Principal Environmental Strategist, and Linda Mia Franco – Principal Planner.

- May 2014 - the evaluation committee met to review the submitted qualification packages and shortlisted three firms for further evaluation. The firms selected were:
 - 1) Synalovski Romanik and Saye, LLC
 - 2) Gallo Herbert Architects, and
 - 3) MC Harry Associates.
- May 2014 - the evaluation committee met to listen to oral presentations from the shortlisted firms. After presentations were completed, the committee ranked the three firms using the criteria found in the RFQ.

		Gallo Herbert Architects	MC Harry Associates	Synalovski, Romanik, and Saye
Evaluation Criteria	Weighted Factor	Rank	Rank	Rank
Qualification of Firm: To include years of experience, licenses, Insurance, current and previous M/WBE participation efforts, other pertinent information.	25%	3	2	1
Qualification of Project Team: To include personnel used for the projects, project manager, Sub-consultants, joint ventures and M/WBE participation efforts	25%	3	2	1
Approach to Scope of Work:	25%	3	2	1
Previous or Similar Projects: References	25%	3	2	1
Overall Ranking		3	2	1

July 2014 - the Commission approved the ranking of firms and the commencement of contract negotiation with Synalovski Romanik, and Saye, LLC. On July 8, 2014 the Procurement Services Division negotiated pricing with Synalovski Romanik and Saye, LLC until a final price was agreed upon.

Resource Impact

There will be a fiscal impact to the City in the amount of \$205,000. Funding for these services will be from individual projects when services are contracted through task orders subject to the availability of funding.

<i>Funds available as of July 25, 2014</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	PURCHASE AMOUNT
343-P10777.343- 6599	SOUTH SIDE SCHOOL PURCHASE AND RESTORATION	CAPITAL OUTLAY/ CONSTRUCTION	\$3,800,000	\$1,584,242	\$205,000
PURCHASE TOTAL →					\$205,000

Strategic Connections:

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Public Places Cylinder of Excellence, specifically advancing:

- Goal 3: Be a community that finds opportunities and leverages partnerships to create unique, inviting, and connected gathering places that highlight our beaches, waterways, urban areas, and parks.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Here*.

Attachments:

Exhibit 1 – Oral presentation tabulation 946-11407

Exhibit 2 – MC Harry Associates proposal

Exhibit 3 – Synalovski Romanik Saye, LLC proposal

Exhibit 4a – Gallo Herbert Architects proposal

Exhibit 4b – Gallo Herbert Architects proposal

Exhibit 5 – Synalovski Romanik Saye, LLC agreement

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