



TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: May 6, 2014

TITLE: Motion to approve final ranking and commencement of contract negotiations for Construction Management Services for the U.S. Customs and Border Protection Facility at the Fort Lauderdale Executive Airport – Request for Qualifications (RFQ) 946-11345 – Consultants Competitive Negotiations Act (CCNA)

Recommendation

It is recommended that the City Commission approve the evaluation committee's recommendation to negotiate pricing with ACAI Associates, Inc., subject to CCNA guidelines, for the purposes of providing General Engineering Construction Management Services for the U.S. Customs and Border Protection Facility.

Background

The U.S. Customs and Border Protection Facility is currently under construction and is scheduled to be completed by March 2015. In order to assist the City with administering the construction of the facility, the City prepared an RFQ and scope of services to select a construction management firm to provide the following services:

- Participate in bi-weekly construction meetings and provide meeting minutes.
- Schedule site visits during construction to visually observe the progress of the project for observation of general compliance to the plans.
- Review change orders and provide written explanations of their cause.
- Review and approve the Contractor's shop drawings, product data, samples, and other submittal data.
- Prepare close-out project documentation.
- Assist the City in resolving claims and disputes.

The RFQ was issued on January 21, 2014 and five responses were received on February 13, 2014. An evaluation committee was established to review the submittals and shortlist a minimum of three firms for further evaluation. The evaluation committee included Mark Cervasio, Acting Airport Manager, Tala Abi-Karam, Assistant Public

Works Director, and Todd Hiteshow, Environmental Services Manager. The committee convened on March 3, 2014 and shortlisted the following three firms, listed in alphabetical order:

- ACAI Associates, Inc.
- Atkins North America, Inc.
- Calvin Giordano & Associates, Inc.

On March 17th and 18th, 2014 the committee attended presentations by the short-listed firms. After presentations were completed, the committee carefully reviewed the firms and recommends the following rankings:

1. ACAI Associates, Inc.
2. Atkins North America, Inc.
3. Calvin Giordano & Associates, Inc.

This item was reviewed and approved at the Airport’s Aviation Advisory Board meeting on March 27, 2014.

		Calvin Giordano & Associates, Inc.	Atkins North America, Inc.	ACAI Associates, Inc.
Evaluation Criteria	Weighted Factor	Rank	Rank	Rank
Qualification of Firm: To include years of experience, licenses, Insurance, current and previous M/WBE participation efforts, other pertinent information.	25%	3	2	1
Qualification of Project Team: To include personnel used for the projects, project manager, Sub-consultants, joint ventures and M/WBE participation efforts	25%	3	2	1
Approach to Scope of Work: (Including planned M/WBE participation efforts)	25%	3	2	1
Previous or Similar Projects: References	25%	3	2	1
Overall Ranking		3	2	1

Resource Impact

There is no fiscal impact associated with this action.

Strategic Connections:

This item is a *Press Play Fort Lauderdale Strategic Plan* initiative, included within the Business Development Cylinder of Excellence, specifically advancing:

- Goal 7: Be a well-positioned City within the global economic and tourism markets of the South Florida region, leveraging our airports, port, and rail connections.
- Objective 4: Deliver best-in-class regional general aviation airport amenities and services to domestic and international stakeholders.
- Initiative 1: Examine the highest and best use of airport property to stimulate economic development and create jobs.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We are Prosperous*.

Attachments

Exhibit 1 – Bid Tabulation 946-11345

Exhibit 2 – ACAI proposal

Exhibit 3 – Atkins proposal

Exhibit 4 – Calvin Giordano proposal

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