



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#24-0695**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Susan Grant, Acting City Manager

**DATE:** September 3, 2024

**TITLE:** Resolution Approving the Acceptance of the 2024-2025 State Housing  
Initiatives Partnership (SHIP) Funds; Authorize Use of Program Income;  
Approve Allocation of Ship Funds for Administrative Costs - (**Commission  
Districts 1, 2, 3 and 4**)

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**Recommendation**

Staff recommends the City Commission approve a resolution accepting SHIP funds in the amount of One Million Four Hundred Thirty-Two Thousand Nine Hundred Twenty (\$1,432,920) as shown in Exhibit 1 and permit staff to use 10% of these funds for administrative costs along with 5% of any program income earned. The estimated program income (PI) is \$50,000. Staff further recommends that the City Commission authorize the City Manager to execute all documents associated with the acceptance of the SHIP 2024-2025 award.

**Background**

On June 24, 2024, Florida Housing Finance Corporation (FHFC) notified the City via email of the estimated 2024-2025 SHIP Funding award. The estimated program income will be \$50,000 resulting in a total of \$1,482,920 for affordable housing.

Florida Administrative Code 67.37.005 requires that SHIP funds be advertised at least 30 days before the beginning of the application period unless a waiting list of applicants exists that will exhaust all allocated funding (Exhibit 2).

SHIP funds must be allocated to specific strategies. These strategies may overlap so for example, funds for homeownership activities may also count towards eligible construction activities. SHIP guidelines require that a minimum of 65 percent of the funds must be spent on eligible homeownership activities; a minimum of 75 percent of funds must be spent on eligible construction activities; at least 30 percent of the funds must be reserved for very-low income households (up to 50 percent of the current area median income or AMI); an additional 30 percent must be reserved for low income households (up to 80 percent of AMI and the remaining funds are used at the discretion of the local jurisdiction.

Program Income can be used for any strategy approved in the current SHIP Local Housing Assistance Plan (LHAP). Additionally, Housing and Community Development Staff recommends that any program income be expended on strategies included in the approved 2022-2025 SHIP Local Housing Assistance Plan (LHAP) (Exhibit 3).

Fifteen percent (15%) of the allocated amount and any earned program income is available for rental assistance including Rapid Re-housing, Rental Development, and Rental Assistance for the Elderly.

The Affordable Housing Advisory Committee (AHAC) proposes the following allocations for the SHIP funds for FY 2024-2025 in the amount of \$1,482,920. (Exhibit 4).

Strategy	Funding
Administration	\$143,292.00
Emergency Housing Repairs:	131,438.00
Special Needs Housing	301,522.00
Rental Development:	200,000.00
New Construction	203,407.00
Rental Assistance for the Elderly	38,531.00
Purchase Assistance without Rehab	75,000.00
Rapid Re-Housing:	44,699.00
Owner-occupied Rehabilitation	295,031.00

In addition, projected PI of \$50,000 and any additional earned PI will be utilized in approved strategy areas where there is a funding short fall.

**Resource Impact**

This action will result in a positive impact to the City in the amount of \$1,432,920 in SHIP funding and projected program income of \$50,000, for a total of \$1,482,920. Funds for this program will be appropriated to the accounts below contingent upon the approval of the Consolidated Budget Amendment CAM 24-0325.

Source:

<i>Funds available as of 8-9-24</i>					
ACCOUNT NUMBER	PROJECT NAME (Program)	ACCOUNT/ACTIVITY NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-130-9300-559-335-502-25SHREV	SHIP FY24-25 Program Revenue	Intergovernmental Revenue / SHIP FY2024-2025	N/A	N/A	\$1,432,920.00

10-130-9300-559-369-900-SH25PI	SHIP FY24-25 Program Income	Miscellaneous Revenue / Deferred Loans Paid	N/A	N/A	\$50,000.00
				<b>APPROPRIATION TOTAL ►</b>	\$1,482,920.00

Use:

ACCOUNT NUMBER	PROJECT NAME (Program)	CHARACTER/ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-130-9300-559-80-8001-25SHADM	SHIP FY24-25 Administration	Grant Service / Program Funds	N/A	N/A	\$143,292.00
10-130-9300-559-80-8001-25SHEHR	SHIP FY24-25 Emergency Housing Repair	Grant Service / Program Funds	N/A	N/A	\$131,438.00
10-130-9300-559-80-8001-25SHSNR	SHIP 24-25 Special Needs Rehab	Grant Service / Program Funds	N/A	N/A	\$301,522.00
10-130-9300-559-80-8001-25SHRD	SHIP 24-25 Rental Development	Grant Service / Program Funds	N/A	N/A	\$200,000.00
10-130-9300-559-80-8001-25SHNC	SHIP FY24-25 New Construction – Homeownership	Grant Service / Program Funds	N/A	N/A	\$203,407.00
10-130-9300-559-80-8001-25SHERA	SHIP FY24-25 Elderly Rental Assistance	Grant Service / Program Funds	N/A	N/A	\$38,531.00
10-130-9300-559-80-8001-25SHPA	SHIP 24-25 Purchase Assistance (No Rehab)	Grant Service / Program Funds	N/A	N/A	\$75,000.00
10-130-9300-559-80-8001-25SHRR	SHIP 24-25 Rapid Rehousing	Grant Service / Program Funds	N/A	N/A	\$44,699.00
10-130-9300-559-80-8001-25SHOOR	SHIP FY24-25 Owner-Occupied Rehab	Grant Service / Program Funds	N/A	N/A	\$295,031.00
10-130-9300-559-80-8045-25SHPI	SHIP FY24-25 Program Income	Grant Service / Program Funds – Income all Years	N/A	N/A	\$50,000.00
				<b>APPROPRIATION TOTAL ►</b>	\$1,482,920.00

**Related CAM**  
24-0325

09/03/2024  
CAM #24-0695

**Strategic Connections**

This item is a FY 2024 Commission Priority, advancing the Housing Accessibility initiative.

This item supports the *Press Play Fort Lauderdale 2029* Strategic Plan, specifically advancing:

- The Housing Focus Area, Goal 2: Enable housing options for all income levels.

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are Community.

This item supports the *Advance Fort Lauderdale 2040* Comprehensive Plan specifically advancing:

- The Neighborhood Enhancement Focus Area
- The Housing Element
- Goal 1: The Comprehensive Plan shall support the provision of adequate sites for future housing, including affordable workforce housing, housing for low-income, very low-income, and moderate-income families, mobile homes, and group home facilities and foster care facilities, with supporting infrastructure and public facilities.
- Goal 2: Be a community of strong, beautiful, and healthy neighborhoods.

**Attachments**

Exhibit 1 – State Funding allocation for 2024-2025

Exhibit 2 – SHIP Notice of Funding Availability for 2024-2025

Exhibit 3 –2022-2025 Local Housing Assistance Plan

Exhibit 4– AHAC August 12, 2024, Draft Minutes

Exhibit 5 – Resolution

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Prepared by: Avis Wilkinson, Assistant HCD Manager and Rachel Williams, Housing & Community Development Manager

Acting Department Director: Alfred G. Battle Jr., Development Services Department

Charter Officer: Susan Grant, Acting City Manager