

August 26, 2014

City of Fort Lauderdale
Finance Department / Procurement Services Division
100 North Andrews Avenue, Suite 619
Fort Lauderdale, FL 33301

RE: RFP #845-11461

CITY OF FORT LAUDERDALE EAR AND EAR-BASED AMENDMENT DATA INVENTORY AND ANALYSIS

To whom it may concern:

The Corradino Group, Inc. (Corradino) is pleased to submit this addendum clarifying several items in our July 28, 2014 proposal to RFP 845-11461. These items are as follows:

1. Tab 2, Cost Proposal – The \$131,200 is a lump sum fee for the total project cost. The “annual rate” reference was on the form that the City provided in the RFP package, and is not applicable to our cost proposal for this project.
2. Task B, Page 5.2, was revised to clarify that Task B will begin upon completion of Task A.
3. The Schedule on Page 5.12 was revised to correct a typographical error in the dates for Phase II, Task B.

Please note that the proposed start date for the contract is September 2014 and the end date is May 2016, although the City may want to set the end date at September 2016 in the event that additional time for review is needed.

Sincerely,

THE CORRADINO GROUP, INC.



Joseph M. Corradino, AICP
President

TASK B – PREPARATION AND ADOPTION OF EVALUATION AND APPRAISAL REPORT (EAR)

Task B will begin upon completion of Task A.

Subtask 1. Preparation of EAR

The Corradino Group will prepare the draft EAR in coordination with and under the direction of City staff. The issues identified in Task A will be described, analyzed, and evaluated for potential social, economic, and environmental impacts. In addition, other relevant City planning efforts, including the Fast Forward – 2035 Vision Plan and the Press Play – 2017 Strategic Plan will be evaluated and utilized to inform the EAR as appropriate. As directed, the EAR document will be concise and user-friendly, and match the graphic template of the Fast Forward and Press Play documents. The EAR will include the following components:

- An executive summary including public participation activities, the purpose of the EAR, and a general summary of recommended amendments.
- An analysis of each major issue and City activities to address the issues. Major issues might include, but are not limited to, climate change, sea level rise, green building standards, green infrastructure, urban design and place-making, housing, complete streets, and multi-modal transportation. Goals, objectives (including evaluation measures) and policies related to each major issue shall be identified. Recommendations for Comprehensive Plan amendments to address the major issues shall be provided.
- An analysis of the Fast Forward – 2035 Vision Plan and Press Play – 2017 Strategic Plan that identifies and recommends Comprehensive Plan goals, objectives and policies that will reflect and advance these plans and ensure that the City's planning efforts on all plans are efficiently aligned.
- A comprehensive review, on an element-by-element basis, of the adopted Comprehensive Plan in order to identify successes or shortcomings in achieving the City's goals, objectives and policies. This analysis, and associated recommendations, will be summarized in a table analyzing implementation, results, and recommendations for amendments. Goals, objectives, and policies originating from the Broward County Land Use Plan will also be identified in the table.
- The identification and recommendation of Comprehensive Plan amendments required to address and comply with changes in state law, regional plans and/or administrative rules.
- The identification and recommendation of amendments related to changes in the Broward County Land Use Plan and Broward County Comprehensive Plan, including Broward County's new Climate Change and Urban Design elements, and relevant updates to the Complete Streets program and other County initiatives.
- Appropriate coordination with the County in their efforts to update their Comprehensive Plan.
- A summary of recommended amendments.

Schedule: Month Three to February 1, 2015

Deliverables:

- Draft EAR for City staff review.
- Draft Evaluation and Appraisal Letter for City staff review

Subtask 2. Draft EAR Review and Adoption

Upon completion of the draft EAR, the Corradino Group, under the direction of City staff, will:

- Attend Development Review Committee meetings to present the draft and receive staff comment.
- Revise the draft EAR based on City and staff input.
- Prepare a draft Evaluation and Appraisal Notification Letter to the Florida Department of Economic Opportunity.
- Present the draft EAR and Evaluation and Appraisal Notification Letter to the Planning and Zoning Board.

Schedule

The City of Fort Lauderdale 2012 Evaluation and Appraisal Letter is due May 1, 2015 to the Florida Department of Economic Opportunity. The Evaluation and Appraisal-based amendments, including the Data and Analysis Report, are due on May 1, 2016. The schedule below shows how the Corradino Group will meet the deadlines associated with this time frame.

Dates	Tasks
Start: September 2014 (est.) End: November 2014	Phase I, Task A. Assessment of Major Issues
Start: November 2014 End: May 2015	Phase I, Task B. Preparation and Adoption of Evaluation and Appraisal Report
Start: May 2015 (est.) End: February 2016	Phase II, Task A. Preparation of Data and Analysis Report
Start: February 2016 End: May 2016	Phase II, Task B. Adoption of Data and Analysis Report

