



**CITY OF FORT LAUDERDALE**  
**City Commission Agenda Memo**  
**REGULAR MEETING**

**#20-0093**

---

**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Chris Lagerbloom, ICMA-CM, City Manager

**DATE:** August 18, 2020

**TITLE:** Resolution Approving the Consolidated Budget Amendment to Fiscal Year  
2020 – Appropriation - **(Commission Districts 1, 2, 3 and 4)**

---

**Recommendation**

It is recommended that the City Commission adopt a resolution amending the Fiscal Year (FY) 2020 Budget and FY 2020 – FY 2024 Community Investment Plan (CIP).

**Background**

Examples of recommended actions within the budget amendment are:

- transfer between funds;
- transfer between capital and operating budgets;
- transfer between capital projects;
- acceptance and appropriation of grant funding;
- amendment to staffing level;
- appropriation from fund balance; and
- appropriation for modified revenue and related expenditures.

Staff recommends that the City Commission amend the FY 2020 Final Budget and FY 2020 – FY 2024 Community Investment Plan by approving the following transfers and appropriations:

## **Parks and Recreation**

### **A. Appropriation from Fund Balance – Park Impact Fee Fund, Commemorative Tree Canopy Trust Fund – River Oaks Stormwater Park - \$700,000**

The River Oaks Preserve consists of 9.1 acres of land area that the City acquired with the intention of constructing a stormwater preserve park for the public. The stormwater park will feature wetlands, an elevated boardwalk, and a historic bascule bridge donated by the Florida Department of Transportation (FDOT) that will be converted into a pedestrian boardwalk.

Funding from Park Impact Fees in the amount of \$345,750 is proposed to be used for the construction of approximately 600 feet of elevated boardwalk made from wood, or an approved equal material, along the northern side of the project site. The elevated boardwalk will be connected to the existing bascule bridge abutment and contain an educational gazebo (constructed by FDOT).

In addition, \$354,250 is recommended to be appropriated from the Commemorative Tree Canopy Trust Fund to purchase new trees. The preserve will serve as an educational showcase and provide a recreational green space for residents.

Staff recommends that the City Commission amend the FY 2020 Operating Budget and FY 2020 – FY 2024 Community Investment Plan in the amount of \$700,000 for the River Oaks Stormwater Park.

Source:

<i>Funds available as of July 17, 2020</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
350-FD350.01-X901	Park Impact Fee Projects	Balances & Reserves/ Appropriated Fund Balance	\$0	\$13,599,037	\$ 345,750
001-269/450160	Commemorative Tree Canopy Trust Fund	N/A	\$0	\$1,088,763	\$ 354,250
<b>TOTAL AMOUNT →</b>					<b>\$700,000</b>

Source:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
331-P11419.331-B234	River Oaks Stormwater Park	Miscellaneous Revenues / Tree Canopy Fees	\$0	\$0	\$ 354,250
<b>TOTAL AMOUNT →</b>					<b>\$354,250</b>

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
350-P11419.350-6599	River Oaks Stormwater Park	Capital Outlay / Construction	\$0	\$0	\$ 345,750
331-P11419.331-6599	River Oaks Stormwater Park	Capital Outlay / Construction	\$0	\$0	\$ 354,250
<b>TOTAL AMOUNT →</b>					<b>\$ 700,000</b>

## **B. Appropriation of Grant Funds – Grant Fund – Summer Food Program - \$146,034**

The City of Fort Lauderdale is anticipating a grant in the amount of \$146,034 from the Florida Department of Agriculture and Consumer Services to provide free nutritional lunches and snacks at the various City parks from June 15, 2020 – August 7, 2020. Funding will provide lunch and snacks, operational expenses such as equipment, supplies, and part time staff, and program monitoring. No cash match is required. This grant is administered on a reimbursement basis. Only eligible expenses will be reimbursed. If all funds are not spent due to camp closures, revenue and expense will both be below budget.

Staff recommends that the City Commission amend the FY 2020 Operating Budget by amending the appropriate revenue and expense accounts in the amount of \$146,034 for the Summer Food Program.

Source:

<i>Funds available as of July 17, 2020</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GFOD20-C601	2020 Summer Food Service Program	Intergovt Revenue/US Dept of Agriculture	\$0	\$0	\$ 146,034
TOTAL AMOUNT →					\$146,034

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GFOD20-3231	2020 Summer Food Service Program	Services/Materials Food Services	\$0	\$0	\$ 146,034
TOTAL AMOUNT →					\$ 146,034

### **City Manager's Office**

### **Fort Lauderdale Executive Airport**

#### **C. Appropriation of Grant Funds – Airport Fund – Taxiway Golf Pavement Rehab - \$52,000**

The City of Fort Lauderdale was awarded grant funds in the amount of \$52,000 from the Florida Department of Transportation (FDOT) for the design and construction of Taxiway Golf Pavement Rehabilitation at the Fort Lauderdale Executive Airport. This project is for milling and re-surfacing of the asphalt pavement along taxiway Golf between taxiways Charlie and November based on the current pavement condition index (PCI) of 69. New pavement striping will also be applied. The project will also involve the re-design of Taxiway Mike to conform to current Federal Aviation Administration (FAA) design standards, including new light-emitting-diode (LED) taxiway edge lights and guidance signs. The required grant match in the amount of \$13,000 is available in the project.

Staff recommends that the City Commission amend the FY 2020 – FY 2024 Community Investment Plan in the amount of \$52,000 for the Design and Construct Taxiway Golf Pavement Rehabilitation Project. This item is contingent upon the approval of CAM# 20-0554.

**Source:***Funds available as of July 17, 2020*

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-P12539.468A-D479	Taxiway Golf Pavement Rehab	Intergov't Revenue/FDOT Transportation	\$0	\$0	\$ 52,000
<b>TOTAL AMOUNT →</b>					<b>\$52,000</b>

**Use:**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-P12539.468A-6534	Taxiway Golf Pavement Rehab	Capital Outlay/Consultant Engineering Fees	\$0	\$0	\$ 52,000
<b>TOTAL AMOUNT →</b>					<b>\$52,000</b>

#### **D. Appropriation of Grant Funds – Airport Fund – Design of Runway 9 Run-Up Area Relocation Project - \$52,070**

The City of Fort Lauderdale was awarded grant funds in the amount of \$52,070 from the Florida Department of Transportation (FDOT) for the design and construction of Runway 9 Run-up Area Relocation Project at the Fort Lauderdale Executive Airport.

This project is for the design and construction for relocation of the run-up area for Runway 9 as part of the Airport's approved layout plan to alleviate airfield traffic along the southern side of the airport at taxiway Echo. The existing run-up area will be relocated from its current location and a new run-up area conforming to Federal Aviation Administration (FAA) design criteria, will be constructed between taxiways Echo 2 and Hotel. The required grant match in the amount of \$52,070 is available in the project.

Staff recommends that the City Commission amend the FY 2020 Community Investment Plan in the amount of \$52,070 for the Runway 9 Run-up Area Relocation Project. This item is contingent upon the approval of CAM# 20-0592.

Source:

Funds available as of July 27, 2020					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
468-P12522.468B-C404	Runway 9 Run-up Area	Intergov't Revenue/FDOT Transportation	\$0	\$0	\$52,070
TOTAL AMOUNT →					\$52,070

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-P12522.468B-6534	Runway 9 Run-up Area	Capital Outlay/Consultant Engineering Fees	\$0	\$0	\$52,070
TOTAL AMOUNT →					\$52,070

### E. Appropriation from Fund Balance – Airport Fund – Training - \$76,000

The Fort Lauderdale Executive Airport (FXE) participates in several trade organizations that provide education training sessions, workshops, and conferences. This request is for \$40,000 in order to replenish travel and training already completed and an additional \$36,000 dedicated for aircraft flight hours for three FXE Airport employees required to have a pilot license.

Funds are available in the Airport -Operations Fund for this purpose.

Staff recommends that the City Commission amend the FY 2020 Operating Budget in the amount of \$76,000 to support training and development opportunities in excess of the amount allocated in the Department's budget.

Source:

Funds available as of July 27, 2020					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-FD468.01-X901	Airport - Operations	Other Uses/ Anticipated Year End	N/A	N/A	\$76,000
TOTAL AMOUNT →					\$76,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-TAM070101-4118	Executive Airport	Other Operating Expenses/ Training	\$3,259,297	\$659,310	\$76,000
TOTAL AMOUNT →					\$76,000

### F. Appropriation from Fund Balance – Airport Fund – Delinquent Property Taxes - \$681,155

At the February 15, 2011 City Commission meeting (CAM#11-0210), lease agreements for 08/18/2020  
CAM #20-0093

Parcels B, C, D with Southern Facilities Development, LLC. originating from March 2000 were terminated. Broward County Property Appraisers notified The Fort Lauderdale Executive Airport in April 2020 that payment of property taxes in the amount of \$351,451 for 2007 and \$329,704 for 2008 were not paid. The total property tax bill due includes penalties for late payments for both FY 2007 and FY 2008 in the amount of \$681,155.

Staff recommends the City Commission amend the FY 2020 Operating Budget and CIP by amending the appropriate accounts in the amount of \$681,155 to facilitate the delinquent payment of property taxes.

**Source:**

*Funds available as of July 27, 2020*

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-FD468.01-X901	Airport - Operations	Other Uses/ Anticipated Year End	N/A	N/A	\$681,155
<b>TOTAL AMOUNT →</b>					<b>\$681,155</b>

**Use:**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-TAM070101-3199	Executive Airport	Services & Materials/ Other Professional Services	\$3,284,505	\$1,154,647	\$681,155
<b>TOTAL AMOUNT →</b>					<b>\$681,155</b>

### **Housing and Community Development Division**

#### **G. Appropriation of Grant Funds – Grant Fund – Homeless Hotel Voucher Program – Corporate and Private Donations - \$38,205**

As a result of the additional Community Development Block Grant funds that were awarded directly to the City of Fort Lauderdale, Neighbor Support Division along with the Housing and Community Development Office and Homeless Outreach Officers were able to create a hotel voucher program to shelter some of our neighbors during the coronavirus (COVID-19) pandemic.

In addition to the grant funding, several corporate and private donors have stepped forward to assist with funding for the homeless hotel voucher program. A total of \$38,205 in donations were received to support this initiative.

Partnering with two local hotels, the City has successfully sheltered 104 adults and 1 child to date. When the hotel voucher program was created, funding was reserved for an initial 30-day hotel stay with an additional 30 days as needed for a maximum stay of 60 days. Included in the cost allocations are three meals per day and case management services.

Staff recommends that the City Commission amend the FY 2020 Operating Budget in the amount of \$38,205 to appropriate the donations received for the COVID-19 hotel voucher

program.

**Source:**

*Funds available as of July 21, 2020*

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
108-GCARE20A-N457	CDBG HUD CARES COVID19 Donations	Misc Revenues/ Outsider Donations	\$0	\$38,205	\$38,205
<b>TOTAL AMOUNT →</b>					<b>\$38,205</b>

**Use:**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
108-GCARE20A-3199	CDBG HUD CARES COVID19 Donations	Services/Materials/ Other Professional Services	\$0	\$0	\$38,205
<b>TOTAL AMOUNT →</b>					<b>\$38,205</b>

#### **H. Appropriation of Grant Funds – Grant Fund – COVID-19 State Housing Relief - \$727,500**

The Florida Housing and Finance Corporation (FHFC) received \$120 million for distribution to eligible State Housing Incentives Partnership (SHIP) jurisdictions. The City of Fort Lauderdale will receive \$727,500 to administer eligible and allowable housing activities as defined by the Coronavirus Relief Fund Subrecipient Agreement. The agreement outlines the period of performance as March to December 2020, with final closeout report due February 2021.

To meet this stringent deadline and to expeditiously serve eligible Fort Lauderdale residents, the City will utilize the services of a third party to administer a rental and mortgage assistance program.

Staff recommends that the City Commission amend the FY 2020 Operating Budget in the amount of \$727,500 to appropriate the grant funds. This item is contingent upon the associated grant acceptance CAM #20-0606.



Source:

*Funds available as of July 27, 2020*

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
130-GCARE20SH-C136	Coronavirus State Housing Relief	Intergovernmental Revenue/ CARES Act State Housing Pass Thru	\$0	\$0	\$727,500
TOTAL AMOUNT →					\$727,500

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
130-GCARE20SH-8001	Coronavirus State Housing Relief	Grant Services/ Program Funds	\$0	\$0	\$727,500
TOTAL AMOUNT →					\$727,500

### **Transportation and Mobility**

#### **I. Transfer between Capital Projects – General Capital Projects Fund – Lake Ridge Plan Implementation Project - \$ 69,691**

The Transportation and Mobility Department requests the transfer of \$10,000 from the Neighborhood Community Investment Program (NCIP) City Match account and \$59,691 from the Neighborhood Traffic Calming and Pedestrian Safety Project to the Lake Ridge Plan Implementation Project. These funds will be used to implement traffic calming improvements within the Lake Ridge Neighborhood identified in their Neighborhood Mobility Master Plan and prioritized by the Civic Association. The NCIP funding will leverage CIP funding allocated to each neighborhood that completed a Mobility Master Plan to implement priorities.

Through January 1, 2020 the Lake Ridge community has earned 12,500 in volunteer points at authorized Citywide community events coordinated by the Chief Service Officer under Neighbor Support Division. Lake Ridge has requested to use 10,000 of these volunteer points as match to the \$10,000 NCIP funds under their NCIP grant for traffic calming measures in their community. This successfully meets the community NCIP matching grant requirements. Their remaining balance for future grant projects will be 2,500. The points are tracked and maintained under the City's website in Neighbor Support.

Staff recommends that the City Commission amend the FY 2020 – FY 2024 Community Investment Plan in the amount of \$69,691 for the Lake Ridge Plan Implementation Project.

Source:

Funds available as of July 23, 2020					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12543.331-6599	NCIP City Match	Capital Outlay / Construction	\$16,979	\$16,979	\$ 10,000
331-P12090.331-6599	Neighborhood Traffic Calm & Ped Safety	Capital Outlay / Construction	\$370,915	\$187,182	\$ 59,691
TOTAL AMOUNT →					\$ 69,691

Source:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12586.331-6534	Lake Ridge Plan Implementation	Capital Outlay / Consultant Engineering Fees	\$0	\$0	\$ 29,000
331-P12586.331-6599	Lake Ridge Plan Implementation	Capital Outlay / Construction	\$0	\$0	\$ 40,691
TOTAL AMOUNT →					\$ 69,691

### **Strategic Connections**

This item supports the *Press Play Fort Lauderdale 2024* Strategic Plan, specifically advancing:

- The Internal Support Focus Area
- Goal 8: Be a leading government organization that manages all resources wisely and sustainably
- Objective: Maintain financial integrity through sound budgeting practices, prudent fiscal management, cost effective operations, and long-term planning

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are United.

### **Related CAMs**

CAM #20-0554, #20-0606, #20-0592

### **Attachment**

Exhibit 1 – Resolution

---

Prepared by: Laura Reece, Director, Office of Management and Budget

Charter Officer: Chris Lagerbloom, ICMA-CM, City Manager