



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#25-0799

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Rickelle Williams, City Manager

DATE: September 16, 2025

TITLE: Motion Approving a Facility Use Agreement for City Commission Meeting
Space from October 2025 through September 2026 between the
Performing Arts Center Authority and the City of Fort Lauderdale -
(Commission District 2)

Recommendation

Staff recommends the City Commission approve a Facility Use Agreement (Agreement) between the Performing Arts Center Authority (PACA) and the City of Fort Lauderdale (City) for use of space at the Broward Center for the Performing Arts to host City Commission meetings from October 2025 through September 2026.

Background

Since the closure of the City of Fort Lauderdale City Hall in 2023, the City has hosted public meetings at multiple locations across the City. City Commission meetings have been held at the Parker Playhouse, Nova Southeastern University Art Museum, and most recently at the Broward Center for the Performing Arts. The existing arrangement with the Broward Center for the Performing Arts allows the City to utilize the Mary N. Porter Riverview Ballroom and the Einstein Room to accommodate City Commission Workshop Meetings, City Commission Conference Meetings, City Commission Regular Meetings, and closed-door meetings.

The proposed agreement includes twenty-three (23) scheduled meeting dates between October 2025 and September 2026 at a total cost of \$98,348. City staff recommends applying rent credits of \$75,900, as further defined below, to lower the total cost to \$22,448 which is reflective of hard costs such as labor, production services, and parking.

On August 22, 2023, the City Commission approved an Agreement (CAM #23-0539) with PACA to off-set a portion of PACA operating expenses in exchange for a Community Ticketing Program and an annual rent credit of \$15,000. If approved, \$15,000 of rent credits will be provided for the proposed Facility Use Agreement.

On April 1, 2025, the City Commission approved an Agreement (CAM #25-0042) with PACA to support capital improvements at the Broward Center for the Performing Arts

through a land contribution. As part of the land contribution, the City retained a balance of \$350,000 to be used for future rent credits or capital contributions. If approved, \$60,900 of rent credits will be provided for the proposed Facility Use Agreement, leaving a balance of \$289,100 for future use.

The proposed agreement provides flexibility for the City to relocate the City Commission meetings to a different location. In that case, the City is only responsible for utilizing rent credits and paying for the hard costs associated for each meeting that occurred at the Broward Center for the Performing Arts.

Resource Impact

The estimated cost for FY 2026 is \$22,448, which is contingent on the approval of the FY 2026 Operating Budget.

<i>Funds available as of October 1, 2025</i>					
ACCOUNT NUMBER	COST CENTER NAME (Program)	CHARACTER / ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABL E BALANCE (Character)	AMOUNT
10-001-9003-519-30-3322	Leases Taxes & Pensions	Services & Materials / Other Facil Rent	\$876,424	\$876,424	\$22,448
			TOTAL AMOUNT ►		\$22,448

Attachments

Exhibit 1 – Proposed Facility Use Agreement

Exhibit 2 – Tri-Party Capital and City Supplemental Agreements

Exhibit 3 – Tri-Party Operating Agreement

Prepared by: Angela Salmon, Program Manager I, City Manager's Office

Charter Officer: Rickelle Williams, City Manager