



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#13-0539

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee Feldman, ICMA-CM, City Manager

DATE: May 7, 2013

TITLE: RESOLUTION - Consent resolution approving the consolidated budget
amendment

Recommendation

It is recommended that the City Commission adopt a resolution amending the Fiscal Year 2013 Budget.

Background

Budget amendments were previously submitted as separate agenda items and listed throughout the City Commission Agenda. Amendments are now consolidated into one agenda item for consideration at the first meeting of each month.

Examples of recommended actions within the consolidated budget amendment are:

- transfer between funds;
- transfer between capital and operating budgets;
- transfer between capital projects;
- acceptance and appropriation of grant funding;
- appropriation from fund balance; and
- appropriation for modified revenue and related expenditures.

Staff is recommending that the City Commission amend the FY 2013 Operating Budgets by approving the following transfers and appropriations:

City Manager

A. Acceptance and appropriation of grant funding – Grants Fund – 2013 Community Foundation of Broward Inc. Re-engage for Good City Challenge Grant - \$30,000

The Community Foundation of Broward Inc. awarded a 2013 Re-engage for Good City Challenge Grant, to the City of Fort Lauderdale for the Volunteer Services Network project. Initiatives supported by this grant include pedestrian safety and a cross-generational mentorship program. The grant acceptance is a companion item on this agenda, CAM 13-0674.

Staff recommends the City Commission amend the FY 2013 operating budget by amending the appropriate revenue accounts in the amount of \$30,000 for the City of Fort Lauderdale Re-engage for Good City Challenge Grant.

Fire-Rescue

B. Appropriation between grant projects and operating budgets – Grants Fund – Urban Area Security Initiative (UASI) - \$1,237.10

Expenditures related to this grant were submitted for approval from the U.S Department of Homeland Security/Federal Emergency Management Agency. Upon review of the expenses, some expenses were not eligible for payment under this grant. Expenses in the amount of \$1,237.10 must be refunded to the grant.

Staff recommends the City Commission amend the FY 2013 operating budget by amending the appropriate accounts in the amount of \$1,237.10 to repay the grant fund for the ineligible expenses.

Parks and Recreation

C. Appropriation and transfer between capital projects – General Capital Projects Fund – Holiday Park Gym Roof - \$174,132

The Holiday Park gymnasium's roof is over twenty years old and is in desperate need of replacement. Over the years, repairs have been made mostly due to leaks. However, the current condition of the roof exceeds repair and a new roof is recommended to ensure safety and structural integrity of the building. Funding for the new roof will be transferred from completed projects. A work order to detail the roof replacement will be presented to the City Commission May 21, 2013, CAM 13-0625.

Staff recommends the City Commission amend the FY 2013 Community Investment Plan (CIP) and Budget by amending the appropriate accounts in the amount \$174,132 to facilitate replacement of the roof for the gymnasium at Holiday Park.

D. Appropriation from fund balance - Cemetery Perpetual Care Trust – Sunset Memorial Gardens Paving - \$100,000

On January 10, 2013, the Cemetery Board of Trustees voted to approve expenditures not to exceed \$100,000 from the Cemetery Perpetual Care Trust Fund to repave and restore the roads at Sunset Memorial Gardens. The contract to award the vendor is a companion on this agenda, CAM 13-0402.

Staff recommends the City Commission amend the FY 2013 Community Investment Plan (CIP) and Budget by amending the appropriate accounts in the amount \$100,000 to facilitate funding of the repaving and restoration of the Sunset Memorial Gardens roads and associated estimated engineering fees.

E. Acceptance and appropriation of grant funding – Grants Fund – Summer Food Program - \$103,275.90

The City has been awarded the Summer Food Program grant from the Florida Department of Agriculture and Consumer Services. This grant reimburses the City for lunch meals, snacks, and operational expenses required to operate the food program from June to August 2013. Meal services are offered at Bass, Carter, Croissant, Riverside, Warfield, Lauderdale Manors, Osswald, and Riverland Parks. The award acceptance is a companion on this agenda, CAM 13-0647.

Staff recommends the City Commission amend the FY 2013 operating budget by amending the appropriate accounts in the amount of \$103,275.90 to operate the Summer Food Program.

Public Works

F. Transfer between capital budgets – General Capital Projects Fund – 2013-2014 Annual Ocean Regulatory Buoys - \$107,972.12

The annual replacement of navigational signs and buoys is currently out to bid. The cost estimates are not expected to exceed \$107,972.12. Funding to complete the annual project will be transferred from a completed project that will be closed.

Staff recommends the City Commission amend the FY 2013 Community Investment Plan (CIP) and Budget by amending the appropriate accounts in the amount of \$107,972.12 to facilitate the funding of the Annual Ocean Regulatory Buoys & Navigational Sign Repairs project.

G. Appropriation from fund balance – General Fund - Florida East Coast (FEC) Railway licenses and maintenance - \$8,544

As part of the long-term agreements between the City and Florida East Coast (FEC) Railway, LLC and Flagler Development Group (a subsidiary of FEC), the City is required to pay for thirty-five licenses to use certain portions of the FEC Railway properties for utility crossings. In addition, the City is responsible for maintenance and rehabilitation of ten FEC Railway, LLC signal crossings throughout the City. The City Commission

approved two invoices at the November 6, 2012 (CAM 12-2304) in the amount of \$20,091.72. Three additional invoices have been received in the amount of \$8,544, for signal maintenance of Riverwalk (\$4,272), SW 17th Street (\$2,136) and SW 15th Street (\$2,136).

Staff recommends the City Commission amend the FY 2013 operating budget by amending the appropriate accounts in the amount \$8,544 to pay for expenses related to the FEC Railway licenses and crossings.

H. Appropriation from fund balance and transfer between capital projects – Water and Sewer General Capital Projects - Annual Utilities Restoration 2013 Contract – \$402,000

The Annual Utilities Restoration contract provides repair and emergency services for the water and sewer infrastructures that require specialized equipment or for major roadways that carry significant traffic and require extensive maintenance of traffic (MOT) modifications to execute the work. Projected cost of the annual contract is not expected to exceed \$402,000. Funding will be transferred from the fund balance and carry over from the previous year annual contract. The contract will be awarded at the May 21, 2013 City Commission meeting.

Staff recommends the City Commission amend the FY 2013 Community Investment Plan (CIP) and Budget by amending the appropriate accounts in the amount of \$402,000 to facilitate the funding of the Annual Utilities Restoration project.

Sustainable Development

I. Appropriation between capital projects – NW Progresso Flagler Heights CRA CIP – NW Neighborhood Pedestrian Path Improvements - \$2,849.53

Expenditures related to this project were submitted to the U.S. Department of Transportation for review under the American Recovery and Reinvestment Act (ARRA) grant. Upon review of the expenses, \$2,849.53 of expenses were determined to be ineligible. To ensure seamless financial accounting, a reimbursement of these funds from a near complete project is necessary to prevent further interruptions in the completion of this project.

Staff recommends the City Commission amend the FY 2013 Community Investment Plan (CIP) and Budget by amending the appropriate accounts in the amount of \$2,849.53 to fund the reimbursement of the project for the ineligible expenses.

J. Appropriation from fund balance – General Fund – Repayment to Department of Housing and Urban Development (HUD) for HOME Investment Partnership Program ineligible expenses- \$70,518.82

In an effort to restore the City's ability to receive funding from the Department of Housing and Urban Development (HUD) for HOME Investment Partnership projects, it is recommended that the City repay HUD for incomplete or ineligible HOME project activities

totaling \$70,518.82. The approval of the repayment of the HOME funding is a companion item on this agenda, CAM 13-0229.

Staff recommends the City Commission amend the FY 2013 operating budget by amending the appropriate accounts in the amount of \$70,518.82 to repay HUD for ineligible HOME Investment Partnership Project expenses.

Transportation and Mobility

K. Appropriation from fund balance – Gas Tax and Parking System Funds – Downtown Transit Circulator (Wave Streetcar) Project - \$1,100,000

On April 16, 2013 (CAM 12-2525), City Commission approved a motion to appropriate funding to the Wave Streetcar project in the amount of \$1,100,000. Staff recommends a ratification of this previous City Commission action.

The Wave is a 2.7 mile electric streetcar system that will serve as a local circulator in Downtown Fort Lauderdale. The system will have 10 solar powered stations and will feature real time information, informational kiosks displaying destinations/attractions in the Downtown, as well as upcoming community events. The City has committed to funding in the amount of \$10.5 million, \$9.4 million in cash/land donations and \$1.1 million from fund balances. The Interlocal Partnership Agreement was approved at the April 16, 2013 City Commission meeting (CAM 12-2525).

Staff recommends the City Commission amend the FY 2013 Community Investment Plan (CIP) and Budget by amending the appropriate accounts in the amount \$1,100,000 to facilitate the construction of the Wave Streetcar Project.

Resource Impact

The fiscal impact in the various funds is outlined in the tables below. The letters below correspond to the descriptions in the background section of this document.

The approval of the companion agenda items listed below are contingent upon the approval of the respective companion items as part of this consolidated budget amendment.

Related CAM(s): CAM 13-0674, 13-0402, 13-0647, 13-0229

City Manager

A. Acceptance and appropriation of grant funding – Grants Fund – 2013 Community Foundation of Broward Inc. Re-engage for Good City Challenge Grant - \$30,000

Appropriate:

FUND	SUB FUND	FUND NAME	INDEX #	INDEX NAME	SUB OBJECT #	SUBJECT NAME	AMOUNT
129	01	Mis Federal, State, County Grants	GVOLSVC14	Fort Lauderdale Volunteer Services Network2	F744	GRANTS FM MISC SOURCES - GEN GOVT	30,000.00
TOTAL							30,000.00

Appropriate:

FUND	SUB FUND	FUND NAME	INDEX #	INDEX NAME	SUB OBJECT #	SUBJECT NAME	AMOUNT
129	01	Mis Federal, State, County Grants	GVOLSVC14	Fort Lauderdale Volunteer Services Network2	3299	Other Services	30,000.00
TOTAL							30,000.00

Fire-Rescue

B. Appropriation between grant projects and operating budgets – Grants Fund – Urban Area Security Initiative (UASI) - \$1,237.10

Appropriate From:

FUND	SUB FUND	FUND NAME	INDEX #	INDEX NAME	SUB OBJECT #	SUBJECT NAME	AMOUNT
001	01	General Fund	FIR030101	Fire-Rescue Support	3304	Office Equipment Rent	892.00
001	01	General Fund	FIR030101	Fire-Rescue Support	3925	Office Equipment < \$5,000	345.10
TOTAL							1,237.10

Appropriate To:

FUND	SUB FUND	FUND NAME	INDEX #	INDEX NAME	SUB OBJECT #	SUBJECT NAME	AMOUNT
129	01	Misc, Federal, State, County Grants	GUASH10	FY 2009 Urban Area Security Initiative	Q001	General Fund	1,237.10
TOTAL							1,237.10

And Appropriate To:

FUND	SUB FUND	FUND NAME	INDEX #	INDEX NAME	SUB OBJECT #	SUBJECT NAME	AMOUNT
129	01	Misc, Federal, State, County Grants	GUASH10	FY 2009 Urban Area Security Initiative	3304	Office Equipment Rent	892.00
129	01	Misc, Federal, State, County Grants	GUASH10	FY 2009 Urban Area Security Initiative	3925	Office Equipment < \$5,000	345.10
TOTAL							1,237.10

Parks and Recreation

C. Appropriation and transfer between capital projects – General Capital Projects Fund – Holiday Park Gym Roof - \$174,132

Appropriate and/or Transfer From:

FUND	SUB FUND	FUND NAME	INDEX #	INDEX NAME	SUB OBJECT #	SUBJECT NAME	AMOUNT
345	01	Special Obligation Construction 2011	P11068.345	Marine Facilities Improv Cooley's Landing	6599	Construction	130,000.00
331	01	General Capital Projects	P11074.331	Holiday park Maintenance Facility	6599	Construction	4,177.00
331	01	General Capital Projects	P11730.331	Beach Community Center Floor Replacement	6599	Construction	10,066.00
331	01	General Capital Projects	P11817.331	SE 17 ST Median Landscape Improvements	6599	Construction	29,889.00
TOTAL							174,132.00

Appropriate and/or Transfer To:

FUND	SUB FUND	FUND NAME	INDEX #	INDEX NAME	SUB OBJECT #	SUBJECT NAME	AMOUNT
331	01	General Capital Projects	P11912.331	Holiday Park Gym Roof	6599	Construction	44,132.00
345	01	Special Obligation Construction 2011	P11912.345	Holiday Park Gym Roof	6599	Construction	130,000.00
TOTAL							174,132.00

D. Appropriation from fund balance - Cemetery Perpetual Care Trust – Sunset Memorial Gardens Paving - \$100,000

Appropriate From:

FUND	SUB FUND	FUND NAME	INDEX #	INDEX NAME	SUB OBJECT #	SUBJECT NAME	AMOUNT
627	02	Cemetery Perpetual Care	FD627	Cemetery Perpetual Care	N/A	N/A	100,000.00
TOTAL							100,000.00

Appropriate To:

FUND	SUB FUND	FUND NAME	INDEX #	INDEX NAME	SUB OBJECT #	SUBJECT NAME	AMOUNT
627	01	Cemetery Perpetual Care	P11903.627	Sunset Memorial Gardens Paving	6599	Construction	100,000.00
TOTAL							100,000.00

E. Acceptance and appropriation of grant funding – Grants Fund – Summer Food Program - \$103,275.90

Appropriate:

FUND	SUB FUND	FUND NAME	INDEX #	INDEX NAME	SUB OBJECT #	SUBJECT NAME	AMOUNT
129	01	Misc Federal, State, County Grants	GFOD13	Summer Food Program	C601	US Dept pf Agriculture	103,275.90
TOTAL							103,275.90

Appropriate:

FUND	SUB FUND	FUND NAME	INDEX #	INDEX NAME	SUB OBJECT #	SUBJECT NAME	AMOUNT
129	01	Misc Federal, State, County Grants	GFOD13	Summer Food Program	3231	Food Services	103,275.90
TOTAL							103,275.90

Public Works

F. Transfer between capital budgets – General Capital Projects Fund – 2013-2014 Annual Ocean Regulatory Buoys - \$107,972.12

Transfer From:

FUND	SUB FUND	FUND NAME	INDEX #	INDEX NAME	SUB OBJECT #	SUBJECT NAME	AMOUNT
331	01	General Capital Projects	P11457.331	2009-10 WATERWAY SIGNS & BUOYS CONTRACT	6599	Construction	107,972.12
TOTAL							107,972.12

Transfer To:

FUND	SUB FUND	FUND NAME	INDEX #	INDEX NAME	SUB OBJECT #	SUBJECT NAME	AMOUNT
331	01	General Capital Projects	P11744.331	Annual Ocean Regulatory Buoys & Navigational Signs 2013-2014	6599	Construction	107,972.12
TOTAL							107,972.12

**G. Appropriation from fund balance – General Fund - Florida East Coast (FEC)
Railway licenses and maintenance - \$8,544**

Appropriate From:

SUB				SUB			
FUND	FUND	FUND NAME	INDEX #	INDEX NAME	OBJECT #	SUBJECT NAME	AMOUNT
001	01	General Fund	FD001	General Fund	9901	Anticipated Year End Balance	8,544.00
TOTAL							8,544.00

Appropriate To:

SUB				SUB			
FUND	FUND	FUND NAME	INDEX #	INDEX NAME	OBJECT #	SUBJECT NAME	AMOUNT
001	01	General Fund	PBS040101	Engineering Administration	3216	Costs/Fees/Permits	8,544.00
TOTAL							8,544.00

H. Appropriation from fund balance and transfer between capital projects – Water and Sewer General Capital Projects - Annual Utilities Restoration 2013 Contract – \$402,000

Appropriate /Transfer From:

SUB				SUB			
FUND	FUND	FUND NAME	INDEX #	INDEX NAME	OBJECT #	SUBJECT NAME	AMOUNT
454	01	Water & Sewer General Capital Projects	FD454	N/A	N/A	N/A	262,000.00
454	01	Water & Sewer General Capital Projects	P11787.454	2012-2013 Annual Utilities Restoration	6599	Construction	115,000.00
470	02	Stormwater - Capital Projects	P11787.470	2012-2013 Annual Utilities Restoration	6599	Construction	25,000.00
Total							402,000.00

Appropriate /Transfer To:

SUB				SUB			
FUND	FUND	FUND NAME	INDEX #	INDEX NAME	OBJECT #	SUBJECT NAME	AMOUNT
454	01	Water & Sewer General Capital Projects	P11857.454	Annual Utilities Restoration 2013-2014	6599	Construction	377,000.00
470	02	Stormwater - Capital Projects	P11857.470	Annual Utilities Restoration 2013-2014	6599	Construction	25,000.00
Total							402,000.00

Sustainable Development

I. Appropriation between capital projects – NW Progresso Flagler Heights CRA CIP – NW Neighborhood Pedestrian Path Improvements - \$2,849.53

Appropriate From:

FUND	SUB FUND	FUND NAME	INDEX #	INDEX NAME	SUB OBJECT #	SUBJECT NAME	AMOUNT
347	01	NW Progresso Flagler Heights CRA CIP	P11485.347	NW Neighborhood Pedestrian Path Imprv	6599	Construction	2,849.53
TOTAL							2,849.53

Appropriate To:

FUND	SUB FUND	FUND NAME	INDEX #	INDEX NAME	SUB OBJECT #	SUBJECT NAME	AMOUNT
128	01	American Recovery & Reinvestment Act Grant	P11485.128A	NW Neighborhood Enhancements for P&F Imp	Q347	NW Progresso CRA CIP Fund	2,849.53
TOTAL							2,849.53

And Appropriate To:

FUND	SUB FUND	FUND NAME	INDEX #	INDEX NAME	SUB OBJECT #	SUBJECT NAME	AMOUNT
128	01	American Recovery & Reinvestment Act Grant	P11485.128A	NW Neighborhood Enhancements for P&F Imp	6599	Construction	2,849.53
TOTAL							2,849.53

J. Appropriation from fund balance – General Fund – Repayment to Department of Housing and Urban Development (HUD) for HOME Investment Partnership Program ineligible expenses- \$70,518.82

Appropriate From:

SUB					SUB		
FUND	FUND	FUND NAME	INDEX #	INDEX NAME	OBJECT #	SUBJECT NAME	AMOUNT
001	01	General Fund	FD001	General Fund	9901	Anticipated Year End	70,518.82
TOTAL							70,518.82

Appropriate To:

SUB					SUB		
FUND	FUND	FUND NAME	INDEX #	INDEX NAME	OBJECT #	SUBJECT NAME	AMOUNT
001	01	General Fund	DSD020101	Housing Grant Operations	3299	Other Services	70,518.82
TOTAL							70,518.82

Transportation and Mobility

K. Appropriation from fund balance – Gas Tax and Parking System Funds – Downtown Transit Circulator (Wave Streetcar) Project - \$1,100,000

Appropriate From:

SUB					SUB		
FUND	FUND	FUND NAME	INDEX #	INDEX NAME	OBJECT#	SUBJECT NAME	AMOUNT
332	01	Gas Tax	FD332	N/A	N/A	N/A	685,133.28
461	01	Parking System	FD461.01	Parking System - Operations	9922	Reserve for Replacement/Improvement	414,866.72
Total							1,100,000.00

Appropriate To:

SUB					SUB		
FUND	FUND	FUND NAME	INDEX #	INDEX NAME	OBJECT#	SUBJECT NAME	AMOUNT
001	01	General Fund	TAM040101	Transportation Planning	4299	Other Contributions	1,100,000.00
Total							1,100,000.00

Prepared By: Bobbi Williams

Budget Manager: Emilie R. Smith