



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#14-0924

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: August 19, 2014

TITLE: Motion to approve an agreement for General Engineering – Aviation
consultant services at the Fort Lauderdale Executive Airport – Request for
Qualifications (RFQ) 946-11333 – Consultants Competitive Negotiations
Act (CCNA)

Recommendation

It is recommended that the City Commission approve an agreement for General Engineering Aviation consultant services with the top ranked proposer HDR Engineering, Inc. in substantially the form attached and authorize the City Manager to execute said agreement on behalf of the City.

Background

The previous contract to provide General Engineering Aviation consultant services with Kimley-Horn and Associates, Inc. expired on May 4, 2014. In anticipation of this, City staff prepared an RFQ for selecting a firm to provide consultant services for upcoming Executive Airport Capital Improvement Program projects. The scope of services detailed a comprehensive list of possible projects that may be accomplished by the selected firm based on the Executive Airport's current five-year Capital Improvement Plan including:

- Administration Building Expansion
- Taxiway Sierra Pavement Rehabilitation
- Airfield Lighting Rehabilitation
- Runway Pavement Rehabilitation
- Pedestrian Bike Path
- Master Plan Update

The timeline for the solicitation process included the following:

In January 2014, an RFQ was issued and six responses were received. An evaluation committee was established including Mark Cervasio – Assistant Airport Manager, Talal

Abi-Karam – Assistant Public Works Director-Engineering, and Todd Hiteshew - Environmental Services Manager.

In March 2014, the evaluation committee met to review the submittals and to short-list the following three firms, listed in alphabetical order:

HDR Engineering, Inc.
Kimley-Horn and Associates, Inc.
Miller Legg and Associates, Inc.

In April 2014, the evaluation committee met to listen to oral presentations from three firms. After presentations were completed, the committee ranked the firms based on the criteria found in the RFQ.

		Miller Legg and Associates, Inc.	Kimley-Horn and Associates, Inc.	HDR Engineering, Inc.
Evaluation Criteria	Weighted Factor	Rank	Rank	Rank
Qualification of Firm: To include years of experience, licenses, Insurance, current and previous M/WBE participation efforts, other pertinent information	25%	3	2	1
Qualification of Project Team: To include personnel used for the projects, project manager, Sub-consultants, joint ventures and M/WBE participation efforts	25%	3	2	1
Approach to Scope of Work:	25%	3	2	1
Previous or Similar Projects: References	25%	3	2	1
Overall Ranking		3	2	1

On May 20, 2014, the Commission approved the ranking of firms and the commencement of contract negotiation with HDR Engineering, Inc. (CAM 14-0577)

In June 2014, the Procurement Services Division negotiated hourly rates with HDR Engineering, Inc. subject to agreement with all sub-consultants.

In July 2014, the Procurement Services Division finalized negotiations with HDR Engineering, Inc. with final rates agreed upon.

The initial contract agreement will be for a two-year period with two, one-year extension options subject to City Commission approval.

Resource Impact

There is no fiscal impact to the City. Funding for these services will be from individual projects when services are contracted through individual task orders subject to the availability of funding.

Strategic Connections:

This item is a *Press Play Fort Lauderdale Strategic Plan* initiative, included within the Business Development Cylinder of Excellence, specifically advancing:

- Goal 7: Be a well-positioned City within the global economic and tourism markets of the South Florida region, leveraging our airports, port, and rail connections.
- Objective 4: Deliver best-in-class regional general aviation airport amenities and services to domestic and international stakeholders.
- Initiative 1: Examine the highest and best use of airport property to stimulate economic development and create jobs.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We are Prosperous*.

Attachments

Exhibit 1 – Oral presentation tabulation 946-11333

Exhibit 2 – Miller Legg and Associates, Inc. proposal

Exhibit 3 – HDR Engineering, Inc. proposal

Exhibit 4 – Kimley-Horn and Associates Inc. proposal

Exhibit 5 – HDR Engineering, Inc. agreement

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