



**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Lee R. Feldman, ICMA-CM, City Manager

**DATE:** May 20, 2014

**TITLE:** Motion to approve final ranking and commencement of contract negotiations for cost estimating engineering consulting services - Request for Qualifications (RFQ) 246-11374 – Consultants Competitive Negotiations Act (CCNA)

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**Recommendation**

It is recommended that the City Commission approve the final ranking and authorize the commencement of contract negotiations for cost estimating engineering consulting services with the two top ranked proposers: 1) Atkins North America, Inc. and 2) CES Consultants, Inc., and that the City Commission certify both proposers as qualified pursuant to law and the City's regulations, and find that both proposers are fully qualified to render the required service.

**Background**

The City solicited consulting engineering firms to provide cost estimating and cost consulting engineering services for various City of Fort Lauderdale projects. The services may include, but are not limited to the following; cost estimating and cost consulting services, capital cost estimating, project costing, detailed quantity take-offs, cost control, material pricing, earned value analysis and more sustainable material life-cycle analyses.

The timeline for this solicitation process included the following:

- February 2014 - Request for Proposal 246-11375 was opened with three proposals received. Proposals were received from the firms of Motre' Co., Atkins North America, Inc. and CES Consultants, Inc.
- March 2014 -The evaluation committee, consisting of Talal Abi-Karam – Assistant Public Works Director, Alex Scheffer – Senior Project Manager and Scott Teschkey – Senior Project Manager met with James Hemphill - Sr. Procurement Specialist, to evaluate and rank the proposers. The evaluation was based on the following criteria: qualifications of firm including years of

experience, licensing, insurance, current and previous Minority and Women-Owned Business Enterprise (M/WBE) participation efforts; qualifications of project team including personnel assigned to work on various projects, project managers, and sub-consultants; approach to scope of work including planned M/WBE participation efforts, and previous similar projects/references.

As a result of the evaluation, the committee selected all three firms to be shortlisted for oral presentations.

- April 2014 – Each firm was invited to make an oral presentation to the evaluation committee. After the presentations were completed, the committee ranked the proposals based on the evaluation criteria and oral presentations.

		<b>CES Consultants, Inc.</b>	<b>Motre' Co.</b>	<b>Atkins North America, Inc.</b>
<b>EVALUATION CRITERIA</b>		<b>RANK</b>	<b>RANK</b>	<b>RANK</b>
Qualifications of firm including years of experience, licenses, Insurance, current and previous M/WBE participation efforts, other pertinent information	25%	2	3	1
Qualification of Project Team including personnel assigned to work on various projects, project managers, sub-consultants, joint ventures and M/WBE participation efforts	25%	2	3	1
Approach to Scope of Work (including planned M/WBE participation efforts)	25%	2	3	1
Previous Similar Projects; References	25%	2	3	1
<b>Overall Ranking</b>		<b>2</b>	<b>3</b>	<b>1</b>

During the review and comparison of proposals, the local business preference of 5% granted to Atkins North America, Inc. and 7.5% granted to CES Consultants, Inc. was incorporated into the ranking. The committee ranked Atkins North America, Inc. first, CES Consultants, Inc. second, and Motre' Co. third.

Staff is requesting approval to negotiate contracts with the top two firms, Atkins North America, Inc. and CES Consultants, Inc., for these services.

**Resource Impact**

There is no fiscal impact to the City for this item

**Strategic Connections:**

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Public Safety Cylinders of Excellence, specifically advancing:

- Goal 12: Be a leading government organization, managing resources wisely and sustainably.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Community*.

**Attachments**

Exhibit 1 – Evaluation Committee Tabulation 246-11374

Exhibit 2 – Atkins North America Inc. proposal

Exhibit 3 – CES Consultants Inc. proposal

Exhibit 4 – Motre' Co. proposal

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