



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#24-0201**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Greg Chavarria, City Manager

**DATE:** March 19, 2024

**TITLE:** Motion Approving an Agreement for Janitorial Services Citywide - Marsden South, L.L.C. - \$250,000 - (**Commission Districts 1, 2, 3 and 4**)

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**Recommendation**

Staff recommends the City Commission approve an Agreement, in substantially the form attached, for Janitorial Services Citywide with Marsden South, L.L.C. in the estimated annual amount of \$250,000, and authorize the City Manager, or designee, to approve three (3) additional one (1)-year renewal options, for a potential total contract amount of \$1,000,000.

**Background**

The Parks and Recreation Department is the contract administrator for all citywide janitorial cleaning services. Under this contract, offices, restrooms, and elevators are cleaned for the safety of our employees and patrons. Cleaning and maintenance services are provided daily with varying intervals for some cleaning operations such as stripping and waxing floors and cleaning AC registers and return vents.

On September 6, 2023, the Procurement Services Division issued Invitation to Bid (ITB) Event No. 176 for Janitorial Services Citywide, which opened on September 26, 2023. The bid analysis revealed a total of nine (9) responses were received with one bidder, Carine Simon LLC, determined non-responsive for failure to bid on all items pursuant to Section 2.29 of the ITB.

The bid provided by Marsden South, L.L.C. met the bid requirements and is deemed the low, responsive, and responsible bidder.

Five firms claimed to be a Local Preference Business and four firms claimed to be a Disadvantaged Business Enterprise.

**Resource Impact**

Funds for this agreement in the total amount of \$157,942 are available in the FY 2024 Budget in the accounts listed below.

<b>Funds available as of February 28, 2024</b>					
<b>ACCOUNT NUMBER</b>	<b>COST CENTER NAME (Program)</b>	<b>CHARACTER/ACCOUNT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AVAILABLE BALANCE (Character)</b>	<b>AMOUNT</b>
10-001-6040-519-30-3222	Facility Maintenance Support	Services/Materials / Custodial Services	\$3,203,182	\$1,202,108	\$12,792
10-461-8014-545-30-3222	Parking Lots	Services/Materials / Custodial Services	\$955,032	\$223,426	\$9,046
10-581-2233-516-30-3222	Radio Communications	Services/Materials / Custodial Services	\$1,069,731	\$164,546	\$1,586
10-468-1460-542-30-3222	Executive Airport	Services/Materials / Custodial Services	\$2,698,561	\$1,611,411	\$23,549
10-450-7001-536-30-3222	Public Services Directors	Services/Materials / Custodial Services	\$564,465	\$374,713	\$23,873
10-450-7316-536-30-3222	Installation/Repairs Operations	Services/Materials / Custodial Services	\$438,696	\$339,645	\$3,242
10-450-7102-539-30-3222	Project Management	Services/Materials / Custodial Services	\$64,568	\$45,476	\$2,720
10-140-3101-524-30-3222	Building Permits	Services/Materials / Custodial Services	\$3,011,830	\$1,166,633	\$36,665
10-430-6090-539-30-3222	Cemetery System Administration	Services/Materials / Custodial Services	\$926,638	\$223,281	\$4,500
10-543-2120-519-30-3199	Claims Administration	Services/Materials / Other Professional Services	\$558,098	\$252,736	\$5,100
10-545-2121-519-30-3199	Benefits Administration	Services/Materials / Custodial Services	\$36,586	\$36,586	\$3,900
10-451-7423-536-30-3222	Lohmeyer Regional Plant Maintenance	Services/Materials / Custodial Services	\$1,111,908	\$297,897	\$3,930
20-101-1530-552-30-3222	NPF Redevelopment Area	Services/Materials / Custodial Services	\$680,980	\$312,607	\$28,000
10-001-1202-514-30-3222	City Attorney	Services/Materials / Custodial Services	\$1,288,261	\$1,020,929	\$5,953
				<b>TOTAL AMOUNT ►</b>	<b>\$164,856</b>

**Strategic Connections**

This is a *2024 Commission Priority*, advancing the Public Places initiative.

This item supports the *Press Play Fort Lauderdale 2029 Strategic Plan*, specifically advancing:

- The Public Places Focus Area, Goal 5: Build a beautiful and welcoming community.

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are Here

This item supports the *Advance Fort Lauderdale 2040* Comprehensive Place specifically advancing:

- The Public Places Focus Area
- The Parks, Recreation and Open Spaces Element
- Goal 2: Be a community with high quality parks and recreational facilities that highlight the character of our City.

**Attachments**

Exhibit 1 - Solicitation

Exhibit 2 - Bid Tabulation

Exhibit 3 - Agreement

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Prepared by: Corey Callier, Facilities Manager, Parks and Recreation  
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Linda Short, Finance