



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#14-0812

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: August 19, 2014

TITLE: Motion to consent to contract assignment and approve third renewal of
Continuing Contract for General Environmental Engineering Services –
Contract 616-10632 – estimated total amount of \$40,000

Recommendation

It is recommended that the City Commission consent to the assignment of a continuing contract for General Environmental Engineering Services from Rare Earth Sciences Inc. d/b/a HSA E & S, LLC to Conestoga-Rovers & Associates, Inc., and approve a one-year renewal of the contract in substantially the form attached.

Background

On August 23, 2011, the City Commission approved an initial one-year agreement for general environmental engineering consultant services with Rare Earth Sciences Inc. d/b/a HSA E & S, LLC. In accordance with the terms of the contract, three one-year renewals are allowed. The City Commission approved the first renewal on June 5, 2012, CAM 12-0908. The City Commission approved the second renewal on February 19, 2013, CAM 13-0252. The contract has been assigned successively to Conestoga-Rovers & Associates, Inc. This request is for consent to the contract assignment and approval of the third and final contract renewal.

Resource Impact:

There will be a fiscal impact to the City in the estimated amount of \$40,000. Specific projects utilizing these services have not yet been identified. Task orders issued on this contract will be in accordance with the negotiated hourly rates on an as-needed, per available funded basis, and expensed from individual projects. The \$40,000 estimate, provided for in the approved FY 2014 Operating Budget and Community Investment Plan, is based on the City's three-year average expenses for these services. The available funding identified in Exhibit 3 demonstrates the City's ability to fund the costs of this contract. Future fiscal year funding is contingent upon approval of adopted budgets.

Strategic Connections:

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Infrastructure Cylinder of Excellence, specifically advancing:

- Goal 2: Be a sustainable and resilient community.
- Objective 6: Secure our community's water supply

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Ready*

Attachments

Exhibit 1 – Extension agreement

Exhibit 2 – Assignment

Exhibit 3 – Funding Information

Prepared by: James Hemphill, Sr. Procurement Specialist
Elizabeth Cohen, Administrative Assistant I

Department Director: Hardeep Anand, P.E., Public Works