

CITY OF FORT LAUDERDALE SPECIAL EVENT APPLICATION

Submit a COMPLETED APPLICATION, SITE PLAN and SITE PLAN NARRATIVE by email 40 days before your planted event. Events Planned for July or August must be submitted by May 14.

After you submit the application with your fee you will be contacted to meet with the special Events fearn to review:

- Facility/Location requested
 Compliance with City ordinances
 Special permits required
 Other Charges for City Services

- Security requirements

Fee must accompany application

At least 60/days prior to event

Como ato deve priorito event

Loss than 30 days pain is seent Denied unless approved by City Manager ordersignes

Exhibit 1 Page 1 of 5

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PART I: EVENT REQUES	Soved		SC	- Anger	of the spinnings,
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EVENT DAY 2:		AMVPW	AM/PM		
BREAKDOWN: 6/19	Tues Tues	9PM AMMA	10PM	i gara	.
events scheduled formare to	The second of th	Apject to special com		enaments.	
PART II: APPLICANT Organization Name 3: Organization Name 3: Organization Non-point X	J. Hospita	JAY 1 C	Phone: 954-	449-103	30
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Provide gate of Ratio alcahol licerses and scouldo entiques traditionally because season before agent. Annusched Face If yes, name analyzontact of apringary What was of notes are you planning? Indian Bureau of Fair Rides, Ron Jacques (69) \$21-1500 must be captured and make provide exem to school licerse and make approved of all sendors angled provide and make approved of all sendors angled provide and make approved of all sendors angled provided and angled provided a		
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CALL 10 DECC	en 1920/16 emplicant initials C	CAM 18-0526

Page 2 of 5

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* Events requiring electricity must	be permitted. eventpower@	fortlauderdale.gov		
Company:		License #:		<u> </u>
Name of electrician:		Phone:	the state of the s	
Entertainment If yes, what type of entertainm	YesNo lent will be there? Any no	table performers?		. ; •
tocal	di inside	venues	The second second second second	
Fencing or Barricades • Include proposed fences in your	YesNo Site Plan & Narrative		না এই প্রতি হয়। ইয়াকি ১০ তি নাইটোই বিশ্বস্থা ইয়াক শ্বাসকলে স্বাস্থ্য হয়।	
Fireworks & Flame Effects	Yes X_No			
Name & Contact of Company *A permit and Fire Watch is require	conducting the show: ed for all pyrotechnics displa	ys. firemarshal@forflaud	erdale.gov	_1.V
Food Vendors *State Health Dept. Tara Palmer				TGS
inspected by the Fire Rescue Dep serving food. A fire extinguisher is secured on the outside of the boo	required for each food boot	nagen at (954) 828-5080 h. If a propane tank is us	to ensure compliance prior ed for a fuel source, it must	r to
usic en í. ∃ Music	Yes XNo			e i
f yes, what music format(s) wil	be used? (amplified, acc	oustic, recorded; live, I	۸C, DJ, etc):	e lije
List the type of equipment you Days and times music will be p				
low close is the event to the n	earest residence? $__$			
oundproofing equipment? _	_Yes XNo			
1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	X No cted by an event will be bille	d to the event organizer	through the Transportation	&
	No Which Roads?_			
Closing roads requires submitting agency affected BEFORE the Corvents manual Appendix. To expe	an approved Maintenance amission will vote on it. Son	of Traffic plan to the Sp ne Forms and Instruction	s can be found in the Spe	
anitation & Waste Vill the event encourage Recy The Green Checklist in the Events	cling and Sustainability? Manual can help. Recycling	≥ Yes	Nø City events, facilities & part	ks.
Company Name John Aly all grounds must be cleaned up In esponsible for securing recyclings	nmediately after completion	of event or you will be s	Phone 954298 2 ubject to fees. You are	<u> </u>
				1 JA
ecurity/Police Yes	No Who is your	Police contact for offi	cers and security planni	ng?
ev 10/20/15	applicant initials	15Ce	0.44.0.550	

Name		Phone		
Security companies an	d their plans must be	approved and you may still b	e required to hire City Police.	See below.
Security Company		Contact	Phone	
Tents or Canopies	Yes XNo	er en		e e e e e e e e e e e e e e e e e e e
Quantity and size of e		 		
Company Name *A detailed Site Plan sho is required if there are m	owing the locations ar oultiple canoples, if the	Contact nd size of each canopy of ter ey are going to be used for co	PhonePhone	al inspection th walls) <u>.</u>
Toilets *All toilets must be remo your contract or invoice	YesNo wed within 24 hours. P to be faxed to (954)	ortable Toilets are regulated 1 467-4898 to ensure compliance	by Broward County, They required with minimum standards.	ilre a copy o
Transportation Plan * Any events larger than	Yes XNo n 5,000 people must h	ave an approved Transportat	ion Plan. <u>eventtam@fortlaud</u> e	erdale.gov
Part IV: SECURITY				
your Site Plan and No your Special Events m	irrative, MOT, transp neeting. The hourly	portation plan and any add rate and costs for services	be determined using this of litional information request will be quoted on the "Cos er. The cost may change a	ed during st Estimate"
Rescue staff and a m	ninimum of three (3) o set up and 45 min entative must call e	hours for each Police staff utes to break down for each each department at least 2	imum of four (4) hours for e will be charged. Fire Resc ch event. If the event is co 4 hours before the event is	<u>ue also</u> anceled
Fire Prevention and E	mergency Medical	Services		
attendance and othe complete your Buildin permits and inspection be invoiced to the ex Marshal at (954) 828-	er risk factors such ong Permit Form with ons you need and invent coordinator and 6370.	as alcohol, time, day, locat Department of Sustainable nmediately pay DSD direct	sed on your Building Permition, event type or weather Development (DSD) indicity. All other payments for solutions of the control of the cont	ate all the ervices will
On-site Contact Nam	16 <u>NWNO PC</u>	rnone		

Police

Your event may require security services based on expected attendance and other risk factors such as alcohol, time, day, location, event type or weather. Depending on your event it may be possible to supplement some of the City Police services with a private third-party security company if their security plan is approved by the City Police department. If you want to use a private security company, their proposed security plan must be presented along with their business license and contact information with this event application. The Police will review the plan and inform you if it meets City requirements.

If a Fort Lauderdale Police vehicle is required then a Hold-Harmless Agreement must be signed and Liability coverage of a minimum of one million dollars (\$1,000,000) must be provided.

applicant initials

PART V: APPLICANT'S ACCEPTANCE

The information I have provided on this application is true and complete to the best of my knowledge.

If I have not submitted my application with the necessary plans, within the deadline and according to the rules outlined in the Special Events Manual it may be denied.

Before receiving final approval from the City Commission, I understand that I (and the production company, if applicable) must furnish an original certificate of General Liability insurance naming the City of Fort Lauderdale as additionally insured in the amount of at least one million dollars (\$1,000,000) or greater as deemed satisfactory by the City Risk Manager, and an original certificate of liquor liability insurance in the amount of five hundred thousand dollars (\$500,000) if alcohol is being served. Other liability insurance and fees may also be required up to thirty (30) days in advance of the event.

I understand that City of Fort Lauderdale Parks and Recreation sponsored activities have precedence over the event requested above and I will be notified if any conflicts arise.

I understand that the City of Fort Lauderdale Police department will determine all security requirements and that the City of Fort Lauderdale Fire Rescue department will determine all fire and Emergency Medical Services requirements.

I understand that any cancelations for City scheduled services must be made by phone to each department representative at least 24 hours before the scheduled event time or the organizer will be liable for any associated fees.

I understand that I may be required to provide a deposit based on historical performance or lack thereof.

lunderstand that the City has a noise ordinance that my event must follow. I agree to abide by all provisions of the noise control ordinance and understand that my failure to do so may result in a civil citation, a physical arrest, or the shutting down of the event. If at any time during the event it is determined by law enforcement personnel, code enforcement personnel, parks and recreation personnel, or any other city representative that the entertainment or music is causing a noise disturbance, I will be directed to lower the volume to an acceptable level as determined by City staff. If a second noise disturbance grises during the event, I may be directed to shut down the music or entertainment for the remainder of the event.

event coordinators signature

PART VI: SUBMISSION

Email application and plans 60 days before your planned event to: specialevents@fortlauderdale.gov

Include theses plans with application for:

- 1. ALL events Event Site Plan & Narrative show stages, restrooms, fencing, tents etc.
- 2. Closed Roads Maintenance of Traffic Plan show barricades, directions, cones, etc.
- 3. 5000+ people Transportation Plan show transportation options for attendees.
- 4. Security needs Security Plan detail how event coordinator will manage security.

Mail application fee (payable to City of Fort Lauderdale) to: Jeff Meehan, Special Events Coordinator 1350 W. Broward Boulevard Fort Lauderdale, FL 33312

Questions? (954) 828-6075

