



**CITY OF FORT LAUDERDALE**  
**City Commission Agenda Memo**  
**REGULAR MEETING**

**#24-0110**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Greg Chavarria, City Manager

**DATE:** January 9, 2024

**TITLE:** Motion Authorizing the City Manager to Execute a Hold Harmless Agreement for the New Surface Parking Lot and the Site Improvements Associated with the Relocation of Temporary Fire Station No.13 - Waypoint Contracting, Inc., In Substantially the Form Attached - **(Commission District 2)**

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**Recommendation**

Staff recommends the City Commission authorize the City Manager to execute a Hold Harmless Agreement with Waypoint Contracting, Inc. (Waypoint) associated with the development of a new surface parking lot and the site improvements associated with the relocation of Temporary Fire Station No. 13 (“Project”), in substantially the form attached.

**Background**

On May 13, 2021, the Procurement Services Division issued an Invitation to Bid No. 12523-113 Temporary Fire Station No. 13 and Parking Area. Waypoint was awarded the contract on September 9, 2021. It received a Notice to Proceed (NTP) on January 18<sup>th</sup>, 2022. The NTP identified the Project would be completed in 120 days.

In the spring of 2022, the City failed to provide Waypoint with needed equipment, specifically the Fire Station trailer, which caused substantial delays. The City was unable to relocate the trailer as it is still being utilized at Fire Station 54. The City delays caused Waypoint to demobilize from the site in August 2022.

On February 21, 2023, the City Commission approved a new Agreement, retroactive to the expiration date of the original Agreement to enable the Project to move forward and be completed. The agreement included the same terms and conditions of the original Agreement with a final completion date of October 1, 2023. The Project scope was modified to address the expenditures incurred from the delays, previous work performed, and future scope changes to expedite the remaining project needs. The City Commission approved change orders associated with the Project to extend the time and costs.

The parking lot portion of the project has been substantially completed and staff anticipates that Waypoint will complete the Temporary Fire station portion by the end of

January 2024. The two portions of the parcel are separated by a fence and City staff recommend opening the parking lot to offer public parking while construction and punch list remedies are being made. The contractor, Waypoint, requires a hold harmless agreement for the City to utilize a parking lot while the Project is still under construction.

The entire Project should be completed by May 2024, once the new Temporary Fire Station 13 trailer is delivered and installed by another vendor.

**Resource Impact**

There is no fiscal impact associated with this action.

**Strategic Connections**

This is a *2024 Commission Priority*, advancing the Infrastructure initiative.

This item supports the *Press Play Fort Lauderdale 2024 Strategic Plan*, specifically advancing:

- The Infrastructure Focus Area
- Goal 1: Build a sustainable and resilient community.
- Objective: Proactively maintain our water, wastewater, stormwater, road, and bridge infrastructure.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Here*.

**Attachments**

Exhibit 1 – Hold Harmless Agreement

Exhibit 2 – Location Map

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Prepared by: Ben Rogers, Director, Transportation and Mobility

Department Director: Ben Rogers, Transportation and Mobility