



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#17-1062

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: October 3, 2017

TITLE: Resolution Approving the Consolidated Budget Amendment to Fiscal Year
2018 – Appropriation

Recommendation

It is recommended that the City Commission adopt a resolution amending the Fiscal Year 2018 Budget, Personnel Complement, and Community Investment Plan (CIP).

Background

Examples of recommended actions within the budget amendment are:

- transfer between funds;
- transfer between capital and operating budgets;
- transfer between capital projects;
- acceptance and appropriation of grant funding;
- amendment to staffing level;
- appropriation from fund balance; and
- appropriation for modified revenue and related expenditures.

Staff is recommending that the City Commission amend the FY 2018 Operating Budget, Personnel Complement, and Community Investment Plan by approving the following transfers and appropriations:

Transportation and Mobility

A. Appropriation of Fund Balance – Airport Fund – Airport Gopher Tortoise Relocation Project - \$215,790

The purpose of this new project is to remove gopher tortoises that are in the land north of and adjacent to Runway 9/27. This will reduce the opportunity for conflicts between aircraft and the tortoises. The project requires professional environmental engineering services for the tortoise relocation process in the amount of \$215,790.

Staff recommends that the City Commission amend the FY 2018 Budget in the amount of \$215,790 for the airport gopher tortoise relocation project.

B. Appropriation of Fund Balance – Airport Fund – Fort Lauderdale Executive (FXE) Airport Master Drainage/Conceptual Environmental Resources Permit Project - \$321,606

This new project is for a master drainage/conceptual environmental resources permit, which will serve as a guide for improving FXE's stormwater drainage systems performance and ensure that FXE continues to meet the requirements of all applicable environmental regulatory agencies.

Staff recommends that the City Commission amend the FY 2018 Community Investment Plan in the amount of \$321,606 for the airport master drainage/conceptual environmental resources permit project.

Parks and Recreation

C. Transfer between Community Investment Plan projects – General Capital Fund – Playground Replacements – \$378,489

As part of the FY 2017 Community Investment Plan, funding was appropriated for the replacement of five playgrounds. Funding for these playgrounds was combined into one project pending additional planning and community outreach to determine the funding needed for each individual project. At this time, cost estimates for three of these playgrounds have been completed and funding should be moved from the general playground replacement project to the more specific projects.

Staff recommends that the City Commission amend the FY 2018 Community Investment Plan and Budget in the amount of \$378,489 for playground replacements.

D. Appropriation of Grant Funds - Grant Fund – Broward County Coastal Dune Restoration Grant – \$5,000

Grant funds will be used to install protective measures to preserve and protect existing dunes on Fort Lauderdale Beach. Grant awards do not exceed \$5,000 and require a

50% cost share (either cash or in-kind services). Project installation will be performed by staff as the grant's in-kind match. No City cash match is required for this grant.

Staff recommends that the City Commission amend the FY 2018 Budget in the amount of \$5,000 for the Broward County Coast Dune Restoration Grant. There is an associated CAM# 17-1061.

E. De-appropriation of Grant Match Funds - Sanitation Fund – De-appropriation of Trash Skimming Vessel Grant Match – \$750

In 2016, the City Commission accepted a grant from Florida Inland Navigation District (FIND) for the purchase of a canal trash skimming vessel in the amount of \$20,000 with a \$20,000 cash match from the Sanitation Fund for a total of \$40,000. The cost of the canal trash skimming vessel came in under the \$40,000 budget leaving \$750 in the grants match account.

Staff recommends that the City Commission amend the FY 2018 Budget in the amount of \$750 to de-appropriate the trash skimming vessel grant match.

Police

F. Appropriation of Grant Funds – Grant Fund – Enhanced Marine Law Enforcement Grant (EMLEG) Program - \$171,280

The purpose of the EMLEG Grant Program is to improve boating safety in Broward County by enhancing or supplementing marine law enforcement activities and improving boating safety education. In August, the City was awarded a total of \$171,280 in EMLEG funding for FY 2018. The City will use the awarded grant funds to continue "Operation Venice of America" by providing up to 3,680 hours of peak time waterway law enforcement patrols and marine law enforcement training. The period of performance is October 1, 2017 – September 30, 2018.

Staff recommends that the City Commission amend the FY 2018 Budget in the amount of \$171,280 for the enhanced marine law enforcement grant program. There is an associated CAM# 17-1031.

Sustainable Development

G. Appropriation of Fund Balance and Addition of 9 Full Time Positions to the City's Personnel Complement – Building Permits Fund – Nine Additional Building Fund Positions– \$708,690

The Building Services Division has placed a renewed importance on curbing unlicensed contractor activity and unpermitted work. These activities have increased construction costs and fraud. In addition, an increased level of construction activity is anticipated in response to Hurricane Irma. After re-evaluating operations, management has concluded that nine additional full-time positions are needed to curb this activity and enhance the efficiency of the permitting process. The recommended new positions include:

- One (1) Assistant Building Official
- One (1) Mechanical Inspector
- One (1) Code Compliance Officer
- Three (3) Service Clerks
- Three (3) Clerk IIIs

Staff recommends that the City Commission amend the FY 2018 Budget and Personnel Complement in the amount of \$708,690 and add 9 full time positions.

Where applicable, the approval of companion agenda items is contingent upon the approval of the respective appropriation set forth in this consolidated budget amendment.

Transportation and Mobility

A. Appropriation of Fund Balance – Airport Fund – Airport Gopher tortoise Relocation Project - \$215,790

Source:

Funds available as of Sept 19, 2017

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-FD468.01-9918	Airport Operations	Other Uses/Reserves for Operations	N/A	N/A	\$215,790
TOTAL AMOUNT →					\$215,790

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-TAM070101-3199	Executive Airport	Services/Materials/ Other Prof Serv	\$2,977,627	\$2,977,627	\$215,790
TOTAL AMOUNT →					\$215,790

B. Appropriation of Fund Balance – Airport Fund – Fort Lauderdale Executive (FXE) Airport Master Drainage/Conceptual Environmental Resources Permit Project - \$321,606

Source:

Funds available as of Sept 19, 2017

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-FD468.01-9918	Airport Operations	Other Uses/Reserves for Operations	N/A	N/A	\$321,606
TOTAL AMOUNT →					\$321,606

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-P12323.468-6534	Fort Lauderdale Executive Master Drainage Permit	Capital Outlay/Consultant Engineering	\$0	\$0	\$313,762
468-P12323.468-6501	Fort Lauderdale Executive Master Drainage Permit	Capital Outlay/ Force Account Charges	\$0	\$0	\$7,844
TOTAL AMOUNT →					\$321,606

Parks and Recreation

**C. Transfer between Community Investment Plan projects – General Capital Fund
– Playground Replacements – \$378,489**

Source:

<i>Funds available as of Sept 14, 2017</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12248.331-6599	City-wide Playground Replacements	Capital Outlay / Construction	\$492,433	\$492,433	\$378,489
TOTAL AMOUNT →					\$378,489

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12304.331-6599	Hays Civic Park Playground Replacement	Capital Outlay / Construction	\$0	\$0	\$140,783
331-P12316.331-6599	Greenfield Park Playground Replacement	Capital Outlay / Construction	\$0	\$0	\$131,464
331-P12314.331-6599	Mills Pond Park Playground Replacement	Capital Outlay / Construction	\$0	\$0	\$106,242
TOTAL AMOUNT →					\$378,489

D. Appropriation of Grant Funds - Grant Fund – Broward County Coastal Dune Restoration Grant – \$5,000

Source:

<i>Funds available as of Sept 19, 2017</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GDUNE18-F733	2018 Coastal Dune Grant	Intergovernmental Revenue/ Broward County - Cult & Rec	\$0	\$0	\$5,000
TOTAL AMOUNT →					\$5,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GDUNE18-3999	2018 Coastal Dune Grant	Services & Materials / Other Supplies	\$0	\$0	\$5,000
TOTAL AMOUNT →					\$5,000

E. De-appropriation of Grant Match Funds - Sanitation Fund – De-appropriation of Trash Skimming Vessel Grant Match – \$750

Source:

<i>Funds available as of Sept 19, 2017</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	ACTUAL RECEIVED (Character)	AMOUNT
409-GSKIMVES16A-Q697	Trash Skimming Vessel Match	Other Sources/ Grant Subfund Transfer	\$20,000	\$20,000	\$750
TOTAL AMOUNT →					\$750

Source:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
409-GSKIMVES16A-6499	Trash Skimming Vessel Match	Capital Outlay / Other Equipment	\$20,000	\$19,250	\$750
TOTAL AMOUNT →					\$750

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
409-FD409.01-9901	Sanitation Fund	Other Uses/ Anticipated Year End Fund Balance	NA	NA	\$750
TOTAL AMOUNT →					\$750

Police

F. Appropriation of Grant Funds – Grant Fund – Enhanced Marine Law Enforcement Grant (EMLEG) Program - \$171,280

Source:

<i>Funds available as of Sept 19, 2017</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GEMLEG18-F204	Enhanced Marine Law Enforcement FY18	Intergovernmental Revenue/ Broward County - PUB	\$0	\$0	\$171,280
TOTAL AMOUNT →					\$171,280

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GEMLEG18-4116	Enhanced Marine Law Enforcement FY18	Other Oper Exp/Schools	\$0	\$0	\$2,000
129-GEMLEG18-4352	Enhanced Marine Law Enforcement FY18	Other Oper Exp/Servchg-Police	\$0	\$0	\$169,280
TOTAL AMOUNT →					\$171,280

Sustainable Development

G. Appropriation of Fund Balance and Addition of 9 Full Time Positions to the City's Personnel Complement – Building Permits Fund – Nine Additional Building Fund Positions– \$708,690

Source:

<i>Funds available as of Sept 14, 2017</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
140-FD140.01-9901	Building Fund	Other Uses/ Appropriated Fund Balance	NA	NA	\$708,690
TOTAL AMOUNT →					\$708,690

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
140-DSD034002-1101	Building Permits	Salaries & Wages/Permanent Salaries	\$6,310,711	\$6,310,711	\$383,843
140-DSD034002-1304	Building Permits	Salaries & Wages/Assignment Pay	\$541,772	\$541,772	\$18,315
140-DSD034002-1413	Building Permits	Salaries & Wages/Cellphone Allowance	\$12,120	\$12,120	\$1,440
140-DSD034002-2299	Building Permits	Fringe Benefits/Pension- Deferred Contribution	\$428,351	\$428,351	\$34,546
140-DSD034002-2301	Building Permits	Fringe Benefits/Soc Sec/Medicare	\$523,650	\$523,650	\$29,364
140-DSD034002-2404	Building Permits	Fringe Benefits/Health Insurance	\$848,380	\$848,380	\$72,900
140-DSD034002-3199	Building Permits	Services/Material / Other Professional Services	\$1,674,491	\$1,674,491	\$22,200
140-DSD034002-3628	Building Permits	Services/Material / Telephone-Cable TV	\$70,500	\$70,500	\$1,299
140-DSD034002-3801	Building Permits	Services/Material / Gasoline	\$16,229	\$16,229	\$1,800
140-DSD034002-3907	Building Permits	Services/Material / Data Proc Supplies	\$16,144	\$16,144	\$1,620
140-DSD034002-3925	Building Permits	Services/Material / Office Equip	\$37,200	\$37,200	\$48,330
140-DSD034002-3949	Building Permits	Services/Material / Uniforms	\$26,000	\$26,000	\$3,600
140-DSD034002-4101	Building Permits	Other Operating Expenses / Certification Train	\$0	\$0	\$10,500
140-DSD034002-6416	Building Permits	Capital Outlay / Vehicles	\$0	\$0	\$78,933
TOTAL AMOUNT →					\$708,690

Strategic Connections

This item is a Press Play Fort Lauderdale Strategic Plan 2018 initiative, included within the Internal Support Cylinder, specifically advancing:

- Goal 12: Be a leading government organization, managing our resources wisely and sustainably.
- Objective 1: Ensure sound fiscal management

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Community*.

Related CAMs

17-1061, 17-1031

Attachment

Exhibit 1 – Resolution

Prepared by: Laura Reece, Budget Manager
Department Director: Lee R. Feldman, ICMA-CM, City Manager's Office