



CITY OF HOLLYWOOD, FLORIDA
OFFICE OF PROCUREMENT SERVICES

DATE: November 10, 2022

FILE: PR-23-031

TO: Wazir Ishmael, Ph.D.
City Manager

VIA: Adam Reichbach
Assistant City Manager for Finance and Administration ^{DS} AR

VIA: Gus Zambrano
Assistant City Manager for Sustainable Development ^{DS} GZ

THRU: Steve Stewart
Director, Procurement and Contract Compliance ^{DS} SS

FROM: Shiv Newaldass ^{DS} SN
Director, Development Services

SUBJECT: Recommendation to extend the Circuit Transit Inc., (formally known as Free Ride Transit) Agreement for up to 120 days in an amount not to exceed \$200,000.00. The 120-day extension will cover the period of March 5, 2023, to July 3, 2023.

ISSUE:

The Department of Development Services is requesting a 120-day extension for Circuit Transit Inc., for micro transit shuttle services in an amount not to exceed \$200,000.

The City of Hollywood entered into a final one-year extension of the Agreement on June 1, 2022, with Circuit Transit Inc., to provide shuttle bus services between Downtown Hollywood and Hollywood Beach through March 4, 2023, as approved by Resolution 2022-138.

A 120-day extension is requested for the following reasons:

- (1) Provide the City additional time to evaluate the impact of a Community Shuttle services in the area, especially during peak season.
- (2) Provide time to identify additional service areas and funding for a new contract, and the need to issue a new RFP for a one-year term.

AUTHORITY:

§ 38.49 TERMINATION, EXTENSION AND RENEWAL OF CONTRACTS.

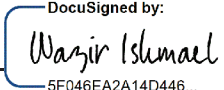
(B) Extensions.

The City Manager or designee is authorized to extend for a maximum of 120 days, any contract entered into by the City pursuant to City Commission approval. Any further extensions of such contract require City Commission approval, subject to all requirements of the Procurement Code.

Funding has been provided by the City of Hollywood in account numbers:
336.140201.54100.531170.000000.000.000 and
446.150101.54500.531170.000000.000.000 and the Community Redevelopment Agency (CRA) in Account Numbers 163638504.55200.548060.000000.000.000 and 166.668602.55200.548060.000000.000.000.

RECOMMENDATION:

Approval to extend Circuit Transit Inc., Agreement up to 120 days from March 5, 2023, to July 3, 2023, for continued circulator shuttle bus services in an amount not to exceed \$200,000.00.

APPROVED BY:  _____ Date: 11/30/2022
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Dr. Wazir Ismael
City Manager

- Attachments: Original Agreement
Resolution R-2018-335
Resolution R-2020-105
Resolution R-2021-094
Resolution R-2022-138
Extension Memo (120 days) through 7-2-21
Approved Certificate of Insurance