



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#23-1052

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Greg Chavarria, City Manager

DATE: December 5, 2023

TITLE: Motion Approving Agreement for Soccer Officiating Services - 3PS Soccer
Pros LLC - \$131,100 - (**Commission Districts 2 and 4**)

Recommendation

Staff recommends the City Commission approve an Agreement, in substantially the form attached, for soccer officiating services from 3PS Soccer Pros LLC, in the initial two (2)-year contract term amount of \$131,100; and authorize the City Manager to exercise two (2) one-year renewal options in the estimated annual renewal amount of \$65,550, for a potential total contract amount of \$262,200, contingent upon appropriation of available funds.

Background

The Parks and Recreation Department is requesting a two-year contract to provide soccer officiating services for the City's youth soccer leagues at Holiday Park. The contracted service will provide referees for soccer games that will be played twenty (20) weeks annually.

Holiday Park soccer is a flagship youth sports program that consistently achieves over 1,000 youth participants as well as the support of 200 community volunteers that amass an excess of 10,000 volunteer hours each year. Due to the popularity and rise of soccer in the region, youth soccer will continue to expand to additional parks and programming schedule to satisfy the increasing demand.

On September 14, 2023, the Procurement Services Division issued an Informal Quote (IQ), Event No.177-2, instead of an Invitation for Bid, because it was anticipated that the initial two-year term would not exceed \$100,000 and award of the solicitation would occur administratively in accordance with the Procurement Ordinance and Manual. After three suppliers submitted a response to the IQ, which opened on September 21, 2023, the low bidder amount for the initial term exceeded \$100,000 requiring City Commission approval.

All bids were reviewed for compliance with the solicitation requirements. The bid response submitted by Friendly John Inc. was a "No-Bid", leaving two bids to be reviewed. The bidder, 3PS Soccer Pros, LLC, is deemed the low, responsive, and responsible bid.

Resource Impact

Funds for this agreement in the amount of \$65,550 are available in the FY 2024 Budget in the account listed below:

<i>Funds available as of November 6, 2023</i>					
ACCOUNT NUMBER	COST CENTER NAME (Program)	CHARACTER/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-6023-572-30-3213	Youth Programs, Afterschool & Camps	Services/Materials – Coach/Ump Serv	\$1,350,194	\$1,235,426	\$65,550
TOTAL AMOUNT ►					\$65,550

Strategic Connections

This is a *2024 Commission Priority*, advancing the Public Places initiative.

This item supports the *Press Play Fort Lauderdale 2024 Strategic Plan*, specifically advancing:

- The Public Places Focus Area
- Goal 3: Build a healthy and engaging community.
- Objective: Improve access to and enjoyment of our beach, waterways, parks and open spaces for everyone

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Here*

This item supports the *Advance Fort Lauderdale 2040 Comprehensive Place* specifically advancing:

- The Public Places Focus Area
- The Parks, Recreation and Open Spaces Element
- Goal 1: Be a community where persons of all ages are able to partake in a fun and healthy lifestyle.

Attachments

Exhibit 1 - Solicitation

Exhibit 2 - Bid Tabulation

Exhibit 3 - Agreement

Prepared by: Carolyn Bean, Assistant to the Director, Parks and Recreation
Heather Rose, Sr. Procurement Specialist, Finance
Matthew Eaton, Sr. Administrative Assistant, Finance

Department Directors: Carl Williams, Parks and Recreation
Linda Short, Finance