



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#13-0410

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee Feldman, ICMA-CM, City Manager

DATE: April 2, 2013

TITLE: Motion to approve a two-year contract for boat repair and outboard motor
maintenance services - Request for Proposal (RFP) 235-11141 - \$50,900
(annual costs)

Recommendation

It is recommended that the City Commission approve a two-year contract for boat and outboard motor maintenance and repair services to U.S. Recreational Alliance, Inc. d/b/a Coastline Marine, in the estimated annual amount of \$50,900 (two year estimated amount of \$101,800) and authorize the City Manager to approve all renewal options contingent upon approval and appropriation of funds.

Background

Departments within the City have boats and boat motors that are in need of maintenance and repair services throughout the year. These departments include Police and Parks.

The Procurement Services Division solicited an RFP, which requested firm prices for repair services, preventative maintenance, as well as other services required to maintain boats and motors. The RFP also requested that the proposers submit their credentials and other required documentation to assure that they had the experience and capability to perform the services required in the solicitation. The evaluation committee, which included representatives from the Police and Parks and Recreation departments, ranked U.S. Recreational Alliance, Inc., d/b/a Coastline Marine, first overall.

Specific line items, based upon line item unit pricing, will be used as they relate to the required repairs throughout the contract term. Whereas the bid unit price total is \$71,520 for all items in the bid, departments may not utilize all items in the bid. The Police Department currently has \$45,900 to spend on this contract and the Parks and Recreation Department currently has \$5,000 for an overall annual total of \$50,900.

Resource Impact

There will be a potential fiscal impact to the City in the estimated annual amount of \$50,900.

Future expenditures are contingent upon approval and appropriation of the FY 2014 annual budget.

FUNDS AVAILABILTY LOCATION:

FY	FUND	SUB FUND	FUND NAME	INDEX #	INDEX NAME	SUB OBJ #	SUBJECT NAME	AMOUNT
2013	409	01	Sanitation	PKR080401	Canal Cleaning	3407	Equip Repair & Maintenance	\$ 5,000.00
2013	001	01	General Fund	POL030409	Marine	3407	Equip Repair & Maintenance	\$45,900.00
							TOTAL	\$50,900.00

Attachment

Exhibit 1 – Committee Evaluation Tabulation 235-11141

Prepared by: James T. Hemphill, Senior Procurement Specialist
Carrie Keohane, Administrative Assistant I

Department Director: Chief Frank Adderley, Police