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**TO:** Honorable Mayor & Members of the Fort Lauderdale City Commission

**FROM:** Greg Chavarria, City Manager

**DATE:** March 23, 2023

**TITLE:** Resolution Creating a City Attorney Search Committee to Assist with the Selection of Candidates for the City Attorney Position and Prepare a Short List of Candidates for Review by the City Commission - **(Commission Districts 1, 2, 3 and 4)**

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**Recommendation**

Staff recommends the City Commission to adopt a resolution creating a City Attorney Search Committee (“Committee”) to assist with the selection of candidates for the City Attorney position and prepare a short list of candidates for review by the City Commission.

**Background**

At the February 7, 2023, City Commission Conference Meeting, the City Commission requested that the search for the City Attorney position be conducted internally instead of using an outside firm. The committee needs to be established to conduct the selection process of candidates.

At the March 8, 2023, City Commission Conference Meeting, the City Commission requested that a committee comprising five members be created. The committee will be as follows:

- A. The Committee shall consist of five members, all of whom shall serve without compensation at the pleasure of the City Commission.
- B. Members of the Committee shall be residents of, own property in, or be employed in the City.
- C. The Mayor, the Vice Mayor, and each City Commissioner shall nominate one member of the Committee.

The purpose and duties of the committee shall be as follows:

- A. To advise the City Commission on any and all matters with respect to the hiring of a City Attorney for the City of Fort Lauderdale.
- B. To review and cull through résumés and applications provided by the Human Resources Department, interview candidates, and prepare a short list of candidates for review by the City Commission.

C. To perform such duties as may from time to time be requested by the City Commission.

**Resource Impact**

There is no fiscal impact associated with this action.

**Strategic Connections**

This item supports the Press Play Fort Lauderdale 2024 Strategic Plan, specifically advancing:

- The Internal Support Focus Area
- Goal 7: Build a values-based organization dedicated to developing and retaining qualified employees.
- Objective: Establish an organizational culture that fosters rewarding, professional careers.

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are United.

**Attachment**

Exhibit 1 - Resolution

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Prepared by: Kerry Arthurs, Administrative Supervisor, Human Resources  
Jerome Post, Director - Human Resources

Department Director: Jerome Post, Human Resources