



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#24-0249

TO: Honorable Mayor & Members of the Fort Lauderdale City Commission

FROM: Greg Chavarria, City Manager

DATE: April 2, 2024

TITLE: Motion Approving an Agreement for Lot Clearing Services - Monroe Lawn Care Service LLC - \$211,200 (estimated three-year total) - (**Commission Districts 1, 2, 3 and 4**)

Recommendation

Staff recommends the City Commission approve an Agreement, in substantially the form attached, for Lot Clearing Services with Monroe Lawn Care Service LLC, for an initial three (3)-year contract amount of \$211,200; and authorize the City Manager to approve two (2) additional one (1)-year renewal options, for an estimated annual amount of \$70,400 for a potential total contract amount of \$352,000, contingent upon appropriation of funds.

Background

Section 18-12 of the Code of Ordinances of the City of Fort Lauderdale ("Code") provides for the control of excessive growth of weeds, grass, or undergrowth, and the removal of rubbish, trash, debris, dead trees, and growth of noxious plants or weeds on developed or undeveloped land. Sections 18-13 and 18-14 of the Code prescribe procedures for the City to remove such growth and debris under certain conditions if the owner of the property fails to act upon notice to comply with the Code. The City may employ licensed contractors to perform this work at the expense of the property owner, and this contract shall govern such work.

On December 7, 2023, the Procurement Services Division issued Invitation to Bid (ITB) Event No. 221 for Lot Clearing Services, which opened on December 15, 2023. Four (4) responses were received.

The bid submitted by Monroe Lawn Care Service LLC met the bid requirements and is deemed the low responsive, responsible bidder.

No bidders indicated their status as a Disadvantaged Business Enterprise.

Resource Impact

Funds required for this agreement for the remainder of this fiscal year in the amount of \$38,117 are available in the FY 2024 Budget utilizing the account listed below:

Funds available as of March 04, 2024					
ACCOUNT NUMBER	COST CENTER NAME (Program)	CHARACTER/ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-147-3201-524-30-3237	Nuisance Abatement	Services/Materials / Lawn & Tree Service	\$109,826	\$45,075	\$38,117
TOTAL AMOUNT ►					\$38,117

Strategic Connections

This item advances *2024 Commission Priority*, Housing Accessibility

This item supports the *Press Play Fort Lauderdale 2029 Strategic Plan*, specifically advancing:

- The Public Places Focus Area
- Goal 5: Build a beautiful and welcoming community.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Here*.

Attachments

- Exhibit 1 - Solicitation
- Exhibit 2 - Bid Tabulation
- Exhibit 3 - Agreement

Prepared by: Glenn Marcos, Chief Procurement Officer, Finance
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