



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#15-0366

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: May 5, 2015

TITLE: Ordinance Amending Schedule I of the Pay Plan to include One (1) New
Class – Public Safety Administrator

Recommendation

It is recommended that the City Commission approve an ordinance amending Schedule I (Supervisory, Professional, and Managerial employees – P.E.R.C. Exempt) of the Pay Plan to add one (1) new class.

**NEW CLASS – SUPERVISORY, PROFESSIONAL, AND MANAGEMENT
EMPLOYEES – P.E.R.C. EXEMPT**

Class 652, **Public Safety Administrator**, M035, Management Category III,
(\$66,456.00 - \$105,164.80 annually)

The Public Safety Administrator is responsible for the administrative and fiscal functions of the Fire Rescue Department including consulting with the Fire Chief and Chief Officers regarding cost effectiveness/efficiency of existing and proposed programs and services for which the Fire Department provides to its neighbors. The position directs the budgetary and fiscal control process including preparing and analyzing complex, detailed reports derived from administrative and operational records to assist management in defining trends and predicting the financial impact of policy and operational changes in the department. The Public Safety Administrator consults with and advises the Fire Chief, Senior Command Staff and the City Manager during the collective bargaining process and works directly with neighboring City Officials during service contract development and renewal on behalf of the Fire Chief and the Chief Officers.

This classification is necessary to create a higher level manager who will assist the Fire Chief and Chief Officers meet the higher expectations of the neighbors, and who will exercise independent judgment on decisions affecting the Fire Department's stated mission, goals and objectives, and the City's short and long term strategic plans.

Resource Impact

There is no fiscal impact to the City for the creation of the new classification. It is the intent of management to promote a current employee into this classification at a cost of approximately \$7,150 for the remainder of the fiscal year.

Strategic Connections:

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Internal Support and Public Safety Cylinders of Excellence, specifically advancing:

- Goal 9: Be the safest urban coastal City in South Florida through preventative and responsive police and fire protection.
- Objective 2: Provide quick and exceptional fire, medical, and emergency response

- Goal 11: Be a well-trained, innovative and neighbor-centric workforce that builds community.
- Objective 1: Foster professional and rewarding careers
- Initiative 4: Explore employee engagement tools
- Initiative 5: Develop a succession planning program to ensure knowledge transfer for critical positions
- Initiative 6: Improve the communication of City policies and procedures

- Goal 12: Be a leading government organization, managing resources wisely and sustainably.
- Objective 1: Ensure sound fiscal management
- Initiative 1: Achieve a structurally balanced budget through viable revenue sources, smart financial management, comprehensive financial forecasting, and results-oriented and efficient services

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are United.*

Prepared by: Andrea Walters, Personnel Analyst

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