CITY OF FORT LAUDERDALE
City Commission Agenda Memo   **#24-0970**
REGULAR MEETING

TO: Honorable Mayor & Members of the
                 Fort Lauderdale City Commission

FROM: Susan Grant, Acting City Manager

DATE: November 7, 2024

TITLE: Motion Approving a First Amendment to the Design Criteria Package
                 Agreement for the Federal Courthouse Parking Garage – DESMAN, Inc. -
                 $50,866 - (**Commission District 4**)

Recommendation

Staff recommends the City Commission approve a First Amendment to the Design Criteria Package Agreement, in substantially the form attached, for the Federal Courthouse Parking Garage with DESMAN, Inc., to include additional time of 222 days and an amount of $50,866.

Background

On June 1, 2023, the Procurement Services Division issued Request for Qualifications (RFQ) Event No. 122 - Design Criteria Package - Federal Courthouse Parking Garage. The City received Proposals from eight (8) firms in response to the solicitation, which was opened on July 6, 2023. On December 5, 2023, the City Commission approved the agreement with DESMAN, Inc. (CAM #23-1080). The Notice to Proceed was issued on January 5, 2024.

The project scope is to prepare a Design Criteria Package (DCP) for the design of a multi-level, 350-parking space garage at the Federal Courthouse. The project involves coordinating with City Staff and the United States General Services Administration (GSA), responsible for building the Federal Courthouse.

On April 3, 2024, GSA informed City Staff that the footprint of the garage was compromised due to a utility conflict. The respective easement for that utility was not properly identified by the surveyors nor shared with the City nor DESMAN, Inc. (DESMAN) during the planning, design, and utility relocation phase of the project until DESMAN was nearing its 90% DCP draft.

This unforeseen utility conflict prompted Staff to request an updated survey from GSA so that any impacts to the 90% DCP could be determined. Final survey materials were provided to the City in August. Based on the survey review, an Amendment proposal was initiated for the $50,866 in design hours and an additional 222 days to make DCP

corrections.

The purpose of this First Amendment to the agreement is to seek an increase in the amount $50,866 for the DCP revisions and a retroactive amount of 222 days to both account for required DCP corrections and bring the contract to a current state.

Resource Impact
There will be a fiscal impact to the City in the amount of $50,866 for this Amendment. Funds for this Amendment are available in the FY 2025- FY 2029 Community Investment Plan in the account listed below.

Funds available as of October 23,2024					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-461-8999-545-60-6599-P12687	FEDERAL COURTHOUSE PARKING GARAGE	CAPITAL OUTLAY / CONSTRUCTION	$2,193,019	$1,832,430	$50,866
				TOTAL AMOUNT →	$50,866

Strategic Connections
This item is a 2024 *Commission Priority*, advancing the Infrastructure and Resilience initiative.

This item supports the *Press Play Fort Lauderdale 2029* Strategic Plan, specifically advancing:
- The Public Places Focus Area, Goal 5: Build a beautiful and welcoming community.

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan*:* We Are Here.

This item supports the *Advance Fort Lauderdale 2040* Comprehensive Plan, specifically advancing:
- The Internal Support Focus Area
- The Capital Improvements Element
- Goal 2: Ensure adequate funding for infrastructure and capacity exist concurrent with development or redevelopment.

Attachments
Exhibit 1 – CAM #23-1080
Exhibit 2 – Executed Agreement – DESMAN, Inc.
Exhibit 3 – First Amendment to Agreement

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