



Florida Department of Environmental Protection

Marjory Stoneman Douglas Building
3900 Commonwealth Boulevard
Tallahassee, Florida 32399-3000

Rick Scott
Governor

Jennifer Carroll
Lt. Governor

Herschel T. Vinyard, Jr.
Secretary

October 25, 2012

Ms. Gina Rivera
Grants & Special Projects Coordinator
City of Fort Lauderdale
1350 West Broward Boulevard
Fort Lauderdale, FL 33312

Re: Rivermont
LWCF Project No. 12-00601

Dear Ms. Rivera:

Your Land and Water Conservation Fund Program (LWCF) grant has been approved by the National Park Service. To assist you in getting started, we have enclosed a folder containing the grant agreement, the LWCF Manual on CD/Rom, a copy of the LWCF rule, and all the forms necessary for the accomplishment of this grant. Please keep this folder in your files for project administration. **This year we have also included a copy of your project's Clearinghouse Letter, please read and comply as needed.**

Grant Agreement

The grant agreement has been prepared in accordance with your application and acceptance letter. It is important that you review the agreement to ensure that information specific to your project is accurate. Please execute and return both original copies to our office on or before **November 30, 2012**. One original copy will be returned to you when formally executed by the Department. There are a few attached forms behind each agreement that also need to be reviewed, completed and signed and then returned with the agreements. Be sure to complete Attachment A and Attachment G to return with the contracts.

Administrative Forms

1. **Commencement Documents:** Due by **December 31, 2012**. Unless a Waiver of Retroactivity has been issued, or provisions are provided for in this agreement, the project may not commence until all Commencement Documents have been received and approved by this office.
2. **Status Report Forms:** Status reports are due the 5th of January, May and September of each year.
3. **Reimbursement Request Forms**
4. **Completion Documents:** Due 30 days after project completion.

If you have any questions or need an extension for the above deadline dates, please contact us at (850) 245-2501 or by e-mail at rita.ventry@dep.state.fl.us.

Sincerely,

Rita Ventry
Community Assistant Consultant
Office of Information and Recreation Services
Division of Recreation and Parks
Mail Station #585

Enclosure