



**CITY OF FORT LAUDERDALE**  
**City Commission Agenda Memo**  
**REGULAR MEETING**

**20-0608**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Chris Lagerbloom, ICMA-CM, City Manager

**DATE:** August 18, 2020

**TITLE:** Resolution Authorizing the City Manager to Execute Short-Term Lease  
Agreements for Office Space - **(Commission Districts 1, 2, 3 and 4)**

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**Recommendation**

It is recommended that the City Commission adopt a resolution authorizing the City Manager to execute short-term lease agreements for office space.

**Background**

Subsection 4.01(b) of the Charter of the City of Fort Lauderdale, Florida, provides:

All contracts, agreements, leases or other instruments to which the city is a party and under which the city assumes any liability, shall be executed in the name of the city by the mayor and city manager, attested by the city clerk, and the form of any such instrument shall be previously approved by the city attorney or assistant city attorney, provided, however, that where by ordinance or resolution, the execution of short-term leases or other instruments is delegated to another person, such instrument may be executed in the manner provided by such ordinance or resolution.

The delegated authority will allow the City Manager to execute lease agreements in situations when the City is contracting as a Tenant/Lessee. The recommended action will allow for quicker responses by City staff in securing needed facilities for office space or other ancillary uses. All leases falling under this new procedure shall not exceed one year, with one option for renewal, subject to the approval of the City Attorney's Office.

**Resource Impact**

There is no fiscal impact.

**Strategic Connections**

This item is a Press Play Fort Lauderdale Strategic Plan 2024 initiative, specifically advancing:

- Internal Support Focus Area
- Goal 8: Build a leading government organization that manages all resources wisely

- and sustainably
- Objective: Maintain financial integrity through sound budgeting practices, prudent fiscal management, cost effective operations, and long-term planning

This item advances the *Fast-Forward Fort Lauderdale Vision Plan 2035: We are United*.

**Attachment**

Exhibit 1 – Resolution

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Prepared by: Luisa Agathon, City Manager's Office

Charter Officer: Chris Lagerbloom, ICMA-CM, City Manager