



TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: January 22, 2014

TITLE: Motion to cancel award to The Staples Corporation and extend contract
for nine months with Office Depot, Inc. - \$354,420

Recommendation

It is recommended that the City Commission cancel the award to The Staples Corporation (Staples) and extend the contract with Office Depot, Inc., utilizing the State of Florida contract 618-000-11-1 for nine months beginning January 18th, 2014, in the estimated amount of \$354,420.

Background

At its October 1, 2013 Regular Meeting (CAM 13-1301, Pur-6), the City Commission approved a fifteen-month contract for office supplies to Staples in the estimated amount of \$537,000 utilizing the Western States Contracting Alliance – National Association of State Procurement Officials (WSCA-NASPO) contract. After contract approval, and during transition planning, WSCA-NASPO and Staples notified the City that WSCA-NASPO will not allow use of the contract due to the refusal by the State of Florida Department of Management Services, Division of Purchasing, to approve the contract.

This is a request for the City Commission to cancel the award to Staples and extend the contract with Office Depot, Inc., for nine months beginning January 18th, 2014, for the purchase of miscellaneous office supplies and other miscellaneous supplies as needed by operating City departments and offices.

Resource Impact

There will be a fiscal impact to the City in the amount of \$354,420, Exhibit 1 is a list of individual budgeted funds.

Strategic Connections:

This item is a *Press Play Fort Lauderdale Strategic Plan initiative*, included within the **Internal Support Cylinder of Excellence**, specifically advancing:

- **Goal 12:** Be a leading government organization managing resources wisely and sustainably.
- **Objective 2:** Achieve excellent procurement services through technological advancements, improved procedures and outreach programs.
- **Initiative 4:** Develop a policy for sustainable product purchasing

This item advances the *Fast Forward Fort Lauderdale 2018 Vision Plan: We Are United*.

Attachment

Exhibit 1 – Budgeted Funds

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Department Director: Douglas R. Wood, Finance