

TASK ORDER No. 18

Dated this 27th day of March, 2017

FORT LAUDERDALE PUBLIC WORKS DEPARTMENT

**FORT LAUDERDALE EXECUTIVE AIRPORT
UPDATE DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM GOAL
FOR FISCAL YEARS 2018-2020**

PROFESSIONAL SERVICES

This Task Order between the City of Fort Lauderdale, a Florida municipal corporation ("CITY") and HDR Engineering, Inc., a Nebraska corporation authorized to transact business in the State of Florida ("CONSULTANT") is pursuant to the General Engineering Aviation Consulting Services Agreement dated August 19, 2014, extended by City Commission on June 21, 2016 and expiring on August 18, 2017 ("MASTER AGREEMENT").

PROJECT BACKGROUND

This Task Order is to assist CITY in establishing a new DBE program goal for the Fort Lauderdale Executive Airport for Fiscal Years 2018 to 2020 in anticipation of receiving Federal grant funding. The last DBE program goal update was completed in 2015 and set a DBE goal for the 2015-2107 Fiscal Year. In accordance with Federal guidelines, CITY is required to update the airport's DBE goal every three years.

SPECIFIC SCOPE OF SERVICES

Task 1 – DBE Program Update

CONSULTANT shall, through the services of its sub-consultant, Dickey Consulting Services, Inc. provide the following support services:

- Review prior years DBE Program Goal and goal setting methodology.
- Determine DBE actual participation for years 2015 to 2017 based on Federal grant funded projects.
- Determine DBE Program Goal for FY2018-2020 and proposed race neutral and race conscious participation goals using current North American Industry Classification System (NAICS) data for Miami-Dade, Broward, and West Palm Beach counties.
- Determine sub-consulting/sub-contracting opportunities for design and construction projects.
- Prepare draft DBE Program Report for CITY review and for advertising.
- Assist CITY with advertising of proposed draft DBE Program Report and provide written response to comments.
- Prepare draft DBE Program Report for submittal by CITY to the Federal Aviation Administration (FAA)-Southern Region for review and approval.
- Provide written response and revised DBE Program Report based on FAA comments.

Deliverables:

CONSULTANT shall provide the following for CITY review and written approval:

- Copy of DBE Program Report in Word and pdf format.
- Advertising notices.
- NAICS documents.
- Final DBE Program report in Word and pdf format.

PROJECT ASSUMPTIONS

1. CITY will provide prior DBE program updates reports and list of future grant projects, upon which CONSULTANT may rely for development of the new program goals.
2. CITY shall advertise DBE Program Report.

ADDITIONAL SERVICES

If authorized in writing by the CITY as an amendment to this Task Order, CONSULTANT shall furnish, or obtain, Additional Services of the types listed in Article 8 of the MASTER AGREEMENT. CITY, as indicated in the MASTER AGREEMENT, will pay for these services.

PERFORMANCE SCHEDULE

CONSULTANT shall perform the services identified within 20 working days of written Notice to Proceed, not inclusive of CITY or FAA review time.

PROJECT FUNDING

Performance of this project is at CITY's discretion and may be contingent upon receipt by CITY of funding from the airport's approved Community Investment Plan, respectively, and work shall not begin until funding sources for this project are in place.

METHOD OF COMPENSATION

The services performed will be accomplished using the Not-to-Exceed method of compensation. The total hourly rates payable by CITY for each of CONSULTANT's employee categories, reimbursable expenses and sub-consultant fees are shown on Exhibit "A" attached hereto and made a part hereof.

TERMS OF COMPENSATION

Services will be provided for the following Not-to-Exceed amounts:

Task No.	Task Title	HDR Labor	Subconsultant Labor	Total
1	DBE Program Update	\$ 467.50	\$ 3,590.16	\$ 4,057.66
	Sub-Total	\$ 467.50	\$ 3,590.16	\$ 4,057.66
	Total	\$ 467.50	\$ 3,590.16	\$ 4,057.66

CITY CONTACTS

Requests for payments should be directed to City of Fort Lauderdale Accounts Payable via e-mail to acctspayable@fortlauderdale.gov. All other correspondence and submittals should be directed to the attention of Fernando Blanco, Airport Engineer/Project Manager II, at the address shown below. **Please be sure that all correspondence refers to the City project number and title as stated above.**

Fernando Blanco
Airport Engineer/Project Manager II
City of Fort Lauderdale
City Hall, 5th Floor Engineering
100 North Andrews Avenue
Fort Lauderdale, FL 33301
Email: fblanco@fortlauderdale.gov
Phone: 954-828-6536
Fax: 954-828-5074

Jill Prizlee, P.E.
Senior Project Manager
City of Fort Lauderdale
City Hall, 4th Floor Engineering
100 North Andrews Avenue
Fort Lauderdale, FL 33301
Email: jprizlee@fortlauderdale.gov
Phone: 954-828-5962
Fax: 954-828-5074

CONSULTANT CONTACTS

HDR Engineering, Inc.
3250 West Commercial Blvd.
Suite 100
Fort Lauderdale, FL 33309
John Neff, P.E., Senior Project Manager
Email: John.Neff@hdrinc.com
Phone: 954-233-4915
Fax: 954-233-4953

IN WITNESS OF THE FOREGOING, the parties have set their hands and seals the day and year first written above.

CITY

ATTEST:

CITY OF FORT LAUDERDALE, a municipal corporation of the State of Florida.

JEFFREY A. MODARELLI
City Clerk

LEE R. FELDMAN, City Manager

(SEAL)

Approved as to form:

RHONDA MONTOYA HASAN
Assistant City Attorney

CONSULTANT

WITNESSES:

Darlene Wheatley
Signature:

DARLENE WHEATLEY
Print Name:

Bonnie Leggett
Signature:

BONNIE LEGGETT
Print Name:

HDR ENGINEERING, INC.,
A Nebraska Corporation authorized to
transact business in the State of Florida

By: Christine Kefauver
Christine Kefauver
Vice President

ATTEST:

Bonnie J. Kudron
Bonnie J. Kudron
Assistant Secretary

(CORPORATE SEAL)

STATE OF FLORIDA
COUNTY OF ORANGE

The foregoing instrument was acknowledged before me this 22 day of MARCH, 2017, by Christine Kefauver as Vice President for HDR Engineering, Inc., a Nebraska corporation authorized to transact business in the State of Florida.

(SEAL)



DARLENE WHEATLEY
MY COMMISSION # FF 146547
EXPIRES: July 30, 2018
Bonded Thru Budget Notary Services

Darlene Wheatley
Notary Public, State of Florida
(Signature of Notary Public)

DARLENE WHEATLEY
Name of Notary Typed, Printed or Stamped

Personally Known OR Produced Identification _____

Type of Identification Produced _____



COMMISSION AGENDA ITEM
DOCUMENT ROUTING FORM

4/11/17

Today's Date: 4/10/2017

DOCUMENT TITLE: Task Order No. 18 / HDR Engineering, Inc.

COMM. MTG. DATE: 08/19/2014 CAM #: 14-0924 ITEM #: PUR-2 CAM attached: YES NO

Routing Origin: CAO Router Name/Ext: Lizardo Coronado

CIP FUNDED: YES NO

Capital Investment / Community Improvement Projects defined as having a life of at least 10 years and a cost of at least \$50,000 and shall mean improvements to real property (land, buildings, or fixtures) that add value and/or extend useful life, including major repairs such as roof replacement, etc. Term "Real Property" include: land, real estate, realty, or real.

1) City Attorney's Office # of originals attached: 3 Approved as to Form: YES NO

Date to CCO: 4/10/2017 RMH
Initials

2) City Clerk's Office: # of originals: 3 Routed to: Gina Ri/CMO/X5013 Date: 4/11/17

3) City Manager's Office: CMO LOG #: APR-29 Date received from CCO: 4/11/17

Assigned to: L. FELDMAN S. HAWTHORNE C. LAGERBLOOM
L. FELDMAN as CRA Executive Director

APPROVED FOR LEE FELDMAN'S SIGNATURE N/A FOR L. FELDMAN TO SIGN

PER ACM: S. HAWTHORNE (Initial/Date) C. LAGERBLOOM
(Initial/Date) PENDING APPROVAL (See comments below)

Comments/Questions: _____

Forward 3 originals to Mayor CCO Date: 4/11/17

4) Mayor/CRA Chairman: Please sign as indicated. Forward _____ originals to CCO for attestation/City seal (as applicable) Date: _____

INSTRUCTIONS TO CLERK'S OFFICE

City Clerk: Retains _____ original and forwards 3 original/copy to: *Kian Movafaghi, Public Works, Ext. 7818*

Attach _____ certified Reso # _____ YES NO



ROUTING FORM FOR TASK ORDERS – CITY MANAGER’S APPROVAL

Project/Contract Number: 946-11333 - Task Order 18 CMO Log #: _____
 Document Title: Update DBE Program Goal for 2018-2020 Attached: 3 original
 Department: Public Works - Engineering Contact: F. Blanco
 Corresponding CAM #: 14-0924 Contact #: 954-828-6536
 Commission Date: 8/19/2014

Purpose: Task order to update the DBE program goal for fiscal years 2018-2020 for the Fort Lauderdale Executive Airport.

FUNDING INFORMATION

CIP Funded Project: Yes No
 Amount Required by Task Order: \$4,057.66
 Index/Sub Object Code: TAM070101/3199
 Engineering Finance Approval Sign: Stanley Yatham 3/29/17 MA 3/29/17

APPROVAL ROUTING –PUBLIC WORKS

	Approved:	Disapproved:	Signature/Date
Fernando Blanco, Airport Engineer/Acting Sr. PM	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>[Signature]</u> 3/28/17
Christopher Bennett, P.E., Assistant City Engineer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>[Signature]</u> 3/30/17
Alan M. Dodd, P.E., Deputy Public Works Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>[Signature]</u> 3/31/17
Paul Berg, Public Works Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>[Signature]</u> 3/31/17

APPROVAL ROUTING –FINANCE DEPARTMENT

	Recommend Approval:	Disapproved:	Signature/Date
Kirk W. Buffington, C.P.M., Finance Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>[Signature]</u> 4/6/17

APPROVAL ROUTING – CITY ATTORNEY’S OFFICE

	Approved as to form:	Disapproved:	Signature/Date
City Attorney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>[Signature]</u>

APPROVAL ROUTING – CITY MANAGER’S OFFICE

	Approved:	Disapproved:	Signature/Date
Lee R. Feldman, ICMA-CM, City Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>[Signature]</u>

CITY CLERK’S OFFICE Upon approval by the City Manager, please route this form along with Task Order to PW- Engineering, **Kian Movafaghi** (Ext. 7818).