

✓ 3 of each Task Order  
12/13/13  
C

**DOCUMENT ROUTING FORM** CITY MANAGER

NAME OF DOCUMENTS: **DEROSE DESIGN CONSULTANTS INC TASK ORDER #5 FOR STRUCTURAL INSPECTION OF CITY PARK GARAGE (\$20,057) AND TASK ORDER #9 FOR MECHANICAL & ELECTRICAL INSPECTION OF CITY PARK GARAGE (\$10,199) - TOTAL \$30,256.**

Approved Comm. Mtg. on **DEC 3, 2013** CAM # **13-1564** ITEM: **M-9**

Routing Origin:  CAO

Also attached:  copy of CAR  copy of document  ACM Form  3 originals

On ~~4/9/13~~ **12/4/13** LINDA B. forwarded to: **SHARON DREESEN, TRANSPORTATION & MOBILITY**

1.) Approved as to Content: MA  
Department Director **12-5-2013**

Capital Improvements defined as having a life of at least 10 years and a cost of at least \$50,000 and shall mean improvements to real property (land, buildings, fixtures) that add value and/or extend useful life, inc. major repairs such as roof replacement, etc. Term "Real Property" include: land, real estate, realty, real.

Please Check the proper box: CIP FUNDED  YES  NO  
Capital Improvement Projects

2.) Approved as to Funds Available: by \_\_\_\_\_ Date: \_\_\_\_\_  
Finance Director

**There is a fiscal impact to the City in the amount of \$30,256.00, please see attached CAM for funding info.**  
Amount Required by Contract/Agreement \$ \_\_\_\_\_ Funding Source: \_\_\_\_\_

Dept./Div. \_\_\_\_\_ Index/Sub-object \_\_\_\_\_ Project # \_\_\_\_\_

3.) City Attorney's Office: Approved as to Form: # 3 Originals of each to City Mgr. By: **CARRIE SARVER**

**Carrie Sarver** ✓

4.) Approved as to content: Assistant City Manager:

By: \_\_\_\_\_ By: \_\_\_\_\_  
Stanley Hawthorne, Assistant City Manager Susanne Torriente, Assistant City Manager

5.) City Manager: Please sign as indicated and forward 3 originals of each to Clerk.

6.) To City Clerk for attestation and City seal.

2013 DEC -9 AM 10:52  
RECEIVED  
FLAVERIAE  
CITY ATTORNEY'S OFFICE

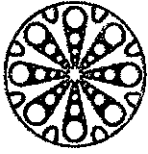
**INSTRUCTIONS TO CLERK'S OFFICE**

7.) City Clerk: retains one original document and forwards 2 original of each documents to:  
**SHARON DREESEN, TRANSPORTATION & MOBILITY**

Original Route form to Linda Blanco, CAO

12/13

Since 1978



# DeRose Design Consultants, Incorporated

STRUCTURAL • CIVIL • LAND PLANNING • ENVIRONMENTAL • ELECTRICAL • MECHANICAL

[www.deroconsultants.com](http://www.deroconsultants.com)

☐ 470 South Andrews Ave. • Suite 206  
Pompano Beach, FL 33069  
954-942-7703 • Fax 954-942-7933

☐ 633 N.E. 167th St. • Suite 923  
North Miami Beach, FL 33162  
305-249-3674 • Fax: 305-249-3410

City Project No.: P12005

City Contact: Fernando Blanco

City E.P.O. No.: \_\_\_\_\_

Approved on the 3rd day of Dec, 2013 Fort Lauderdale, FL

**CITY OF FORT LAUDERDALE  
CITY PARK GARAGE  
STRUCTURAL INSPECTIONS**  
Proposal for  
Structural Engineering Services  
**TASK ORDER NO. 5**

Scope of Consulting Services

between

**The City of Fort Lauderdale, Florida**

and

**DeRose Design Consultants, Inc.**  
Contact: Lawrence DeRose, P.E.  
Tel: 954-942-7703  
Fax: 954-942-7933

October 18, 2013

## TASK ORDER #5

Dated this 3rd day of December, 2013

CITY PROJECT NO. P12005

FORT LAUDERDALE PUBLIC WORKS DEPARTMENT

### CITY PARK GARAGE STRUCTURAL INSPECTIONS STRUCTURAL ENGINEERING SERVICES

#### PROFESSIONAL SERVICES

Describing a specific agreement between the City of Fort Lauderdale (CITY) and DeRose Design Consultants, Inc. (CONSULTANT) in accordance with the terms of the Master Agreement for Structural Engineering Services Continuing Contract dated January 19, 2011, as amended on June 5, 2012 and extended on October 16, 2012.

#### GENERAL PROJECT DESCRIPTION

CONSULTANT shall provide engineering services and documentation services associated with the structural inspections of the City Park Garage located at 100 SE 1st Street, Fort Lauderdale, Florida (Exhibit 1).

#### GENERAL CATEGORY OF SERVICES

The project will require professional structural engineering services.

#### SPECIFIC SCOPE OF BASIC SERVICES

Basic services will be provided under the following one task:

##### Task 1 Structural Inspections and Reporting

This phase shall include review of the existing building drawings and perform onsite visual, non-destructive condition assessment of the building structure. Our office will prepare a report determining (i) Immediate critical structural repair requirements (ii) recommend maintenance checklist for the next 5 years, (iii) recommended capital improvements over the next 20 years.

Deliverable: a structural report as described above shall be signed and sealed by a Professional Engineer licensed in the State of Florida.

*This proposal does not include the design, permitting, or inspection of repairs that may or may not be necessary resulting from these building inspections.*

#### ADDITIONAL SERVICES

If authorized in writing by the City as an amendment to this Task Order, the Consultant shall furnish, or obtain from others, Additional Services as indicated in Article 8 of the Master Agreement.

### **PROJECT ASSUMPTIONS**

- a. The CITY will identify the individuals who will be the points of contact for the project.
- b. The CITY will provide "as-built" set of existing architectural and structural drawings.

### **PERFORMANCE SCHEDULE**

Upon receipt of written Notice to Proceed, the CONSULTANT will perform the services described above within six weeks following authorization and contingent on CONSULTANT being provided with any essential information in a timely manner.

All documents prepared by CONSULTANT in the performance of this agreement shall become property of the CITY in accordance with Article 11.1 of the Master Agreement. CONSULTANT retains the intellectual property rights of the documents. The CITY can use the documents at any time in the future for information. The CITY cannot alter, revise and reuse the information contained in these documents for other projects without written permission from CONSULTANT.

### **PROJECT FUNDING**

Performance of this project is at the CITY'S discretion and may be contingent upon receipt by the CITY of funding from Transportation and Mobility, and work shall not begin until funding sources for this project are in place.

### **METHOD OF COMPENSATION**

The services performed will be accomplished using the Not-to-Exceed method of compensation. Reimbursable expenses associated with these services are not included in the fees and will be itemized separately, subject to an established Not-to-Exceed limit. The total hourly rates payable by the CITY for each of CONSULTANT's employee categories, reimbursable expenses and sub-consultant fees are shown on Exhibit "A" attached hereto and made a part hereof.

### **TERMS OF COMPENSATION**

Services to be provided for the following Not-to-Exceed amounts:

<b><u>Task</u></b>	<b><u>Description</u></b>	<b><u>Consultant</u></b>	<b><u>Total</u></b>
1	Inspections & Reporting	\$20,057.00	<b><u>\$20,057.00</u></b>
		<b>TOTAL</b>	<b>\$20,057.00</b>

The CITY will be billed monthly for the estimated percentage of completion. The CITY Project Manager shall provide a standard invoicing format to the CONSULTANT.

## **CITY CONTACTS**

Requests for payments should be directed to City of Fort Lauderdale Accounts Payable via e-mail to [AcctsPayable@FortLauderdale.gov](mailto:AcctsPayable@FortLauderdale.gov). All other correspondence and submittals should be directed to the attention of Fernando Blanco at the address shown below. Please be sure that all correspondence refers to the City project number and title as stated above.

City of Fort Lauderdale  
City Hall, 4th Floor – Engineering  
100 North Andrews Avenue  
Fort Lauderdale, FL 33301


## **CONSULTANT CONTACTS**

Marek Solski, P.E.  
DeRose Design Consultants, Inc.  
470 South Andrews Avenue, Suite 206  
Pompano Beach, FL 33069  
Email: [msolski@deroseconsultants.com](mailto:msolski@deroseconsultants.com)  
Phone: 954-942-7703  
Fax: 954-942-7933

**[REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK]**

**DEPARTMENT SIGNATURES**

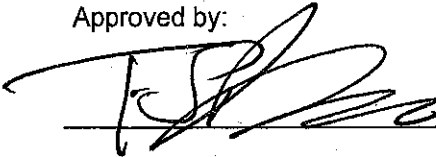
Approved by:

 10/22/13

Fernando Blanco  
Airport Engineer

Date:

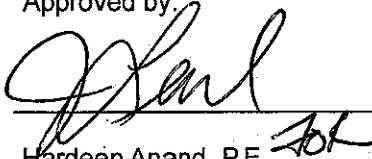
Approved by:

 10-22-2013

Talal Abi-Karam, P.E.  
Assistant Public Works Director-Engineering

Date:

Approved by:

 10/23/13


Hardeep Anand, P.E.  
Public Works Director

Date:

**CLOSURE**

IN WITNESS OF THE FOREGOING, the parties have set their hands and seals the day and year first above written.

CITY OF FORT LAUDERDALE, a municipal corporation  
of the State of Florida:

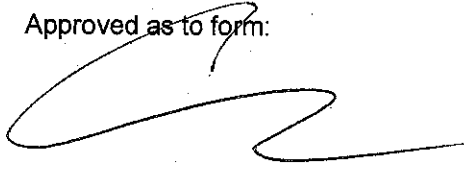
By   
LEE R. FELDMAN, City Manager

(CORPORATE SEAL)

ATTEST:

  
JONDA K. JOSEPH, City Clerk

Approved as to form:

  
\_\_\_\_\_

CARRIE L. SARVER,  
Assistant City Attorney

WITNESSES:

[Signature]  
 \_\_\_\_\_  
 Terry McLaughren  
 Print Name

[Signature]  
 \_\_\_\_\_  
 Cesar Nino  
 Print Name

DEROSE DESIGN-CONSULTANTS, INC.

By: [Signature]  
 Name: ANN-M. DEROSE  
 Title: President

(CORPORATE SEAL)

ATTEST

[Signature]  
 By: \_\_\_\_\_  
 Name: Lawrence DeRose  
 Title: Vice President

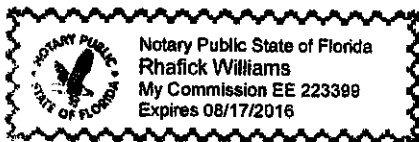
STATE OF FLORIDA:  
COUNTY OF BROWARD:

Ann M. DeRose and Lawrence DeRose as President and Vice President respectively, of DeRose Design Consultants, Inc., acknowledged the foregoing instrument before me this 21<sup>st</sup> day of October, 2013, on behalf of the corporation. They are personally known to me and did not take an oath.

(SEAL)

[Signature]

Notary Public, State of Florida  
(Signature of Notary taking Acknowledgement)



Rhafick Williams  
 Name of Notary Typed, Printed or Stamped

08/17/2016 My Commission Expires EE 223399 Commission No.





PROJECT LOCATION

EXHIBIT A  
 CITY OF FORT LAUDERDALE  
 CITY PARK GARAGE  
 STRUCTURAL SERVICES  
 INSPECTION AND REPORTING  
 TABLE A

City of Fort Lauderdale #P12005

	Professional Staffing		
	Project Engineer	Project Manager	Principal
Hourly Rate	\$118.84	\$140.07	\$190.00
Site Investigation	22	4	1
Data Analysis/Review	33	42	6
Reporting	12	20	8
Subtotals	\$7,962	\$9,245	\$2,850
<b>Task 1 Total</b>	<b>\$20,057</b>		
<hr/>			
<b>Total Budget</b>	<b>\$20,057</b>		

✓ ③ of rock Task Order 12/18/13 (C)

**DOCUMENT ROUTING FORM** CITY MANAGER

NAME OF DOCUMENTS: DEROSE DESIGN CONSULTANTS INC TASK ORDER #5 FOR STRUCTURAL INSPECTION OF CITY PARK GARAGE (\$20,057) AND TASK ORDER #9 FOR MECHANICAL & ELECTRICAL INSPECTION OF CITY PARK GARAGE (\$10,199) - TOTAL \$30,256.

Approved Comm. Mtg. on **DEC 3, 2013** CAM # **13-1564** ITEM: **M-9**

Routing Origin:  CAO

Also attached:  copy of CAR  copy of document  ACM Form  3 originals

On ~~12/19/13~~ **12/4/13** LINDA B. forwarded to: **SHARON DREESEN, TRANSPORTATION & MOBILITY**

1.) Approved as to Content: MA  
Department Director **12-5-2013**

Capital Improvements defined as having a life of at least 10 years and a cost of at least \$50,000 and shall mean improvements to real property (land, buildings, fixtures) that add value and/or extend useful life, inc. major repairs such as roof replacement, etc. Term "Real Property" include: land, real estate, realty, real.

Please Check the proper box: CIP FUNDED  YES  NO  
Capital Improvement Projects

2.) Approved as to Funds Available: by \_\_\_\_\_ Date: \_\_\_\_\_  
Finance Director

There is a fiscal impact to the City in the amount of \$30,256.00, please see attached CAM for funding info.  
Amount Required by Contract/Agreement \$ \_\_\_\_\_ Funding Source: \_\_\_\_\_

Dept./Div. \_\_\_\_\_ Index/Sub-object \_\_\_\_\_ Project # \_\_\_\_\_

3.) City Attorney's Office: Approved as to Form:# 3 Originals of each to City Mgr. By: CARRIE SARVER

Carrie Sarver ✓

4.) Approved as to content: Assistant City Manager:

By: \_\_\_\_\_ By: \_\_\_\_\_  
Stanley Hawthorne, Assistant City Manager Susanne Torriente, Assistant City Manager

2013 DEC 19 AM 10:52  
FILED  
CITY ATTORNEY'S OFFICE

5.) City Manager: Please sign as indicated and forward 3 originals of each to Clerk.

6.) To City Clerk for attestation and City seal.

**INSTRUCTIONS TO CLERK'S OFFICE**

7.) City Clerk: retains one original document and forwards 2 original of each documents to:  
**SHARON DREESEN, TRANSPORTATION & MOBILITY**

Original Route form to Linda Blanco, CAO

12/13

Since 1979



# **DeRose Design Consultants, Incorporated**

STRUCTURAL • CIVIL • LAND PLANNING • ENVIRONMENTAL • ELECTRICAL • MECHANICAL

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☐ 470 South Andrews Ave. • Suite 206  
Pompano Beach, FL 33069  
954-942-7703 • Fax 954-942-7933

☐ 633 N.E. 167th St. • Suite 923  
North Miami Beach, FL 33162  
305-249-3674 • Fax: 305-249-3410

City Project No.: P12005  
City Contact: Fernando Blanco  
City E.P.O. No.: \_\_\_\_\_

Approved on the 3rd day of Dec, 2013 Fort Lauderdale, FL

**CITY OF FORT LAUDERDALE  
CITY PARK GARAGE  
MECHANICAL AND ELECTRICAL INSPECTIONS**

Proposal for  
Mechanical and Electrical Engineering Services

**TASK ORDER NO. 9**

Scope of Consulting Services

between

**The City of Fort Lauderdale, Florida**

and

**DeRose Design Consultants, Inc.**

Contact: Lawrence DeRose, P.E.

Tel: 954-942-7703

Fax: 954-942-7933

October 18, 2013

## TASK ORDER #9

Dated this 3rd day of December, 2013

CITY PROJECT NO. P12005

FORT LAUDERDALE PUBLIC WORKS DEPARTMENT

CITY PARK GARAGE  
MECHANICAL AND ELECTRICAL INSPECTIONS  
MECHANICAL AND ELECTRICAL ENGINEERING SERVICES

### PROFESSIONAL SERVICES

Describing a specific agreement between the City of Fort Lauderdale (CITY) and DeRose Design Consultants, Inc. (CONSULTANT) in accordance with the terms of the Master Agreement for Mechanical/Electrical Engineering Services Continuing Contract dated December 21, 2010 as amended on June 5, 2012 and extended on October 16, 2012.

### GENERAL PROJECT DESCRIPTION

CONSULTANT shall provide engineering services and documentation services associated with the mechanical, electrical fire protection inspections of the City Park Garage located at 100 SE 1st Street, Fort Lauderdale, Florida (Exhibit 1).

### GENERAL CATEGORY OF SERVICES

The project will require professional mechanical and electrical engineering services.

### SPECIFIC SCOPE OF BASIC SERVICES

Basic services will be provided under the following one task:

#### Task 1 Mechanical, Electrical and Fire Protection Inspections and Reporting

This phase shall include review of the existing building drawings and perform onsite visual inspections: (a) of the existing mechanical, electrical and fire protection systems conditions. Our office will prepare a report determining (i) Immediate critical repair requirements (ii) the general condition of its mechanical, electrical and fire protection systems with recommend maintenance checklist for the next 5 years, (iii) recommended capital improvements over the next 20 years.

Deliverable: Mechanical, electrical and fire protection reports as described above shall be signed and sealed by a Professional Engineer licensed in the State of Florida for each discipline.

*This proposal does not include the design, permitting, or inspection of repairs that may or may not be necessary resulting from these building inspections.*

### **ADDITIONAL SERVICES**

If authorized in writing by the City as an amendment to this Task Order, the Consultant shall furnish, or obtain from others, Additional Services as indicated in Article 8 of the Master Agreement.

### **PROJECT ASSUMPTIONS**

- a. The CITY will identify the individuals who will be the points of contact for the project.
- b. The CITY will provide "as-built" set of existing architectural, mechanical, and electrical, fire protection and structural drawings:

### **PERFORMANCE SCHEDULE**

Upon receipt of written Notice to Proceed, the CONSULTANT will perform the services described above within six weeks following authorization and contingent on CONSULTANT being provided with any essential information in a timely manner.

All documents prepared by CONSULTANT in the performance of this agreement shall become property of the CITY in accordance with Article 11.1 of the Master Agreement. CONSULTANT retains the intellectual property rights of the documents. The CITY can use the documents at any time in the future for information. The CITY cannot alter, revise and reuse the information contained in these documents for other projects without written permission from CONSULTANT.

### **PROJECT FUNDING**

Performance of this project is at the CITY'S discretion and may be contingent upon receipt by the CITY of funding from Transportation and Mobility, and work shall not begin until funding sources for this project are in place.

### **METHOD OF COMPENSATION**

The services performed will be accomplished using the Not-to-Exceed method of compensation. Reimbursable expenses associated with these services are not included in the fees and will be itemized separately, subject to an established Not-to-Exceed limit. The total hourly rates payable by the CITY for each of CONSULTANT's employee categories, reimbursable expenses and sub-consultant fees are shown on Exhibit "A" attached hereto and made a part hereof.

### **TERMS OF COMPENSATION**

Services to be provided for the following Not-to-Exceed amounts:

<b><u>Task</u></b>	<b><u>Description</u></b>	<b><u>Consultant</u></b>	<b><u>Total</u></b>
1	Inspections & Reporting	\$10,199.00	\$10,199.00
		<b>TOTAL</b>	<b>\$10,199.00</b>

The CITY will be billed monthly for the estimated percentage of completion. The CITY Project Manager shall provide a standard invoicing format to the CONSULTANT.

## CITY CONTACTS

Requests for payments should be directed to City of Fort Lauderdale Accounts Payable via e-mail to [AcctsPayable@FortLauderdale.gov](mailto:AcctsPayable@FortLauderdale.gov). All other correspondence and submittals should be directed to the attention of Fernando Blanco at the address shown below. Please be sure that all correspondence refers to the City project number and title as stated above.

City of Fort Lauderdale  
City Hall, 4th Floor – Engineering  
100 North Andrews Avenue  
Fort Lauderdale, FL 33301

## CONSULTANT CONTACTS

Marek Solski, P.E.  
DeRose Design Consultants, Inc.  
470 South Andrews Avenue, Suite 206  
Pompano Beach, FL 33069  
Email: [msolski@deroseconsultants.com](mailto:msolski@deroseconsultants.com)  
Phone: 954-942-7703  
Fax: 954-942-7933

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**DEPARTMENT SIGNATURES**

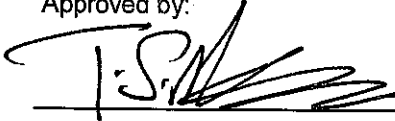
Approved by:

 10/22/13

Fernando Blanco  
Airport Engineer

Date:

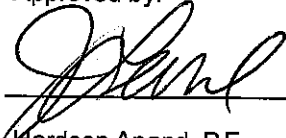
Approved by:

 10.22.2013

Talal Abi-Karam, P.E.  
Assistant Public Works Director-Engineering

Date:

Approved by:

*for*  10/22/13

Hardeep Anand, P.E.  
Public Works Director

Date:



**CLOSURE**

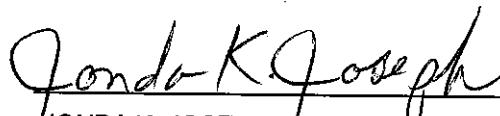
IN WITNESS OF THE FOREGOING, the parties have set their hands and seals the day and year first above written.

CITY OF FORT LAUDERDALE, a municipal corporation  
of the State of Florida:

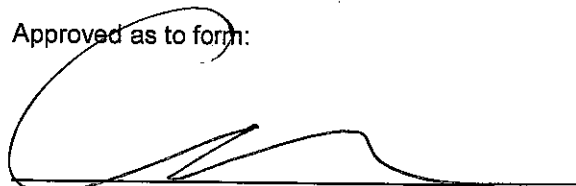
By   
LEE R. FELDMAN, City Manager

(CORPORATE SEAL)

ATTEST:

  
JONDA K. JOSEPH, City Clerk

Approved as to form:

  
CARRIE L. SARVER,  
Assistant City Attorney

WITNESSES:

[Signature]  
 \_\_\_\_\_  
 Jerry Mc. Caghren  
 Print Name

[Signature]  
 \_\_\_\_\_  
 Cesar Nino  
 Print Name

DEROSE DESIGN CONSULTANTS, INC.

By: [Signature]  
 Name: ANN-M. DEROSE  
 Title: President

(CORPORATE SEAL)

ATTEST:

[Signature]  
 By: \_\_\_\_\_  
 Name: LAWRENCE DEROSE  
 Title: Vice President

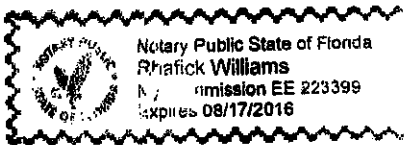
STATE OF FLORIDA:  
COUNTY OF BROWARD:

Ann-M. DeRose and Lawrence DeRose as President and Vice President respectively, of DeRose Design Consultants, Inc., acknowledged the foregoing instrument before me this 21 day of October, 2013, on behalf of the corporation. They are personally known to me and did not take an oath.

(SEAL)

[Signature]

Notary Public, State of Florida  
(Signature of Notary taking Acknowledgement)



Rhafick Williams  
Name of Notary Typed, Printed or Stamped

08/17/2016  
My Commission Expires

EE223399  
Commission No.

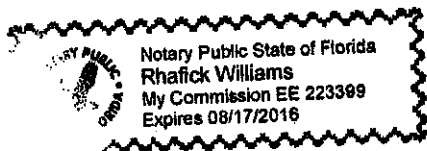
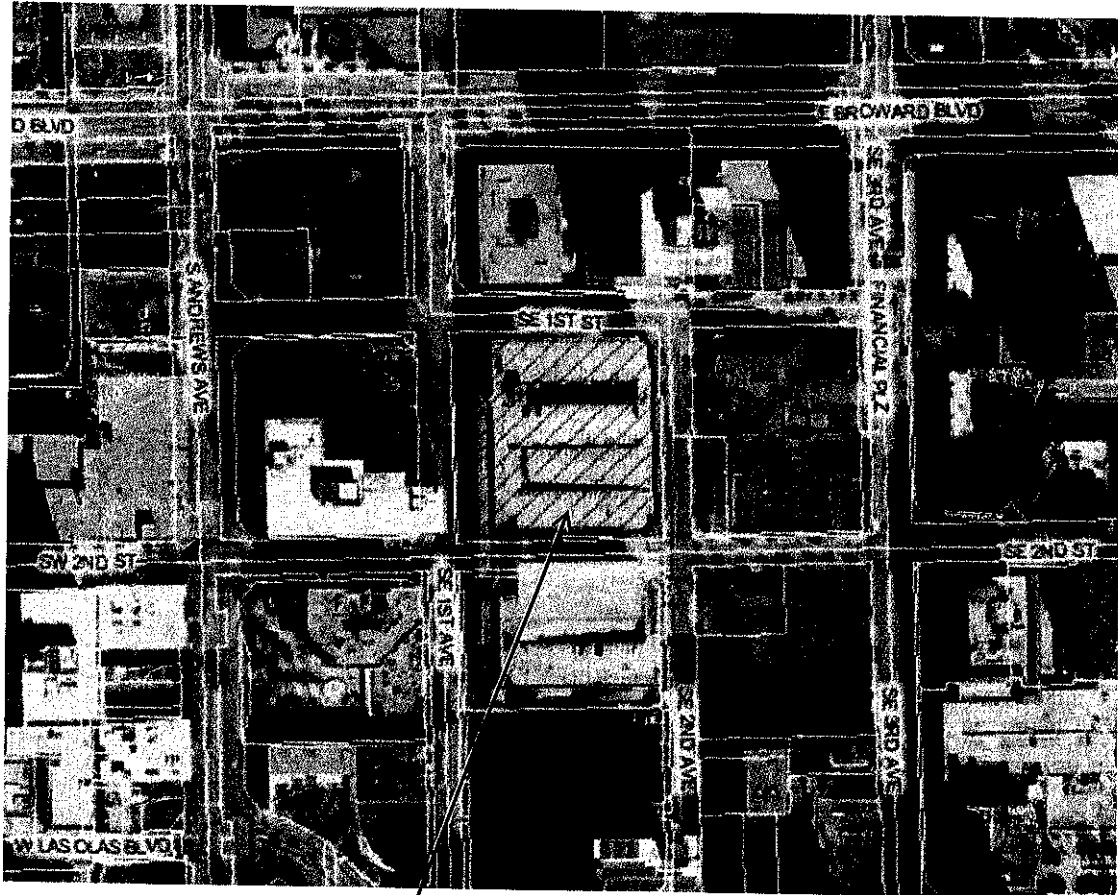


EXHIBIT 1



PROJECT LOCATION

**EXHIBIT A**  
**CITY OF FORT LAUDERDALE**  
**CITY PARK GARAGE**  
**MECHANICAL AND ELECTRICAL SERVICES**  
**INSPECTION AND REPORTING**  
**TABLE A**

City of Fort Lauderdale #P12005

	Professional Staffing		
	Field Engineer	Project Engineer	Project Manager
Hourly Rate	\$65.00	\$118.84	\$140.07
Site Investigation	20	4	2
Data Analysis/Review	20	24	10
Reporting	8	8	8
Subtotals	\$3,120	\$4,278	\$2,801
<b>Task 1 Total</b>	<b>\$10,199</b>		
<b>Total Budget</b>	<b>\$10,199</b>		