

Property Owner:

Address:

Fort Lauderdale, FL 33\_\_\_\_\_

RE: Property located at \_\_\_\_\_

Dear Property Owner:

This letter pertains to the existing condition of the concrete sidewalk that is in front of your property located at the above address in the City of Fort Lauderdale.

As a result of complaints and inspection of sidewalks abutting your property, it has been determined that broken and/or out of level sidewalk must be repaired in the interest of public safety. We wish to advise you that (Section 25-56, Code of Ordinances) states, *"it shall be the duty of each owner of abutting property to construct or reconstruct, maintain and keep in good repair uniform and substantial sidewalks in front of or abutting upon each parcel of his property within the city when so directed by resolution of the City Commission."*

This construction must be completed under a Bonded Engineering Permit, in accordance with City Specifications. This work shall be done by a licensed Contractor and within 30 days of the date of this letter. Your Contractor shall obtain a permit from the Department of Sustainable Development prior to commencing construction. The office is located at 700 NW 19<sup>th</sup> Avenue, Fort Lauderdale, Florida 33311, telephone number (954)828-6520.

Alternatively, the City can facilitate the repairs at your expense. The City maintains a construction contract for such repairs and will assign the repair and inspect the construction. The City's contractor will reconstruct 4" and 6" thick sidewalk at a unit price of \$4.00/square foot and \$5.00/square foot, respectively. Please advise the City within 15 days of your decision as to whether you will do the repairs or request the City to make the repairs at your cost.

In the event you fail or refuse to make the repairs (Section 25-61) of the Code of Ordinances states, *"the City Commission shall make or cause such work to be done and make the cost thereof a charge and lien against the property"*.

Your cooperation in fulfilling your responsibility in this matter would be greatly appreciated. If you need additional assistance or information, please feel free to contact Ms. Barbara Howell at telephone number (954)828-4505 or by (e-mail to [BHowell@fortlauderdale.gov](mailto:BHowell@fortlauderdale.gov)).

Sincerely,

Yugal K. Lall, P.E.  
Assistant City Engineer

Cc File