



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#23-0736**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Greg Chavarria, City Manager

**DATE:** September 5, 2023

**TITLE:** Resolution Approving the Consolidated Budget Amendment to Fiscal Year  
2023 – Appropriation - **(Commission Districts 1, 2, 3 and 4)**

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**Recommendation**

Staff recommends the City Commission adopt a resolution amending the Fiscal Year (FY) 2023 Budget and FY 2023 – FY 2027 Community Investment Plan (CIP).

**Background**

Examples of recommended actions within the budget amendment are:

- transfer between funds;
- transfer between capital and operating budgets;
- transfer between capital projects;
- acceptance and appropriation of grant funding;
- amendment to staffing level;
- appropriation from fund balance; and
- appropriation for modified revenue and related expenditures.

Staff recommends the City Commission amend the FY 2023 Final Budget, and FY 2023 – FY 2027 Community Investment Plan, as revised, by approving the following transfers and appropriations:

**Development Services**

**A. Appropriation of Grant Funds – Grant Fund – City-Wide Architectural Resource Survey Grant acceptance – \$50,000**

The City has been awarded a grant in the amount of \$50,000 from the Florida Department of State for the project “City-Wide Architectural Resource Survey”. Since the City of Fort Lauderdale is a Certified Local Government, the grant does not require matching funds.

In 2018, a consultant was hired to conduct an initial review for a City-wide architectural resource survey. Grant funds will be used to hire a historic preservation consultant to move forward with the second phase of an ongoing survey. The completion of intensive surveys for specified areas will assist the City in proposing new historic districts, identifying structures eligible for individual designation, and preparing designation reports. The expected deliverables from this survey project will be a final report for selected survey areas including photos of the existing structures, determinations of architectural integrity, and supporting historical and contextual documentation.

Staff recommends that the City Commission amend the FY 2023 Operating Budget in the amount of \$50,000 for the City-wide Architectural Resource Survey grant. This item is contingent upon the approval of grant acceptance CAM 23-0679.

**Source:**

<i>Funds available as of August 3, 2023</i>					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-129-9300-515-334-501-23GARCHIT	City-Wide Architectural Survey	Intergovernment Revenue/ Florida Department of State, Division of Historical Resources	\$0	\$0	\$50,000
<b>TOTAL AMOUNT →</b>					<b>\$50,000</b>

**Use:**

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-129-9300-515-30-3199-23GARCHIT	City-Wide Architectural Survey	Services/ Materials/ Other Professional Services	\$0	\$0	\$50,000
<b>TOTAL AMOUNT →</b>					<b>\$50,000</b>

**B. Appropriation of Grant Funds – Grant Fund – Sailboat Bend Historic District Grant acceptance – \$50,000**

The City has been awarded a grant in the amount of \$50,000 from the Florida Department of State for the project “Telling the Story of the Sailboat Bend Historic District.” Since the City of Fort Lauderdale is a Certified Local Government, the grant does not require

matching funds.

Grant funds will be used to hire a qualified professional to research and develop an online educational application related to the historical and archaeological resources within the district. The professional will conduct oral history interviews with a minimum of ten individuals; update an existing educational website; and develop a small exhibit of six panels and a minimum of two display cases. Additionally, the funds will be used to pursue services to digitize a minimum of forty linear feet of historical records and a minimum of ten objects of the Sailboat Bend Civic Association. The expected results from this project will be an online educational application containing digitized records and an interactive StoryMap.

Staff recommends that the City Commission amend the FY 2023 Operating Budget in the amount of \$50,000 for the Sailboat Bend Historic District grant. This item is contingent upon the approval of the grant acceptance CAM 23-0680.

**Source:**

<b>Funds available as of August 2, 2023</b>					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-129-9300-515-334-501-23GSBHIS	Sailboat Bend Historic District Story	Intergovernment Revenue/ Florida Department of State, Division of Historical Resources	\$0	\$0	\$50,000
<b>TOTAL AMOUNT →</b>					<b>\$50,000</b>

**Use:**

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-129-9300-515-30-3199-23GSBHIS	Sailboat Bend Historic District Story	Services/ Materials/ Other Professional Services	\$0	\$0	\$50,000
<b>TOTAL AMOUNT →</b>					<b>\$50,000</b>

**C. Appropriation from Fund Balance – Beach Business Improvement District (BBID) Fund – LauderGo Micro Transit Pilot Program – \$19,000**

The Beach Business Improvement District (BBID) wants to assist with funding a deficit in the City’s LauderGo Micro Transit Pilot Program for FY 2023. The City’s Transportation and Mobility Department partnered with Circuit in August 2022 to operate LauderGo, a micro transit pilot program providing on-demand, door-to-door service for visitors to the Beach, Downtown, Sistrunk and Galt areas.

The pilot program was scheduled to end in early March 2023, but due to its success and ridership it was extended until the end of FY 2023.

The total funding for the pilot program is \$770,000, with \$570,000 allocated from the

General Fund and \$200,000 allocated from the Parking Fund. This request will assist in funding the program until September 30, 2023.

The BBID Advisory Committee unanimously voted to support the request to fund LauderGo Micro Transit Pilot Program until the end of FY 2023.

Staff recommends the City Commission amend the FY 2023 Operating Budget in the amount of \$19,000 to fund the LauderGo Micro Transit Pilot Program. There is an associated CAM 23-0790.

**Source:**

<b>Funds available as of August 4, 2023</b>					
<b>ACCOUNT NUMBER</b>	<b>COST CENTER NAME</b>	<b>CHARACTER CODE/ ACCOUNT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AVAILABLE BALANCE (Character)</b>	<b>AMOUNT</b>
10-135-0000-000-399-999	Beach Business Improvement District Fund	Balances and Reserves/ Appropriated Fund Balance	N/A	N/A	\$19,000
<b>TOTAL AMOUNT →</b>					<b>\$19,000</b>

**Use:**

<b>ACCOUNT NUMBER</b>	<b>COST CENTER NAME</b>	<b>CHARACTER CODE/ ACCOUNT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AVAILABLE BALANCE (Character)</b>	<b>AMOUNT</b>
10-135-1430-552-40-4207	Beach Business Improvement District	Other Operating Expenses/ Promotional Contributions	\$1,161,197	\$150,750	\$19,000
<b>TOTAL AMOUNT →</b>					<b>\$19,000</b>

**City Manager’s Office**

**D. Transfer of Unused Grant Match Funds – Airport Fund – Taxiways B & Q Realignment – \$479,870**

On February 7, 2023, the Florida Department of Transportation awarded the City \$1,633,600 for design and construction of Taxiways Bravo & Quebec Realignment. Grant match funds in the amount of \$408,400 and force account charges in the amount of \$71,470 were appropriated with the grant acceptance. However, the grant match was already appropriated with the FY 2022 – FY 2026 Capital Investment Plan.

Staff recommends that the City Commission amend the FY 2023 – FY 2027 Community Investment Plan in the amount of \$479,870 for the duplicated grant match.

Source:

<b>Funds available as of August 3, 2023</b>					
<b>ACCOUNT NUMBER</b>	<b>COST CENTER NAME</b>	<b>CHARACTER CODE/ ACCOUNT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AVAILABLE BALANCE (Character)</b>	<b>AMOUNT</b>
10-468-9300-542-60-6501-P12706	Taxiways B & Q Realignment	Capital Outlay/ Force Account	\$913,270	\$908,466	\$71,470
10-468-9300-542-60-6599-P12706	Taxiways B & Q Realignment	Capital Outlay/ Construction	\$913,270	\$908,466	\$408,400
<b>TOTAL AMOUNT →</b>					<b>\$479,870</b>

Use:

<b>ACCOUNT NUMBER</b>	<b>COST CENTER NAME</b>	<b>CHARACTER CODE/ ACCOUNT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AVAILABLE BALANCE (Character)</b>	<b>AMOUNT</b>
10-468-0000-000-90-9901	Airport Operations Fund	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$479,870
<b>TOTAL AMOUNT →</b>					<b>\$479,870</b>

**E. Transfer of Unused Grant Match Funds – Airport Operations Fund – Runway 9 Run-up Relocation & South End Taxiway – \$262,425**

On March 1, 2022, the Florida Department of Transportation awarded the City \$251,830 and on September 6, 2022, the Federal Aviation Administration awarded the City \$4,048,500 for construction of Runway 9 Run-up Area Relocation and South End Taxiways Intersection. Grant match funds in the amount of \$202,425 and force account charges in the amount of \$60,000 were appropriated on December 6, 2022. However, the grant match was already appropriated with the FY 2022 – FY 2026 Capital Investment Plan.

Staff recommends that the City Commission amend the FY 2023 – FY 2027 Community Investment Plan in the amount of \$262,425 for the duplicated grant match.

Source:

<b>Funds available as of August 3, 2023</b>					
<b>ACCOUNT NUMBER</b>	<b>COST CENTER NAME</b>	<b>CHARACTER CODE/ ACCOUNT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AVAILABLE BALANCE (Character)</b>	<b>AMOUNT</b>
10-468-9100-542-60-6501-P12708	Runway 9 Run-Up Relocation & S End Taxiway	Capital Outlay/ Force Account	\$574,621	\$544,577	\$60,000
10-468-9100-542-60-6599-P12708	Runway 9 Run-Up Relocation & S End Taxiway	Capital Outlay/ Construction	\$574,621	\$544,577	\$202,425
<b>TOTAL AMOUNT →</b>					<b>\$262,425</b>

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-468-0000-000-90-9901	Airport Operations Fund	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$262,425
<b>TOTAL AMOUNT →</b>					<b>\$262,425</b>

**F. Appropriation of Grant Funds – Airport – Operations Fund – Design of Runway 9-27 Pavement Rehabilitation – \$511,874**

The Runway 9-27 Pavement Rehabilitation project is required as part of the Airport's approved Airport Layout Plan (ALP) to improve the current pavement condition of the Runway 9-27 and Taxiways Intersections along it. The improvements will increase the Pavement Condition Index and prolong the life of the asphalt.

The Federal Aviation Administration (FAA) has agreed to provide grant funding in the amount of \$511,874 for reimbursement of eligible design costs for this project. The Florida Department of Transportation provided a grant in the amount of \$25,000 for the projected costs and The Fort Lauderdale Executive Airport will provide the remaining balance in the amount of \$41,058, both of which have already been appropriated to the project.

Staff recommends the City Commission amend the FY 2023 – FY 2027 Community Investment Plan in the amount of \$511,874 for the Design of Runway 9-27 Pavement Rehabilitation. This item is contingent upon the approval of the grant acceptance CAM 23-0801.

Source:

*Funds available as of August 8, 2023*

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-468-9300-542-331-410-P12764A	FXE Runway 9-27 Rehabilitation Project	Intergovt Revenue/Federal Grant - Airport Development	N/A	N/A	\$511,874
<b>TOTAL AMOUNT →</b>					<b>\$511,874</b>

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-468-9300-542-60-6534-P12764A	FXE Runway 9-27 Rehabilitation Project	Capital Outlay/Consultant Engineering Fees	\$0	\$0	\$511,874
<b>TOTAL AMOUNT →</b>					<b>\$511,874</b>

**G. Transfer of Unused Grant Match Funds – Airport - Operations Fund – Environmental Assessment for Runway 9 Extension – \$125,000**

On February 7, 2023, the Florida Department of Transportation awarded the City \$400,000 for an Environmental Assessment for Runway 9 Extension. Grant match funds in the amount of \$100,000 and force account charges in the amount of \$25,000 were appropriated on February 7, 2023. However, the grant match was already appropriated with the FY 2022 – FY 2026 Capital Investment Plan.

Staff recommends that the City Commission amend the FY 2023 – FY 2027 Community Investment Plan in the amount of \$125,000 to de-appropriate the duplicated grant match from the Airport Fund.

Source:

<i>Funds available as of August 3, 2023</i>					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-468-9300-542-60-6501-P12813	Environmental Assesment for Runway 9 Extension	Capital Outlay/ Force Account	\$250,000	\$245,516	\$25,000
10-468-9300-542-60-6534-P12813	Environmental Assesment for Runway 9 Extension	Capital Outlay/ Engineering Fees	\$250,000	\$245,516	\$100,000
<b>TOTAL AMOUNT →</b>					<b>\$125,000</b>

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-468-0000-000-90-9901	Airport Operations Fund	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$125,000
<b>TOTAL AMOUNT →</b>					<b>\$125,000</b>

**Other General Government**

**H. Appropriation of Anticipated Grant Funds and Grant Match Funds – Disaster Fund, General Fund, Stormwater Fund, Central Services (IT) Fund, Vehicle Rental Fund, Water and Sewer Funds – Flash Flood April 2023 additional expenses - \$31,747,148**

The City of Fort Lauderdale sustained significant damage during the April 12th - April 14th flash floods that impacted Broward County. The City’s Mayor issued an Emergency Declaration pursuant to Section 16-51 and 2-274 of the Code of Ordinances of the City of Fort Lauderdale on April 12th, 2023, and subsequently a 7-day extension of the emergency declaration via Resolution 23-81 was approved by Commission on April 18, 2023. The City is applying for reimbursement for all eligible expenses not covered by insurance, with an expected reimbursement of 75% through the Federal Government and

an additional 12.5% through the State of Florida. A budget amendment was presented at the July 5th City Commission meeting to address the initial estimated reimbursable expenses of \$13,386,704, with the caveat that additional expenses were being incurred daily. To date the expense estimates have increased to a total of \$45,134,769. To cover these additional expenses, an additional \$31,747,148 appropriation is needed.

Staff recommends the City Commission amend the FY 2023 Operating Budget in the amount of \$31,747,148 for the unanticipated, grant reimbursable expenses, incurred by the City to address the flash floods in April 2023.

**Source:**

<b>Funds available as of August 29, 2023</b>					
<b>ACCOUNT NUMBER</b>	<b>COST CENTER NAME</b>	<b>CHARACTER CODE/ ACCOUNT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AVAILABLE BALANCE (Character)</b>	<b>AMOUNT</b>
10-125-9300-525-331-504-23FLOOD	Flash Flood April 2023	Other FEMA Reimbursements	\$0	\$0	\$23,810,361
10-125-9300-525-334-500-23FLOOD	Flash Flood April 2023	State Grant - Economic Environment	\$0	\$0	\$3,968,393
10-001-0000-000-399-999	General Fund	Balances & Reserves/ Appropriated Fund Balance	\$0	\$0	\$938,289
10-470-0000-000-399-999	Stormwater	Balances & Reserves/ Appropriated Fund Balance	\$0	\$0	\$3,023,794
10-450-0000-000-399-999	Water & Sewer Operations	Balances & Reserves/ Appropriated Fund Balance	\$0	\$0	\$2,966
10-581-0000-000-399-999	Central Services Operations	Balances & Reserves/ Appropriated Fund Balance	\$0	\$0	\$1,800
10-583-0000-000-399-999	Vehicle Rental	Balances & Reserves/ Appropriated Fund Balance	\$0	\$0	\$1,372
10-461-0000-000-399-999	Parking Fund	Balances & Reserves/ Appropriated Fund Balance	\$0	\$0	\$173
<b>TOTAL AMOUNT →</b>					<b>\$31,747,148</b>

**Use:**

<b>ACCOUNT NUMBER</b>	<b>COST CENTER NAME</b>	<b>CHARACTER CODE/ ACCOUNT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AVAILABLE BALANCE (Character)</b>	<b>AMOUNT</b>
10-125-9300-525-30-3999-23FLOOD	Flash Flood April 2023	Services/ Materials/ Other Supplies	\$28,386,704	\$10,425,301	\$31,747,148
<b>TOTAL AMOUNT →</b>					<b>\$31,747,148</b>

### **Strategic Connections**

This item supports the *Press Play Fort Lauderdale 2024* Strategic Plan, specifically advancing:

- The Internal Support Focus Area
- Goal 8: Build a leading government organization that manages all resources wisely and sustainably
- Objective: Maintain financial integrity through sound budgeting practices, prudent fiscal management, cost effective operations, and long-term financial planning

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are United.

### **Related CAMs**

23-0679, 23-0680, 23-0790, 23-0801

### **Attachment**

Exhibit 1 – Resolution

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Prepared by: Tamiaka McGibbon, Principal Budget and Management Analyst

Department Director: Laura Reece, Office of Management and Budget