



**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Lee Feldman, ICMA-CM, City Manager

**DATE:** March 5, 2013

**TITLE:** Motion approving one-year contract extension and amendment of Swim Instructor Service Agreement with Jennifer Gibson, Head Age Group swimming coach, with the City's competitive sanctioned USA Swimming team, Swim Fort Lauderdale

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**Recommendation**

It is recommended that the City Commission approve a motion authorizing the proper City officials to execute the first of four one-year extensions of the swim instructor service agreement with Jennifer Gibson to serve as Head Age Group coach for the City's competitive sanctioned USA Swimming team, Swim Fort Lauderdale.

**Background**

The Parks and Recreation Department recommends renewing the existing swim instructor service agreement with Jennifer Gibson, Head Age Group coach for the City's competitive sanctioned USA Swimming team, Swim Fort Lauderdale, via exercising the first, of four one-year extensions provided by the existing agreement. The terms would be effective, March 15, 2013, through March 14, 2014.

At this time, the Parks and Recreation Department is requesting an increase in Jennifer Gibson's daily coaching services rate to reflect \$170.00 per day for a maximum of 295 days, which would represent \$50,150 annually. This rate is more commensurate with the coaching services provided to Swim Fort Lauderdale's program participants, due to the experience, expertise, knowledge and skills possessed by Coach Gibson from her 30 years of USA Swimming club team coaching. The proposed rate represents an increase from the current \$120.00 per day rate under the current contract.

In addition to Coach Jennifer Gibson planning, and conducting SFTL team workouts six days per week, as well as coaching SFTL athletes at swimming meets, Jennifer is heavily involved with every aspect essential to ensure the continued success of Swim

Fort Lauderdale, including but not limited to the following:

- SFTL overall program objectives, as well as seasonal objectives
- Determining the SFTL swim meet schedule for all levels of athletes
- Communicating to athletes, and parents important team information, including but not limited to swim meets, workout schedules, parent meetings, booster club meetings, & team social functions
- Drafting monthly SFTL newsletter articles
- Drafting and submitting all electronic swim meet entries for SFTL athletes
- Planning and implementing SFTL team social events, such as the team Halloween & Holiday parties
- Daily promotion of SFTL via excellent public relations skills, as well as promoting the Fort Lauderdale Aquatic Complex's other aquatic programming, such as learn-to-swim lessons
- Participating in coaching clinics with her peers, as well as conducting clinics for coaches & athletes alike
- Attending annual national conventions such as the ASCA World Clinic in an continued to effort to keep abreast of the latest swim training techniques & training equipment

**Resource Impact**

There is a fiscal impact in the amount of \$50,150 associated with this item.

**FUNDS AVAILABILTY LOCATION:**

FISCAL		SUB				SUB		
YEAR	FUND	FUND	FUND NAME	INDEX #	INDEX NAME	OBJECT #	SUBJECT NAME	AMOUNT
2013	001	01	General	PKR030603	Aquatic Complex	3213	Coach/Umpire Service	\$50,150.00
<b>TOTAL</b>								\$50,150.00

Prepared by: Stacey Daley, Administrative Assistant, x5348

Department Director: Phil Thornburg