



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#25-0471

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Rickelle Williams, City Manager

DATE: June 3, 2025

TITLE: Resolution Imposing Special Assessment Liens for Board-Up Costs –
(Commission Districts 2 and 4)

Recommendation

Staff recommends the City Commission approve a resolution authorizing the imposition of special assessment liens for the costs associated with securing and boarding of open and unsecured buildings for the properties listed in Exhibit 1.

Background

Section 18-7 of the Code of Ordinances of the City of Fort Lauderdale (Code) declares it a public nuisance for a property owner to maintain or permit the maintenance of a property with an unoccupied structure with broken, missing, or unsecured doors, windows, or other openings.

When a property is found in violation of Code Section 18-7, Section 18-13 of the Code requires the City to provide notice to the property owner to secure the property within ten (10) days of the date the citation was issued. When compliance is not achieved within the required timeframe, the property is secured by the City's contractor. Securing the structure includes placing boards over the openings. To collect the cost incurred by the City to secure a structure, pursuant to Section 18-15 of the Code, a statement of assessed expenses and administrative costs is then mailed to the property owner. The owner has thirty (30) days from the date of the statement of assessed expenses and administrative costs to pay the City the full amount due.

The properties listed in Exhibit 1 have failed to pay the full amount due to the City as required by the Code. If approved, this resolution will allow the City to record a lien in the public records of Broward County as authorized in Section 18-15 of the Code.

Resource Impact

Should the City receive payment on the outstanding balance, the City will recover \$5,376.40 spent on securing and boarding services and administrative costs, plus any interest that accrues before the City receives payment from the property owner.

<i>Funds available as of May 2, 2025</i>					
ACCOUNT NUMBER	COST CENTER NAME (Program)	ACCOUNT / ACTIVITY NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
10-140-3101-524-369-914	Building Permits	Miscellaneous Revenues/ Board Up Reimbursement	\$12,000	\$5,033	\$5,376
TOTAL AMOUNT ►					\$5,376

Strategic Connections

This item advances the Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Community

This item supports the Advance Fort Lauderdale 2040 Comprehensive Plan specifically advancing:

- The Neighborhood Enhancement Focus Area
- The Housing Element
- Goal 2: Be a community of strong, beautiful, and healthy neighborhoods.

Attachments

Exhibit 1 – Board-Up Report

Exhibit 2 – Resolution

Prepared by: Tasha Williams, Administrative Supervisor, Development Services Department

Acting Department Director: Porshia L. Garcia, Acting Director, Development Services Department