

**THE LAW OFFICES OF
STEVEN A. SCHAET, ESQ
15 Southwest 10th Street
Fort Lauderdale, Florida 33315
PHONE: (954) 728-3477**

A FULL-SERVICE LAW FIRM

**City of Ft. Lauderdale Procurement Service Division
100 N Andrews Avenue, #619
Ft. Lauderdale FL 33301**

Bid Number: 12212-995

Bid Title: Criminal Defense Attorney Services

Bid Proposal by The Law Office of Steven A. Schaet

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Executive Summary

Greetings, this is the proposal by Steven A. Schaet, Esq. whose main office is located in Downtown Ft. Lauderdale at 15 SW 10th Street, Ft. Lauderdale FL, 33315. My office has been in the same location for over 10 years and it is conveniently located just 4 blocks from the main courthouse. My office is a sole proprietorship with several staff members who assist with filing motions, answering calls, setting appointments, bookkeeping and such. My main assistant and Office Manager is Aixa Espinal who was the Office Manager when I held this same contract with the city of Ft. Lauderdale from 2010 to 2014. She is very familiar with all aspects of handling the Municipal Ordinance violations.

Experience

I graduated from Law School in 1998 and immediately began working with the Brevard County Public Defender's office as a public defender handling all misdemeanor charges. I worked in that office from October 1998 to April of 1999 and then relocated to Broward County where I immediately was hired to work at the Broward County Public Defender's office. While at the Broward office I handled both misdemeanor charges as well as felony matters from April 1999 up and to August of 2000 when I left the office to open my own office.

I opened my own office in August of 2000 and I have continued to focus my career exclusively on Criminal Defense. In my 20 plus years of practicing I easily have over 50 jury trials, 100's of nonjury trials and countless motions all dealing with criminal defense.

All of the trials I have been associated with, the 50 plus jury and 100's of nonjury trials I have been the first chair attorney.

I meet all of your requirements outlined in your bid packet and will be in compliance with 2.24 Insurance Requirements upon getting the contract from your city.

History with Indigent Clients

My history and experience with indigent clients is extensive. As you may or may not know, I held this same contract with the City of Ft. Lauderdale from late 2010 to the middle of 2014 until I lost this contract because the current city public defender under bid my offer by \$1.50. During my time as your city public defender, I worked with your city prosecutors and always enjoyed an excellent relationship with them even though we technically have adversarial positions on the cases. We continue to have excellent relationships today. Further not only was I your city public defender “PD” but I am also currently the city public defender for the following cities: Hollywood, Hallandale, Dania Beach, Pompano Beach, Deerfield Beach and Lauderhill. I have enjoyed being their city attorney now for close to 7-9 years depending on the city. I encourage you to speak to the other city attorneys whom I work for and the prosecutors I deal with in court on a regular business. Quite frankly, there is no other attorney in Broward County which has handled more municipal ordinance violations “MO” than I have. My experience with MO cases can’t be matched. Some of the judges that I appear before have called me the king of Open Container trials because I have yet to lose one. While serving as the city PD for all of these cities I have always been readily available to go to court on a moments notice because of my office location and if I was unavailable for any particular reason I can always procure another attorney to stand in for me as well.

Office Contact Information and Structure of the Office

15 SW 10 Street, Ft. Lauderdale FL, 33315

Phone: 954-728-3477

Fax: 954-728-3478

Cell: 954-478-5079

Email: Schaetlaw@hotmail.com

Limited Liability Corporation registered in the State of Florida

Substitute Attorney

Chris O'toole

1132 SE 3rd Ave, Ft. Lauderdale FL, 33316

Phone/Fax: 954-524-9990

Mr. O'toole has 21 plus years of experience as both an assistant state attorney in Broward County and a criminal defense attorney. Mr. O'toole has his own office and is also conveniently located close to the courthouse.

Mr. O'toole also meets all of the requirements concerning first chair experience and insurance stipulations.

Scope of City's Needs

Better than anyone else, I know the city's indigent clients needs as well as the city's needs. As the current city public defender for 6 other cities my understanding of each city's needs is extensive. I fully recognize that each and every client not able to pay for an attorney should be able to have one regardless of the charge. This is where I can assist with my extensive knowledge and experience in handling these types of matters. Each day I am in court handling indigent clients needs and how best to address their issues. I have gone out of my way to help clients reestablish relationships with their loved ones, securing housing, helping them obtain identification and financial stability. I will continue to work with the judges, the counselors, and others to try to find help to alleviate the indigent arrest problem in Ft. Lauderdale while at the same time trying to assist my clients needs to better themselves to avoid being arrested in the future. My approach to handling all these matters will continue to be what I am doing now, every day, every week and every month because like I said I am currently handling 6 cities cases, all of them extremely happy with my work.

My office staff and I are certainly capable of taking on additional cases, especially these cases because of the system we have had in place handling these matters for 9 years now.

References

Mark Berman --- City Attorney of Pompano Beach

Office: 954-786-4614

Tracey Lyons --- Deputy City Attorney of Pompano Beach

Office: 954-786-4614

Cell: 954-732-9776

Aileen Ruiz --- City Prosecutor For the City of Hollywood

Cell: 305-804-3987

Required Forms

- Bid Proposal \$150.00 per case.

Also see attached form

- Non-Collusion Statement

See attached

- Non-Discrimination Certification Form

See attached

- Local Business Price Preference

See attached

- Contract Payment Method

In place Visa payment system through Bank of America

See attached

- Sample Insurance Certificate

See attached

- Florida Bar Member in Good Standing

See Attached

Closing Statement

I would like to take this opportunity to provide some information that may not have been added above. I have held the City of Ft. Lauderdale contract prior to this opportunity for a period of 4 years all the while never receiving a complaint to the city about my representation but quite the opposite, glowing reviews. I took over this contract at the end of 2010 on the recommendation of Scott Walker, a former assistant city attorney, the current city prosecutor Dina Kaizen and Judge Fry who was the prior city public defender. I only lost the contract due to someone under bidding me by \$1.50. During my tenure as your city public defender other cities contacted Ft. Lauderdale and all of them were given the recommendation that I be hired to represent their city. Those cities as listed above are Hollywood, Hallandale, Lauderhill, Deerfield Beach, Pompano Beach and Dania Beach. Each listed city can be contacted to get their opinion about me as well and I also encourage you to contact the city prosecutors from those cities as well as your own city of Ft. Lauderdale prosecutors to get their opinion about my work, experience and attitude.

SECTION VI - COST PROPOSAL PAGE

Proposer Name: Steven A Schaet

Proposer agrees to supply the products and services at the price bid below in accordance with the terms, conditions and specifications contained in this RFP.

Cost to the City: Contractor shall offer one firm, fixed, flat rate for each municipal ordinance violation case completed through final disposition, including any and all costs, as set forth in the RFP, for legal representation as special counsel for indigent defendants charged with City of Fort Lauderdale municipal code violations.

FLAT RATE X ESTIMATED CASES/YR. = TOTAL

\$ 150⁰⁰ X 560 = 84,000

Submitted by:

Steven Schaet
Name (printed)2/7/19
Date
SignaturePresident
Title

Supplier Response Form**NON-COLLUSION STATEMENT:**

By signing this offer, the vendor/contractor certifies that this offer is made independently and *free* from collusion. Vendor shall disclose below any City of Fort Lauderdale, FL officer or employee, or any relative of any such officer or employee who is an officer or director of, or has a material interest in, the vendor's business, who is in a position to influence this procurement.

Any City of Fort Lauderdale, FL officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement.

For purposes hereof, a person has a material interest if they directly or indirectly own more than 5 percent of the total assets or capital stock of any business entity, or if they otherwise stand to personally gain if the contract is awarded to this vendor.

In accordance with City of Fort Lauderdale, FL Policy and Standards Manual, 6.10.8.3,

3.3. City employees may not contract with the City through any corporation or business entity in which they or their immediate family members hold a controlling financial interest (e.g. ownership of five (5) percent or more).

3.4. Immediate family members (spouse, parents and children) are also prohibited from contracting with the City subject to the same general rules.

Failure of a vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the City Procurement Code.

NAME**RELATIONSHIPS**

-

In the event the vendor does not indicate any names, the City shall interpret this to mean that the vendor has indicated that no such relationships exist.

Please enter your password below and click Save to save your response.

Please be aware that typing in your password acts as your electronic signature, which is just as legal and binding as an original signature. (See [Electronic Signatures in Global and National Commerce Act](#) for more information.)

To take exception:

- 1) Click Take Exception.
- 2) Create a Word document detailing your exceptions.
- 3) Upload exceptions as an attachment to your offer on BidSync's system.

By completing this form, your bid has not yet been submitted. Please click on the place offer button to finish filling out your bid.

Username **schaeter**

Password ●●●●●●●●



[Save](#) [Take Exception](#) [Close](#)

* Required fields

Supplier Response Form**CONTRACTOR'S CERTIFICATE OF COMPLIANCE WITH
NON-DISCRIMINATION PROVISIONS OF THE CONTRACT**

The completed and signed form should be returned with the Contractor's submittal. If not provided with submittal, the Contractor must submit within three business days of City's request. Contractor may be deemed non-responsive for failure to fully comply within stated timeframes.

Pursuant to City Ordinance Sec. 2-17(a)(i)(ii), bidders must certify compliance with the Non-Discrimination provision of the ordinance.

- (a) Contractors doing business with the City shall not discriminate against their employees based on the employee's race, color, religion, gender (including identity or expression), marital status, sexual orientation, national origin, age, disability or any other protected classification as defined by applicable law.

Contracts. Every Contract exceeding \$100,000, or otherwise exempt from this section shall contain language that obligates the Contractor to comply with the applicable provisions of this section.

The Contract shall include provisions for the following:

- (i) The Contractor certifies and represents that it will comply with this section during the entire term of the contract.
- (ii) The failure of the Contractor to comply with this section shall be deemed to be a material breach of the contract, entitling the City to pursue any remedy stated below or any remedy provided under applicable law.



Steven Schaet
Authorized Signature

Steven Schaet President
Print Name and Title

2-7-19
Date

Please enter your password below and click Save to save your response.

Please be aware that typing in your password acts as your electronic signature, which is just as legal and binding as an original signature. (See [Electronic Signatures in Global and National Commerce Act](#) for more information.)

To take exception:

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Username **schaeter**

Password ●●●●●●●● *

[Save](#) [Take Exception](#) [Close](#)

* Required fields



City of Fort Lauderdale • Procurement Services Division
100 N. Andrews Avenue, 619 • Fort Lauderdale, Florida 33301
954-828-5933 Fax 954-828-5576
purchase@fortlauderdale.gov

ADDENDUM NO. _1

RFP No. 12212-995
TITLE: CRIMINAL DEFENSE ATTORNEY SERVICES

ISSUED: January 24, 2019

This addendum is being issued to make the following change(s):

The CONTRACTOR'S CERTIFICATE OF COMPLIANCE WITH NON-DISCRIMINATION PROVISIONS OF THE CONTRACT shall be revised as follows:

The completed and signed form should be returned with the Contractor's submittal. If not provided with submittal, the Contractor must submit within three business days of City's request. Contractor may be deemed non-responsive for failure to fully comply within stated timeframes.

The Contractor shall not, in any of his/her/its activities, including employment, discriminate against any individual on the basis of race, color, national origin, religion, creed, sex, disability, sexual orientation, gender, gender identity, gender expression, or marital status.

1. The Contractor certifies and represents that he/she/it will comply with Section 2-187, Code of Ordinances of the City of Fort Lauderdale, Florida, as amended by Ordinance C-18-33 (collectively, "Section 2-187").
2. The failure of the Contractor to comply with Section 2-187 shall be deemed to be a material breach of this Agreement, entitling the City to pursue any remedy stated below or any remedy provided under applicable law.
3. The City may terminate this Agreement if the Contractor fails to comply with Section 2-187.
4. The City may retain all monies due or to become due until the Contractor complies with Section 2-187.
5. The Contractor may be subject to debarment or suspension proceedings. Such proceedings will be consistent with the procedures in section 2-183 of the Code of Ordinances of the City of Fort Lauderdale, Florida.


All other terms, conditions, and specifications remain unchanged.



City of Fort Lauderdale • Procurement Services Division
100 N. Andrews Avenue, 619 • Fort Lauderdale, Florida 33301
954-828-5933 Fax 954-828-5576
purchase@fortlauderdale.gov

James Hemphill
Asst. Procurement and Contracts Manager

CompanyName: Law office of Steven A. Schaefer
(please print)

Bidder's Signature: 

Date: 2/7/19

Supplier Response Form**LOCAL BUSINESS PRICE PREFERENCE**

Section 2-199.2, Code of Ordinances of the City of Fort Lauderdale, (Ordinance No. C-12-04), provides for a local business preference.

In order to be considered for a local business preference, a bidder must include the Local Business Preference Certification Statement of this ITB, as applicable to the local business preference class claimed **at the time of bid submittal**:

Upon formal request of the City, based on the application of a Local Business Preference the Bidder shall within ten (10) calendar days submit the following documentation to the Local Business Preference Class claimed:

A) Copy of City of Fort Lauderdale current year business tax receipt, **or** Broward County current year business tax receipt, **and**

B) List of the names of all employees of the bidder and evidence of employees' residence within the geographic bounds of the City of Fort Lauderdale or Broward County, as the case may be, such as current Florida driver license, residential utility bill (water, electric, telephone, cable television), or other type of similar documentation acceptable to the City.

Failure to comply at time of bid submittal shall result in the bidder being found ineligible for the local business preference.

THE COMPLETE LOCAL BUSINESS PREFERENCE ORDINANCE MAY BE FOUND ON THE CITY'S WEB SITE AT THE FOLLOWING LINK: https://library.municode.com/fl/fort_lauderdale/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTVFI_DIV2PR_S2-186LOBUPRPR

Definitions: The term "Business" shall mean a person, firm, corporation or other business entity which is duly licensed and authorized to engage in a particular work in the State of Florida. Business shall be broken down into four (4) types of classes:

1. Class A Business – shall mean any Business that has established and agrees to maintain a permanent place of business located in a non-residential zone and staffed with full-time employees within the limits of the City **and** shall maintain a staffing level of the prime contractor for the proposed work of at least fifty percent (50%) who are residents of the City.
2. Class B Business - shall mean any Business that has established and agrees to maintain a permanent place of business located in a non-residential zone and staffed with full-time employees within the limits of the City **or** shall maintain a staffing level of the prime contractor for the proposed work of at least fifty percent (50%) who are residents of the City.
3. Class C Business - shall mean any Business that has established and agrees to maintain a permanent place of business located in a non-residential zone **and** staffed with full-time employees within the limits of Broward County.
4. Class D Business – shall mean any Business that does not qualify as either a Class A, Class B, or Class C business.

LOCAL BUSINESS PRICE PREFERENCE CERTIFICATION STATEMENT

The Business identified below certifies that it qualifies for the local business price preference classification as indicated herein, and

further certifies and agrees that it will re-affirm its local preference classification annually no later than thirty (30) calendar days prior to the anniversary of the date of a contract awarded pursuant to this ITB. Violation of the foregoing provision may result in contract termination.

- | | | |
|-----|---|---|
| (1) | Business Name | is a Class A Business as defined in City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the City of Fort Lauderdale current year Business Tax Receipt <u>and</u> a complete list of full-time employees and evidence of their addresses shall be provided within 10 calendar days of a formal request by the City. |
| (2) | Business Name | is a Class B Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the Business Tax Receipt <u>or</u> a complete list of full-time employees and evidence of their addresses shall be provided within 10 calendar days of a formal request by the City. |
| (3) | Law Office of Steven A. Schaet
Business Name | is a Class C Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the Broward County Business Tax Receipt shall be provided within 10 calendar days of a formal request by the City. |
| (4) | Business Name | requests a Conditional Class A classification as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. Written certification of intent shall be provided within 10 calendar days of a formal request by the City. |
| (5) | Business Name | requests a Conditional Class B classification as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. Written certification of intent shall be provided within 10 calendar days of a formal request by the City. |
| (6) | Business Name | is considered a Class D Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186 and does not qualify for Local Preference consideration. |

BIDDER'S COMPANY: Law Office of Steven A. Schaet

AUTHORIZED
COMPANY PERSON: Steven
NAME

Schaet
SIGNATURE

2-7-2019
DATE

Please enter your password below and click Save to update your response.

Please be aware that typing in your password acts as your electronic signature, which is just as legal and binding as an original signature. (See [Electronic Signatures in Global and National Commerce Act](#) for more information.)

To take exception:

- 1) Click Take Exception.
- 2) Create a Word document detailing your exceptions.
- 3) Upload exceptions as an attachment to your offer on BidSync's system.

By completing this form, your bid has not yet been submitted. Please click on the place offer button to finish filling out your bid.

Username **schaeter**

Password *

[Save](#)

[Take Exception](#)

[Close](#)

* Required fields



CITY OF FORT LAUDERDALE | BUSINESS TAX DIVISION
BUSINESS TAX YEAR 2018-2019

100 N. Andrews Avenue, 1st Floor, Fort Lauderdale, Florida 33301
(954) 828-5195



Business ID: 9900201 Business Name: SCHAET, STEVEN ALLEN
Business Address: 15 SW 10 ST
Tax Category: ATTORNEY AT LAW Tax#: 714856 Fee:

SCHAET, STEVEN ALLEN
LAW OFFICES OF STEVEN A SCHAET
15 SW 10 ST
FORT LAUDERDALE, FL 33315

DETACH AND POST THIS RECEIPT IN A CONSPICUOUS PLACE

Business ID: 9900201
Tax Number: 714856
Business Name: SCHAET, STEVEN ALLEN
Business Address: 15 SW 10 ST
Business Contact: SCHAET, STEVEN ALLEN

- This Receipt is issued for the period commencing October 1st and ending September 30th of the years shown above.
- If you have moved out of the city, please email businesstax@fortlauderdale.gov and include the Business ID #.
- A transfer of business location within the city limits is subject to zoning approval. Complete a Business Tax Transfer Application and bring it to our office to obtain the necessary approval.
- If you have sold your business, please provide us with a copy of the Bill of Sale.
- A Transfer fee of 10% of the annual business tax fee applies. The fee shall not be less than \$3.00, nor greater than \$25.00.

Please be advised that this issuance of a Business Tax Receipt establishes that the business you intend to conduct is a use permitted by the City Zoning Code for the location at which you intend to operate. The issuance of a Business Tax Receipt in no way certifies that the property located at this address is in compliance with other provisions of the City Code of Ordinances.

BUSINESS TAX DIVISION
100 N. Andrews Avenue, 1st Floor, Fort Lauderdale, Florida 33301
Phone (954)828-5195 | Fax (954)828-5881
www.fortlauderdale.gov

Page 6/6/2018



CONTRACT PAYMENT METHOD BY P-CARD

THIS FORM MUST BE SUBMITTED WITH YOUR RESPONSE

The City of Fort Lauderdale has implemented a Procurement Card (P-Card) program which changes how payments are remitted to its vendors. The City has transitioned from traditional paper checks to payment by credit card via MasterCard or Visa. This allows you as a vendor of the City of Fort Lauderdale to receive your payment fast and safely. No more waiting for checks to be printed and mailed.

Payments will be made utilizing the City's P-Card (MasterCard or Visa). Accordingly, firms must presently have the ability to accept credit card payment or take whatever steps necessary to implement acceptance of a credit card before the commencement of a contract.

Please indicate which credit card payment you prefer:

☐ Master Card

☒ Visa Card

Company Name: Bank of America

Steven A. Schact
Name (Printed)

[Signature]
Signature

2/7/2019
Date

President
Title



LIU 3001 Ed. 04 02

LIBERTY INSURANCE UNDERWRITERS, INC.

(A member of Liberty Mutual Group, hereinafter the Insurer)
55 Water Street, 18th Floor, New York, N.Y. 10041
Toll-free number: 1-800-677-9163

**LAWYERS PROFESSIONAL LIABILITY POLICY
DECLARATIONS**

NOTICE: THIS IS A CLAIMS MADE AND REPORTED POLICY. THIS POLICY COVERS ONLY CLAIMS FIRST MADE DURING THE POLICY PERIOD OR EXTENDED REPORTING PERIOD, IF APPLICABLE, AND REPORTED DURING THE POLICY PERIOD OR EXTENDED REPORTING PERIOD, IF APPLICABLE, AND OTHERWISE COVERED BY THIS INSURANCE. PLEASE READ THE POLICY CAREFULLY AND DISCUSS THE COVERAGE WITH YOUR INSURANCE AGENT OR BROKER.

POLICY NUMBER: LPM202053-0110

RENEWAL OF: _____

PRODUCER AND ADDRESS:

Marsh U.S. Consumer
a service of Seabury & Smith, Inc.
Suite 2400 3560 Lenox Road
Atlanta, GA 30326

NAMED INSURED AND ADDRESS:

The Law Office of Steven A. Schaet
15 SW 10th Street
Fort Lauderdale, FL 33315

The Named Insured is:

<input type="checkbox"/>	Individual	<input type="checkbox"/>	Partnership
<input type="checkbox"/>	Corporation	<input type="checkbox"/>	Limited Liability Partnership
<input checked="" type="checkbox"/>	Limited Liability Corporation	<input type="checkbox"/>	Other

POLICY PERIOD:

From: 11/22/2010 To: 11/22/2011
(12:01 A.M. at the Named Insured's address set forth above)

LIMIT OF LIABILITY:

\$1,000,000 Each Claim
\$2,000,000 Aggregate

DEDUCTIBLE:

\$5,000 Each Claim

PREMIUM:

\$1,792.00

FHCF Assessment

\$17.92

FL FIGA

\$16.49

Total PREMIUM:

\$1,826.41

ENDORSEMENTS FORMING PART OF THIS POLICY AT ISSUANCE:

LIU 3000 Ed.0402 LIU 3060 Ed.1107

LIU 3014 Ed.0402 LIU 3015 Ed.0402

This Declarations page, together with the Application, the attached Lawyers Professional Liability Insurance Policy, and all endorsements thereto, shall constitute the contract between Liberty Insurance Underwriters, Inc. and the Named Insured identified above. This policy is valid only if signed below by a duly authorized representative of Liberty Insurance Underwriters, Inc.

Authorized Representative

11/30/2010

Issue Date

LAWYERS



Search by Bar number only produces results that are an exact match to the number provided.

☐ Find names that sound like the entered names ☐ Eligible lawyers only ☒ Include deceased lawyers [+ More options](#)

Showing 1 result.

Steven Allen Schaet

Member in Good Standing

Eligible to Practice Law in Florida

Bar
Number: 156345

Mail
Address: Law Office of Steven A. Schaet, Esq.
Law Offices of Steven A. Schaet
15 SW 10th St
Fort Lauderdale, FL 33315-1207

United States

Office: **954-728-3477**

Cell: **954-728-3477** - No Text Messages

Fax: 954-728-3478

Email: schaetlaw@hotmail.com

Personal Bar URL: <https://www.floridabar.org/mybarprofile/156345>

vCard: 

County: Broward

Circuit: 17

Admitted: 10/05/1998

10-Year Discipline History: None

Law School: Nova Southeastern University - Shepard Broad Law Center

Sections: Criminal Law

Firm: Law Office of Steven A. Schaet, Esq.

The Find a Lawyer directory is provided as a public service. The Florida Bar maintains limited basic information about lawyers licensed to practice in the state (e.g., name, address, year of birth, gender, law schools attended, admission year). However, The Florida Bar allows individual attorneys the opportunity to add personal and professional information to the directory. The lawyer is solely responsible for reviewing and updating any additional information in the directory. The lawyer's added information is not reviewed by The Bar for accuracy and The Bar makes no warranty of any kind, express or implied. The Florida Bar, its Board of Governors, employees, and agents are not responsible for the accuracy of that additional information. Publication of lawyers' contact information in this listing does not mean the lawyers have agreed to receive unsolicited communications in any form. Unauthorized use of this data may result in civil or criminal penalties. The Find a Lawyer directory is not a lawyer referral service.

BID/PROPOSAL CERTIFICATION

Please Note: If responding to this solicitation through BidSync, the electronic version of the bid response will prevail, unless a paper version is clearly marked **by the bidder** in some manner to indicate that it will supplant the electronic version. All fields below must be completed. If the field does not apply to you, please note N/A in that field.

If you are a foreign corporation, you may be required to obtain a certificate of authority from the department of state, in accordance with Florida Statute §607.1501 (visit <http://www.dos.state.fl.us/>).

Company: (Legal Registration) Law Office of Steven A. Schaet

EIN (Optional): 26-3349160

Address: 15 SW 10TH STREET

City: FORT LAUDERDALE _____ State: FL _____ Zip: 33315 _____

Telephone No. (954)728-3477 FAX No. (954)728-3478 Email: SCHAETLAW@HOTMAIL.COM _____

Delivery: Calendar days after receipt of Purchase Order (section 1.02 of General Conditions): NA _____

Total Bid Discount (section 1.05 of General Conditions): NA _____

Does your firm qualify for MBE or WBE status (section 1.09 of General Conditions): MBE NA WBE NA _____

ADDENDUM ACKNOWLEDGEMENT - Proposer acknowledges that the following addenda have been received and are included in the proposal:

Addendum No.	Date Issued	Addendum No.	Date Issued	Addendum No.	Date Issued
<u>1</u>	<u>1/24/19</u>	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

VARIANCES: If you take exception or have variances to any term, condition, specification, scope of service, or requirement in this competitive solicitation you must specify such exception or variance in the space provided below or reference in the space provided below all variances contained on other pages within your response. Additional pages may be attached if necessary. No exceptions or variances will be deemed to be part of the response submitted unless such is listed and contained in the space provided below. The City does not, by virtue of submitting a variance, necessarily accept any variances. If no statement is contained in the below space, it is hereby implied that your response is in full compliance with this competitive solicitation. If you do not have variances, simply mark N/A. **If submitting your response electronically through BIDS SYNC you must also click the "Take Exception" button.**

NA _____

The below signatory hereby agrees to furnish the following article(s) or services at the price(s) and terms stated subject to all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the bid/proposal. I have read all attachments including the specifications and fully understand what is required. By submitting this signed proposal I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this bid/proposal. The below signatory also hereby agrees, by virtue of submitting or attempting to submit a response, that in no event shall the City's liability for respondent's direct, indirect, incidental, consequential, special or exemplary damages, expenses, or lost profits arising out of this competitive solicitation process, including but not limited to public advertisement, bid conferences, site visits, evaluations, oral presentations, or award proceedings exceed the amount of Five Hundred Dollars (\$500.00). This limitation shall not apply to claims arising under any provision of indemnification or the City's protest ordinance contained in this competitive solicitation.

Submitted by:

Steven Schaet
Name (printed)

2/7/19
Date:

[Signature]
Signature
President
Title