



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#20-0193

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Chris Lagerbloom, ICMA-CM, City Manager

DATE: March 3, 2020

TITLE: Motion Approving Contracts for Purchase of Lot Clearing Services – YRY Homes LLC and Monroe Lawn Care Service LLC – \$228,075 (estimated three-year total) – **(Commission Districts 1, 2, 3 and 4)**

Recommendation

It is recommended that the City Commission approve two three-year contracts, in substantially the forms attached, for the purchase of lot clearing services for the Department of Sustainable Development (“DSD”) from YRY Homes LLC, as primary contractor, and Monroe Lawn Care Service LLC, as secondary contractor, in the estimated three-year cost of \$228,075 and to authorize the City Manager, to approve one, one-year renewal option, contingent upon appropriation of funds.

Background

Section 18-12 of the Code of Ordinances of the City of Fort Lauderdale (“Code”) provides for the control of excessive growth of weeds, grass, or undergrowth; and the removal of rubbish, trash, debris, dead trees, and growth of noxious plants or weeds on developed or undeveloped land. Sections 18-13 and 18-14 of the Code prescribe procedures for the City to remove such growth and debris under certain conditions if the owner of the property fails to act upon notice to comply with the Code. The City may employ licensed contractors to perform this work at the expense of the property owner, and these contracts shall govern such work.

On December 6, 2019, the Procurement Services Division issued Invitation to Bid No. 12354-803. Eleven bids were received on January 7, 2020, and six of the eleven vendors that responded indicated they are either a Minority Business Enterprise, Women Business Enterprise, or Small Business Enterprise. All bids were reviewed by DSD staff for compliance with the solicitation specifications. Based on the review, the bids submitted by YRY Homes LLC and Monroe Lawn Care Service LLC have been deemed the lowest cost, responsive and responsible bidders.

The first and third-ranked vendors meet the minimum qualifications necessary for award of the contract. C & M Landscaping, Inc., the second-ranked vendor, declined the offer of secondary contractor. It should be noted that the contract is being awarded in its entirety to the primary vendor and secondary vendor will only be engaged in the event of contract default. The total amount of \$228,075 will ensure sufficient funds to cover the secondary contractor’s rates should it become necessary to engage their services.

Resource Impact

There will be a Fiscal Year 2020 impact to the City in the estimated amount of \$44,000. The available balance of \$44,000 is reflected in encumbrance PP2000975 established for this year. Future expenditures are contingent upon approval and appropriation of funds.

<i>Funds available as of February 3, 2020</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	PURCHASE AMOUNT
147-DSD090101-3237	Nuisance Abatement	Services/ Materials / Lawn and Tree Services	\$187,230	\$58,528	\$44,000
PURCHASE TOTAL ►					\$44,000

Strategic Connections

This item supports the *Press Play Fort Lauderdale 2024* Strategic Plan, specifically advancing:

- The Public Places Focus Area
- Goal 3: Building a healthy and engaging community
- Objective: Enhance the City's identity through art, well-maintained green spaces, and streetscapes

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are Here.

Attachments

Exhibit 1 – Solicitation

Exhibit 2 – Bid Tabulation

Exhibit 3 – YRY Homes LLC Contract

Exhibit 4 – Monroe Lawn Care Service LLC Contract

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