



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#14-0316

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: March 18, 2014

TITLE: Motion to award a one-year contract for shirts and miscellaneous apparel
– Invitation to Bid (ITB) 542-11302 - \$54,045.60

Recommendation

It is recommended that the City Commission award a one-year contract for the purchase of shirts and miscellaneous apparel to Ad-Wear and Specialty of Texas, Inc. utilizing the City's Contract (Form P-0001) in the estimated annual amount of \$54,045.60 and authorize the City Manager to approve three, one-year renewal options, contingent upon appropriation of funds.

Background

The Parks and Recreation Department uses t-shirts for various recreation programs and for staff uniforms. Many of the recreation program fees include the cost of a t-shirt in the amount collected from the participant.

Invitation to Bid 542-11302 was opened on November 5, 2013 with ten bids received. Tshirts Plus Color appears as the low bid on the bid tab because they did not bid on two line items (baseball cap and visor). However, after evaluating all bids by line item, Ad-Wear and Specialty of Texas, Inc. is the lowest cost bidder. Ad-Wear and Specialty of Texas, Inc. has met all of the specifications of the bid and has been deemed the lowest cost, responsive and responsible bidder.

Resource Impact

There will be a fiscal impact to the City in the amount of \$54,045.60.

Funds available as of March 11, 2014					
ACCOUNT NUMBER	INDEX NAME (PROGRAM)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	PURCHASE AMOUNT
001-PKR033201-3934	Youth Programs, Afterschool & Camps	Services Materials/ Recreation Equipment Supplies	\$822,133	\$488,268	\$30,065.20
001-PKR062901-3949	General Parks Maintenance	Services Materials/ Uniforms	\$960,605	\$653,448	\$23,980.40
				PURCHASE TOTAL ►	\$ 54,045.60

Strategic Connections:

This item is a *Press Play Fort Lauderdale Strategic Plan 2018 initiative*, included with in the **Internal Support Cylinder of Excellence**, specifically advancing:

- **Goal12:** Be a leading government organization, managing resources wisely and sustainably.
- **Objective 1:** Ensure sound fiscal management.

This item advances the *Fast Forward Fort Lauderdale Vision Plan 2035: We Are United*.

Attachment

Exhibit 1 – Bid Tabulation 542-11302

Prepared by: AnnDebra Diaz, Procurement Specialist II
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Department Director: Phil Thornburg, Parks and Recreation