

DOCUMENT ROUTING FORM

① of 12/16/12
12/16/12
①

NAME OF DOCUMENT: Event Agreements with the City of Fort Lauderdale as follows: 1) Cypress Creek Round Up; 2) Caribes Art Fest; 3) Tap 42 Beer Fest; 4) Where the Cars Are; 5) Shooters Halloween Party; 6) Halloween Rod Run; 7) Light the Night Walk; 8) Boat Parade; 9) Las Olas Octoberfest

Approved Comm. Mtg. on September 18, 2012 CAM# 12-2062

12 DEC 3 PM 4:06

ITEM: ☒ M - ☐ PH - ☐ O - ☐ CR - ☐ R

Routing Origin: ☐ CAO ☐ ENG. ☐ COMM. DEV. ☐ OTHER

Also attached: ☐ copy of CAR ☐ copy of document ☐ ACM Form ☐ # originals

By: forwarded to:
Initials

1.) Approved as to Content: 
Department Director

Capital Improvements defined as having a life of at least 10 years and a cost of at least \$50,000 and shall mean improvements to real property (land, buildings, fixtures) that add value and/or extend useful life, inc. major repairs such as roof replacement, etc. Term "Real Property" include: land, real estate, realty, real.

Please Check the proper box: CIP FUNDED ☐ YES ☐ NO
Capital Improvement Projects

2.) Approved as to Funds Available: by Date:
Finance Director

Amount Required by Contract/Agreement \$ Funding Source:

Dept./Div. Index/Sub-object Project #

3.) City Attorney's Office: Approved as to Form: # Originals to City Mgr. By:

Harry A. Stewart	_____	Cole Copertino	<input checked="" type="checkbox"/>	Robert B. Dunckel	_____
Ginger Wald	_____	D'Wayne Spence	_____	Paul G. Bangel	_____
Carrie Sarver	_____	DJ Williams-Persad	_____		_____

4.) Approved as to content: Assistant City Manager:

By: Stanley Hawthorne, Assistant City Manager By: Susanne Torriente, Assistant City Manager

5.) Acting City Manager: Please sign as indicated and forward :# originals to Mayor.

6.) Mayor: Please sign as indicated and forward :# originals to Clerk.

7.) To City Clerk for attestation and City seal.

INSTRUCTIONS TO CLERK'S OFFICE

8.) City Clerk: retains one original document and forwards _____ original documents to _____

☐ Copy of document to ☐ Original Route form to

☐ Attach _____ certified copies of Reso. # ☐ Fill-in date

RECEIVED
FT. LAUDERDALE
CITY ATTORNEY'S OFFICE
2012 OCT -9 PM 2:19

12/6

CITY OF FORT LAUDERDALE

OUTDOOR EVENT AGREEMENT

THIS AGREEMENT is made by and between:

CITY OF FORT LAUDERDALE, a municipal corporation of the State of Florida, referred to hereinafter as "City",

and

WINTERFEST, INC., a non - profit corporation operating under the laws of Florida, whose principal place of business is 512 NE 3rd Avenue, Fort Lauderdale, Florida 33301 and who is referred to hereinafter as "Applicant" or "Sponsor".

WHEREAS, the Applicant wishes to hold an outdoor event and has submitted an application pursuant to the requirements of Section 15-182 of the Code of Ordinances of the City of Fort Lauderdale, Florida; and

WHEREAS, the Applicant is willing to obtain the requisite insurance, and is willing to indemnify and hold harmless the City of Fort Lauderdale for any damage to persons or property that might occur during or as a result of the outdoor event; and

WHEREAS, on September 18, 2012, by Motion, the City Commission of the City of Fort Lauderdale authorized the proper City officials to execute this Agreement.

NOW, THEREFORE, in consideration of the mutual promises made herein, the parties agree as follows:

The foregoing recitals are true and correct, and:

1. Effective Date.

The Effective Date of this Agreement is the date upon which City Commission approval is granted.

2. Outdoor Event.

The Applicant is permitted to operate or sponsor the Seminole Hard Rock Winterfest Boat Parade (referred to hereinafter as the "Event") outdoors only at the location(s) and time(s) set forth in the attached Outdoor Event Agreement Schedule One, which is attached hereto and made a part hereof.

3. General Requirements.

- (1) If the Event includes use of fireworks, in advance of the Event the Applicant shall obtain a fireworks permit from the City's Fire Department. The Applicant shall comply with all applicable state laws regarding the use of fireworks.
- (2) The Applicant shall provide sanitary facilities of the type and in a sufficient number specified by the requirements established by the City's Department of Sustainable Development.
- (3) The Applicant shall coordinate with the City's Department of Sustainable Development who will schedule appropriate City staff to conduct electrical inspections of all electrical facilities whether power is supplied by local utilities or is self-provided by generator systems. The Applicant shall permit the City staff to conduct electrical inspections of all electrical facilities.
- (4) If the Event includes the sale or distribution of any food or beverages, the Applicant shall comply with all applicable state, county and City health code requirements.
- (5) If the Event includes use of tents, awnings, or canopies, in advance of the Event the Applicant shall submit current flameproof certificates to the City's Fire Department. The Applicant shall not hold or sponsor the Event until the Fire Department has provided written approval of the use of any tents, awnings, or canopies.
- (6) In advance of the Event the Applicant shall submit a written plan to the City Police Department that regards crowd control and traffic direction. The Applicant shall not hold or sponsor the Event until the Police Department has provided written approval of the Applicant's plan. The Applicant shall bear the cost of staff necessary to implement the crowd control and traffic direction plan. Police costs shall be exempt from prior notice requirements.
- (7) In advance of the Event the Applicant shall submit a written plan to the City's Fire Department that regards fire safety and EMS. The Applicant shall not hold or sponsor the Event until the Fire Department has provided written approval of the Applicant's plan. The Applicant shall bear the cost of staff necessary to implement the fire safety and EMS plans. Fire and EMS costs shall be exempt from prior notice requirements.
- (8) Unless the Applicant meets the requirements for exception found in Section 15-184 of the Code of Ordinances of the City of Fort Lauderdale, Florida, in

advance of the Event the Applicant shall provide a certificate of insurance satisfactory to the City's Risk Manager. The certificate shall show that the Applicant has obtained comprehensive general liability insurance with a policy limit of not less than one million dollars (\$1,000,000.00) combined single limit coverage, which shall include property damage, bodily injury, and death. The "City of Fort Lauderdale" shall be named as an additional insured. If the Event includes the dispensing, serving, sale, or distribution of any alcoholic beverage, the Applicant shall in addition provide liquor liability insurance with a policy limit of not less than of five hundred thousand dollars (\$500,000.00). The Applicant shall not hold or sponsor the Event until the City's Risk Manager has provided written approval of the Applicant's certificate of insurance or insurance policy.

- (9) The Applicant shall indemnify and hold harmless the city for any damage to person or property that occurs during or as a result of the operation of the Event.
-

- (10) In advance of the Event the Applicant shall submit a written plan to the City's Parks and Recreation Department that indicates the proposed location of any temporary structure, such as a barricade, fence, tent, concession stand, ticket booth, grandstand. The written plan shall include information about the planned removal of any temporary structure after the Event. The Applicant shall not hold or sponsor the Event or erect any temporary structure until the City's Parks and Recreation Department has provided written approval of the Applicant's temporary structure plan. The Applicant shall bear the cost necessary to implement the temporary structure plan.

- (11) The sale, possession, or consumption of any alcoholic beverage at the Event is subject to approval by the City Commission in accordance with Section 15-183 of the Code of Ordinances of the City of Fort Lauderdale, Florida.

4. Restoration of public property.

If the Event includes use of public property the Applicant shall be responsible for, and shall maintain, all areas of the public property used. Maintenance means the prompt and complete removal of Event-generated trash or debris and the repair or restoration of any public property that was damaged as a result of the Event. Public property means real and personal property that is not privately owned and includes, but is not limited to, any sidewalk or paved surface, any tree, plant, shrub, bench, light fixture, traffic signal, parking meter, trash barrel or sign.

The City shall inspect the Event site location(s) for damage within twenty-four hours of the conclusion of the Event and the City shall provide the Applicant with a written report of any damage found on public property. The report shall state the cost of repair(s) necessary to restore the public property. Within fourteen days of the Applicant's receipt of this report the

Applicant shall pay the cost of repair or challenge the City's report by a writing addressed to the Director of the City's Parks and Recreation Department. Resolution of any such challenge shall be made by the City Manager; the Applicant agrees to abide by the City Manager's decision.

5. Reimbursement of expenses.

Should the City incur expenses as a result of the Event the City shall provide the Applicant with an invoice of expenses. Within fourteen days of the Applicant's receipt of any invoice the Applicant shall pay the invoice or challenge the City's invoice by a writing addressed to the Director of the City's Parks and Recreation Department. Resolution of any such challenge shall be made by the City Manager; the Applicant agrees to abide by the City Manager's decision.

6. Authority of the City of Fort Lauderdale City Manager.

The City of Fort Lauderdale City Manager and his designee, the Director of the City of Fort Lauderdale Parks and Recreation Department (referred to hereinafter as "the Director") shall have the authority to suspend all or any part of the Event when the City Manager or the Director determines that the Event, or its attendees, or its spectators, pose(s) a threat to the public health, safety, or welfare. The City Manager also reserves the right to immediately revoke permission and to suspend or terminate the event or any portion of it if any of the elements of the agreement are violated.

7. Compliance with laws.

- (1) The Applicant shall at all times comply with all federal and state laws or statutes, and with the rules, regulations, and ordinances of City and any other governmental agency having jurisdiction including, but not limited to, those relating to noise, building, zoning, gambling, fire protection, liquor regulation, and hours of operation. The Applicant shall further take all precautions and use extreme care to conduct its operations in a safe and prudent manner with respect to its agents, employees and visitors to its Event.
- (2) The Applicant shall comply with the applicable sections of the Americans with Disabilities Act of 1990 (42 U.S.C. 126), which prohibits discrimination of handicapped individuals by denying them the right to participate in or benefit from the services provided at the Event. The Applicant understands that it is responsible for compliance with this Act. The Applicant guarantees that individuals with disabilities will be able to attend, enter, and use all the facilities at the Event.
- (3) The Applicant agrees to secure and pay for all licenses and permits required by any governmental agency having jurisdiction, including City. If the Event

includes the use of any item that is or that may be protected from infringement, such as but not limited to copyrights, patents and trademarks, the Applicant shall, in advance of the Event, provide City with documentation that shows that the Applicant has obtained the applicable license, permit or permission and that all associated all fees have been paid in full. The provisions of this paragraph apply specifically, but not exclusively, to ASCAP, BMI, SESAC, and any other similar organization that may require written permission and payment of a fee for use of protected material

8. Transfer of Rights.

To the extent this Agreement creates rights that vest in the Applicant, the Applicant shall not transfer any rights to any other individual or entity.

9. Venue.

Venue to enforce the provisions of this agreement shall be Broward County, Florida.

10. Incorporation.

This Outdoor Event Agreement, together with the attached Schedule One constitute the whole of the Agreement between the parties. The written approvals issued by the various City departments or staff members and the various documents submitted by the Applicant, including the application, are supplemental to this Agreement. In the event of a conflict, the terms of this Agreement control.

[THIS SPACE WAS INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties hereto have set their hands and seals this the 6th day of December, 2012.

WITNESSES:

CITY OF FORT LAUDERDALE

Safecor
Safecor
[Witness print/type name]

Cyria Pineda
Alexa S. Pineda
[Witness print/type name]

[Signature]
Mayor

[Signature]
City Manager

ATTEST:

[Signature]
City Clerk

Approved as to form:

[Signature]
Assistant City Attorney

WITNESSES:

WINTERFEST, INC.

Dawn Read

Dawn Read

[Witness print/type name]

Sathleen Keler

[Witness print/type name]

(CORPORATE SEAL)

By Lisa A. Found

LISA SCOTT-FOUND, PRESIDENT

[Print/type name and title]

Lisa S. Found

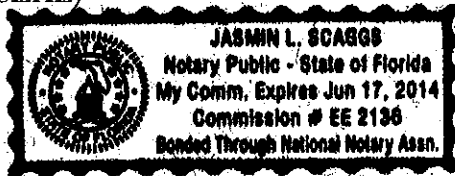
ATTEST:

[Signature]
Secretary

STATE OF Florida
COUNTY OF Broward

The foregoing instrument was acknowledged before me this 2nd day of October, 2012, by Lisa Scott-Found, as President of the Winterfest, Inc. He/She is personally known to me/or has produced N/A as identification.

(SEAL)



[Signature]
Notary Public, State of Florida (Signature of
Notary Taking Acknowledgment)

Jasmin L. Scaggs
Name of Notary Typed, Printed or Stamped

My Commission Expires: June 17, 2014

EE 2136
Commission Number

Memorandum

To: Harry Stewart, City Attorney
From: Jeff Meehan, Outdoor Event Coordinator
Date: August 22, 2012
Re: Request for Event Agreement

Boat Parade Please ask your staff to prepare an event agreement for the above named event. Attached to this memo is the application, proof of corporate identification and Schedule 1, which should be attached to the agreement as an exhibit. In addition, the following City Departments have reviewed and approved the plans:

Wm/2001 City Police Department has reviewed the application and requires does not require the applicant to pay for security personnel for crowd control and traffic direction purposes.

APPROVED
PENDING
and 100 City Fire Department has reviewed the application and approved the proposed safety staffing plan.

✓ City Risk Manager has reviewed and approved the Certificate of Insurance, comprehensive general liability insurance, one million dollars (\$1,000,000), liquor liability insurance, five hundred thousand dollars (\$500,000).

(M) City Building Department has reviewed and approved the proposed use of temporary structures and electrical facilities.

JZM City Parks and Recreation Department has reviewed and approved the proposed set-up, clean-up plan.

Shh Other City Department: ATS has reviewed and approved the proposed plan.

Please contact me at (954) 828-6075 if you have any questions. Thank you.

Memorandum

To: Harry Stewart, City Attorney
From: Jeff Meehan, Outdoor Event Coordinator
Date: October 31, 2012
Re: Request for Event Agreement

Boat Parade Please ask your staff to prepare an event agreement for the above named event. Attached to this memo is the application, proof of corporate identification and Schedule 1, which should be attached to the agreement as an exhibit. In addition, the following City Departments have reviewed and approved the plans:

_____ City Police Department has reviewed the application and requires/does not require the applicant to pay for security personnel for crowd control and traffic direction purposes.

WD _____ City Fire Department has reviewed the application and approved the proposed safety and staffing plan (contingent upon compliance with the Florida Fire Prevention Code and passing any required inspections).

_____ City Risk Manager has reviewed and approved the Certificate of Insurance.
_____ comprehensive general liability insurance, one million dollars (\$1,000,000).
_____ liquor liability insurance, five hundred thousand dollars (\$500,000).

_____ City Building Department has reviewed and approved the proposed use of temporary structures and electrical facilities.

_____ City Parks and Recreation Department has reviewed and approved the proposed set-up, clean-up plan.

_____ Other City Department: _____ has reviewed and approved the proposed plan.

Please contact me at (954) 828-6075 if you have any questions. Thank you.

RECEIVED
FLAUNDERDALE
CITY ATTORNEY'S OFFICE
2012 NOV -2 PM 1:55

FLORIDA DEPARTMENT OF STATE
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Detail by Entity Name

Florida Non Profit Corporation

WINTERFEST, INC.

Filing Information

Document Number N27193
FEI/EIN Number 650059092
Date Filed 06/28/1988
State FL
Status ACTIVE
Last Event AMENDMENT
Event Date Filed 03/14/2011
Event Effective Date NONE

Principal Address

512 NE 3RD AVE
FT. LAUDERDALE FL 33301 US

Changed 02/13/1998

Mailing Address

512 NE 3RD AVE
FT. LAUDERDALE FL 33301 US

Changed 02/13/1998

Registered Agent Name & Address

LEIDER, ROBERT
512 NE 3RD AVE.
FORT LAUDERDALE FL 33301 US

Name Changed: 05/05/2011

Address Changed: 04/28/2003

Officer/Director Detail

Name & Address

Title CD

LEIDER, ROBERT
512 NE 3RD AVENUE
FORT LAUDERDALE FL 33301

Title TD

ORTNER, KEN
1119 SE 3RD AVENUE
FT. LAUDERDALE FL 33316

Title SD

QUINN, RENEE
928 SE 13 AVENUE
DEERFIELD BEACH FL 33441

Title D

VIRGINIA, MILLER
614 S FEDERAL HIGHWAY
FT. LAUDERDALE FL 33301

Title PRES

SCOTT-FOUND, LISA
512 NORTHEAST 3RD AVENUE
FORT LAUDERDALE FL 33301

Title LCD

VINES, ROBYN
401 EAST LAS OLAS BOULEVARD, SUITE 1850
FORT LAUDERDALE FL 33301

Annual Reports**Report Year Filed Date**

2010	03/22/2010
2011	05/05/2011
2012	02/08/2012

Document Images

02/08/2012 -- ANNUAL REPORT	View image in PDF format
05/05/2011 -- ANNUAL REPORT	View image in PDF format
03/14/2011 -- Amendment	View image in PDF format
03/22/2010 -- ANNUAL REPORT	View image in PDF format
01/29/2009 -- ANNUAL REPORT	View image in PDF format
10/15/2008 -- ANNUAL REPORT	View image in PDF format
02/13/2008 -- ANNUAL REPORT	View image in PDF format
04/25/2007 -- ANNUAL REPORT	View image in PDF format
04/07/2006 -- ANNUAL REPORT	View image in PDF format
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04/10/1997 -- ANNUAL REPORT	View image in PDF format
04/03/1996 -- ANNUAL REPORT	View image in PDF format
05/01/1995 -- ANNUAL REPORT	View image in PDF format

CITY OF FORT LAUDERDALE
OUTDOOR EVENT APPLICATION



\$100 Fee
must
accompany
application

Application must be filled out completely, in DARK Ink or type, and submitted at least 90 days ahead of your planned event.

The application will be reviewed by our administrative staff to determine the following criteria:

1. Facility requested
2. Compliance with City ordinances
3. Special permits required
4. Charges your organization will incur when City assistance and/or services are required
5. Security requirements

If this event application is approved, the applicant (and production company, if applicable) must furnish the City of Fort Lauderdale with an original certificate of liability insurance in the amount of at least one million dollars (\$1,000,000) or greater as deemed satisfactory by the City Risk Manager. *The insurance must name the City of Fort Lauderdale as an additional insured.* If alcohol is being served at the event, a certificate of liquor liability insurance in the amount of \$500,000 naming the City as additionally insured must also be provided.

PART I: EVENT REQUEST

Event name: **Seminole Hard Rock Winterfest Boat Parade**

Purpose of event: **An annual event (celebrating 41 years) designed to promote Community Pride during the holiday season and to provide a wonderful event for locals and tourists visiting our Community. This wholesome fun family event entertains the community and showcases Greater Fort Lauderdale via our syndicated broadcast.**

Requested location: **Parade Route: New River to the Intracoastal Waterway north to Lake Santa Barbara in Pompano Beach.**

Winterfest to host land-based viewing areas along the parade route:

A. Laura Ward Park-(Addendum A)

B. Bridges -- (Addendum B)

C. Sagamore Road (Addendum C)

Estimated daily attendance:

Overall event attendance viewing along the 12 mile route is estimated as one million.

Requested dates and time of event (NOT including set up and tear down)

	DATE	DAY	BEGIN	END
EVENT DAY 1:	December	15	3 PM	10PM

Set up for event will begin on: **December 13-14 at 10:00am**

Requesting the City Docks be cleared of any non-parade vessels by 8:00 a.m. December 15, 2012. The New River will be closed at 2:30 p.m. to all spectator crafts and non-parade vessels from the staging area (N 26 05.993 W 80 09.646) and parade route (at Channel Marker 9).

The New River will be closed at 5:20 to spectator craft from Port Everglades to Lake Santa Barbara.

Some parade viewing will be accessible on the south side of Channel Markers 5 and 7 during this time as well as along the Intracoastal Waterway.

Break down will be completed by: **December 16** at **3:00pm (all locations)**

Will your event require road closings? **YES**

If yes, describe requested streets and times in detail:

SEE Addendum A, B, C

******PLEASE NOTE******

According to City policy, all road closings which result in loss of revenue from inaccessible parking spaces, will be billed to the event organizer and must be paid in full before the event will be allowed to take place. For additional details regarding this charge, please call Jackie Kaehler at 828-3794.

(Please attach a map of the above-described area with your application)

Has this event been held in the past? **Yes**

If yes, please list past dates and locations: **For the past 41 years each December, along Fort Lauderdale's Intracoastal Waterway from Port Everglades to Lake Santa Barbara including Grandstand Viewing Areas along the route. Last year, the parade began along the New River connected with its original route and traveling North to Lake Santa Barbara.**

PART II: APPLICANT

Organization name: **Winterfest, Inc.**

(as it appears in articles of incorporation)

Address: **512 Northeast 3rd Avenue**

City, State, Zip Code: **Fort Lauderdale, Florida 33301**

Phone: **954-767-0686** Fax: **954-767-0665**

Non Profit Organization? **Yes** Tax ID #: **650059092**

Corporation name: **Winterfest, Inc.**

Date of Incorporation: **July 11, 1998**

State incorporated in: **Florida**

Federal ID #: **650059092**

Two authorizing officials for the organization:

President: **Lisa Scott-Founds**

Phone: **954-767-0686**

Secretary: **Renee Quinn**

Phone: **954-767-0686**

Event Coordinator: **Dawn Read**

Title: **Event Director** Phone: **954-767-0686** (cell) **954-292-6312**

E-mail address: **Dawn@winterfestparade.com** Fax: **954-767-0665**

Additional contact Person: **Lisa Scott-Founds**

Title: **President/CEO** Phone: **954-767-0686** Cell: **954-562-7021**

E-mail address: **Lisa@winterfestparade.com** Fax: **954-767-0665**

Additional contact Person: **Kathy Keleher**

Title: **Marketing/Parade Director** Phone: **954-767-0686** Cell: **954-292-6314**

E-mail address: **kathy@winterfestparade.com** Fax: **954-767-0665**

Event production company (if other than applicant): **Not Applicable**

PART III: EVENT INFORMATION

Detailed event description: **This South Florida holiday tradition boasts 100 decorated lighted boats showcasing Winter in South Florida. Parade viewing and private parties take place along the entire parade route. Thousands of enthusiastic spectators enjoy this nighttime parade.**

A. Laura Ward Park

Are you planning to charge admission? ☐ Yes ☒ No
If yes, how much? \$ _____

Are you requesting to fence the event? ☒ Yes ☐ No

Are you planning on having any type of concession? ☐ Yes ☒ No
If yes, State Health Department must be notified 10 days prior to event.
Call John Litscher at 954-632-8094.

Are you planning on selling alcoholic beverages? ☐ Yes ☒ No

If yes, how will the beverages be served? (Draft truck, cold plate, mini-bar, beer tub, table service, etc.) _____

Are you planning on serving free alcoholic beverages? ☒ Yes ☐ No

If yes, who will you be giving it to? Invited guests, dignitaries for a limited time

Are you planning to play or have music? ☐ Yes ☒ No

If yes, please describe in detail (Amplified? Acoustic? Type?)

Addendum A and C Sagamore Road (Laura Ward Park)

Close SE 4 Street – South of Las Olas Blvd. between S.E. 6th to the west side of SE 8th Avenues. The street will be closed from 7 a.m. to 10 p.m.

Addendum B. Bridges

Are you planning to charge admission? ☐ Yes ☒ No

If yes, how much? \$ _____

Are you requesting to fence the event? ☐ Yes ☒ No

Are you planning on having any type of concession? ☐ Yes ☒ No

If yes, State Health Department must be notified 10 days prior to event.
Call John Litscher at 954-632-8094.

Are you planning on selling alcoholic beverages? ☐ Yes ☒ No

If yes, how will the beverages be served? (Draft truck, cold plate, mini-bar, beer tub, table service, etc.) _____

Are you planning on serving free alcoholic beverages? ☐ Yes ☒ No

If yes, who will you be giving it to? _____

Are you planning to play or have music? Yes ☒ No

Addendum B Bridges (to be in the UP or OPEN position)

The Parade will begin approximately at 6:30 p.m. from the New River in an East bound direction then traveling North along the Intracoastal. The estimated bridge openings/closings are as follows:

	UP/OPEN	DOWN/CLOSE
7th AVENUE BRIDGE	6:00 PM	8:00 PM
8th AVENUE BRIDGE	6:00 PM	8:00 PM
ANDREW AVENUE	6:00 PM	8:00 PM
9th AVENUE BRIDGE	6:00 PM	8:00 PM
10th AVENUE BRIDGE	6:00 PM	8:00 PM
11th AVENUE BRIDGE	6:00 PM	8:00 PM
12th AVENUE BRIDGE	6:00 PM	8:00 PM
13th AVENUE BRIDGE	6:00 PM	8:00 PM
14th AVENUE BRIDGE	6:00 PM	8:00 PM
15th AVENUE BRIDGE	6:00 PM	8:00 PM
16th AVENUE BRIDGE	6:00 PM	8:00 PM
17th AVENUE BRIDGE	6:00 PM	8:00 PM
18th AVENUE BRIDGE	6:00 PM	8:00 PM
19th AVENUE BRIDGE	6:00 PM	8:00 PM
20th AVENUE BRIDGE	6:00 PM	8:00 PM
21st AVENUE BRIDGE	6:00 PM	8:00 PM
22nd AVENUE BRIDGE	6:00 PM	8:00 PM
23rd AVENUE BRIDGE	6:00 PM	8:00 PM
24th AVENUE BRIDGE	6:00 PM	8:00 PM
25th AVENUE BRIDGE	6:00 PM	8:00 PM
26th AVENUE BRIDGE	6:00 PM	8:00 PM
27th AVENUE BRIDGE	6:00 PM	8:00 PM
28th AVENUE BRIDGE	6:00 PM	8:00 PM
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30th AVENUE BRIDGE	6:00 PM	8:00 PM
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59th AVENUE BRIDGE	6:00 PM	8:00 PM
60th AVENUE BRIDGE	6:00 PM	8:00 PM
61st AVENUE BRIDGE	6:00 PM	8:00 PM
62nd AVENUE BRIDGE	6:00 PM	8:00 PM
63rd AVENUE BRIDGE	6:00 PM	8:00 PM
64th AVENUE BRIDGE	6:00 PM	8:00 PM
65th AVENUE BRIDGE	6:00 PM	8:00 PM
66th AVENUE BRIDGE	6:00 PM	8:00 PM
67th AVENUE BRIDGE	6:00 PM	8:00 PM
68th AVENUE BRIDGE	6:00 PM	8:00 PM
69th AVENUE BRIDGE	6:00 PM	8:00 PM
70th AVENUE BRIDGE	6:00 PM	8:00 PM
71st AVENUE BRIDGE	6:00 PM	8:00 PM
72nd AVENUE BRIDGE	6:00 PM	8:00 PM
73rd AVENUE BRIDGE	6:00 PM	8:00 PM
74th AVENUE BRIDGE	6:00 PM	8:00 PM
75th AVENUE BRIDGE	6:00 PM	8:00 PM
76th AVENUE BRIDGE	6:00 PM	8:00 PM
77th AVENUE BRIDGE	6:00 PM	8:00 PM
78th AVENUE BRIDGE	6:00 PM	8:00 PM
79th AVENUE BRIDGE	6:00 PM	8:00 PM
80th AVENUE BRIDGE	6:00 PM	8:00 PM
81st AVENUE BRIDGE	6:00 PM	8:00 PM
82nd AVENUE BRIDGE	6:00 PM	8:00 PM
83rd AVENUE BRIDGE	6:00 PM	8:00 PM
84th AVENUE BRIDGE	6:00 PM	8:00 PM
85th AVENUE BRIDGE	6:00 PM	8:00 PM
86th AVENUE BRIDGE	6:00 PM	8:00 PM
87th AVENUE BRIDGE	6:00 PM	8:00 PM
88th AVENUE BRIDGE	6:00 PM	8:00 PM
89th AVENUE BRIDGE	6:00 PM	8:00 PM
90th AVENUE BRIDGE	6:00 PM	8:00 PM
91st AVENUE BRIDGE	6:00 PM	8:00 PM
92nd AVENUE BRIDGE	6:00 PM	8:00 PM
93rd AVENUE BRIDGE	6:00 PM	8:00 PM
94th AVENUE BRIDGE	6:00 PM	8:00 PM
95th AVENUE BRIDGE	6:00 PM	8:00 PM
96th AVENUE BRIDGE	6:00 PM	8:00 PM
97th AVENUE BRIDGE	6:00 PM	8:00 PM
98th AVENUE BRIDGE	6:00 PM	8:00 PM
99th AVENUE BRIDGE	6:00 PM	8:00 PM
100th AVENUE BRIDGE	6:00 PM	8:00 PM

Requesting to have the Las Olas, Sunrise, Oakland Park and Commercial Bridges placed on a "ON DEMAND" schedule one hour before and after the parade to help ease boat traffic while working with the automotive /pedestrian side as well.

Will your road closings affect access to parking spaces or parking lots? **No**

A.B.C

Are you planning to have any type of amusement rides?

No

If yes, name of company: _____

What type of rides are you planning? _____

(All rides must be approved by the State of Florida Bureau of Fair Rides and all permits must be secured prior to opening. Contact Ron Jacobs at jacobsr@doacs.state.fl.us or (850) 488-9790).

Who will provide clean up services?: **Profest** (Company name)

Name: **Mitch Gross**

Phone: _____

*Note: All grounds must be cleaned up **immediately** after completion of event.

Events requiring electricity are the responsibility of the applicant. All permits must be obtained through the City's Building Department at (954) 828-5191 before setting up.

Company: _____

Name of electrician: _____

Phone: _____

License #: _____

All security requirements will be determined by the City of Fort Lauderdale Police Department. EMS is required by City Ordinance to be onsite during all outdoor events.

Please attach a copy of your proposed event site plan including stage(s), other types of entertainment, activities, booths, restrooms, dumpsters, fencing, etc.

The information I have provided on this application is true and complete to the best of my knowledge. If this application is approved, I understand that **I must furnish an original certificate of General Liability Insurance naming the City of Fort Lauderdale as additionally insured, and an original certificate of liquor liability insurance if alcohol is being served.** I understand that a Parks and Recreation sponsored activity has precedence over the above schedule and I will be notified if any conflicts arise.

In addition, when approval for the event is given by the City Commission, that approval is contingent upon review and approval of the event agreement by the City Attorney's Office.

Signature of applicant

Title

Date

Please return completed application at least 90 days ahead of your planned event, along with \$100.00 application fee (payable to the City of Fort Lauderdale) to:

**Susan Fye Molnar
Outdoor Event Coordinator
1350 W. Broward Boulevard
Fort Lauderdale, FL 33312**

E-mail address: smolnar@fortlauderdale.gov
Phone: (954) 828-5362 Fax: (954) 828-5650

FIRE DEPARTMENT QUESTIONNAIRE

1. Are you planning to have canopies (no sides) for this event? ☐ Yes ☒ No

How many and what sizes? _____

Name of Company: _____

A building permit is required for canopies. Please contact Lt. Jeff at 954-828-5892.

2. Are you planning to have tents (have sides) for this event? ☐ Yes ☐ No

How many and what sizes? _____

Name of Company: _____

A building permit is required for all tents. Exit signs, emergency lights, fire extinguishers, and "No Smoking" signs are required inside tents. In addition, a fire watch at overtime rate may apply. Please contact Lt. Lucas at 954-828-5892.

3. Are you planning to have fireworks? **Yes**

Name of company conducting the show: **Dynamic Effects Fireworks**

A Fireworks permit is required for all pyrotechnics displays. Please contact Lt. D'Agostino at 954-828-5884.

4. Are you having food vendors? ☐ Yes ☒ No

How many and what kind? _____

A fire extinguisher is required for each food booth. If a propane tank is used for a fuel source, it must be secured on the outside of the food booth. A Fire Inspector is required to inspect all food booths. If inspection is required after working hours or on weekends, the cost will be \$50 - \$60 per hour.

POLICE DEPARTMENT QUESTIONNAIRE

1. Does your event require use of police vehicles? **NO** (bridges see addendum B.)

If yes, you must provide a certificate of liability insurance that includes automobile comprehensive and collision, and worker's compensation, for damage or incidents that occur in non-police action while in our employment, in addition to the required \$1,000,000 general liability naming the City as additional insured as required for all events

2. Is this a new or previously held event? **Previous**
Previous date(s)? **Each December for the past 40 years**

Any established security, traffic, or other appropriate plan(s)? **Yes X** No _____

If yes, besides Fort Lauderdale Police, who will you be using for this plan?
(private security company, volunteers, etc.)

4. Do you have an established detail of off-duty officers? **Yes X** No _____
If yes, who is your Police department contact?

Hector Martinez - Land / Sgt. Kevin Schultz - Marine Patrol
Sgt. Joe Capua - BSO Marine (Pompano area)

5. Any notable entertainers or special circumstances scheduled for your event?
Yes X No _____

Who/What? **Every year the parade hosts a celebrity grand marshal. (tba)**

I understand the off duty rate for Police personnel for ALL special events is calculated at a 3-hour minimum rate. The hourly rate and costs to be incurred by the event organizer will be quoted on the City of Ft. Lauderdale Special Events "Cost Estimate" worksheet developed at the Special Events logistics meeting and provided to the organizer.

Signature

Date

SCHEDULE ONE

1. Name of Applicant: Winterfest, Inc.
2. Name of Outdoor Event: Seminole Hard Rock Winterfest Boat Parade
3. Date and time of Event: Saturday, December 15, 2012 (3 PM- 10 PM)
4. Event Location: Parade Route- New River to the Intercoastal Waterway north to Lake Santa Barbara in Pompano Beach
Bridge Closings: Up/Open

Down Close

7 th Avenue Bridge	6:10 PM	8:00 PM
FECI Railroad Service	4:30 PM	8:00 PM
Andrews Ave Bridge	6:10 PM	8:00 PM
3 rd Avenue Bridge	6:10 PM	8:00 PM
Las Olas Blvd Bridge	7:00 PM	9:00 PM
Sunrise Blvd Bridge	7:20 PM	9:30 PM
Oakland Park Blvd Bridge	7:40 PM	10:00 PM
Commercial Blvd Bridge	8:00 PM	11:00 PM

5. Road Closings: Yes- Sagamore Road (SE 4th St) from SE 6th Ave to SE 8th Ave from 7 AM – 10 PM.
6. Alcohol: Yes