



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#22-0667

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Greg Chavarria, City Manager

DATE: September 22, 2022

TITLE: Motion Approving Agreement for Acoustic Consultant Services and Noise
Analysis with Siebein Associates, Inc – \$128,013 - **(Commission Districts
1, 2, 3 and 4)**

Recommendation

Staff recommends the City Commission approve an agreement, in substantially the form attached, for noise analysis with Siebein Associates, Inc., in an estimated total amount of \$128,013.

Background

On September 9, 2021, the City Commission adopted Resolution No. 21-177 to establish the Noise Control Advisory Committee (NCAC). The purpose of the NCAC is to evaluate the impact of noise generated in the City of Fort Lauderdale by source and recipient and make recommendation to the City Commission on the implementation of strategies that provide a balanced approach to the administration and enforcement of the City's Noise Control Program in a manner that allows business to thrive while assuring a reasonable noise comfort level for residents.

At its January 25, 2022 meeting, the NCAC unanimously voted to recommend the City Commission hire a noise consultant. On January 25, 2022, the City Commission approved the NCAC's recommendation to hire a consultant.

On March 21, 2022, the Procurement Services Division issued Request for Qualifications (RFQ) 12655-225 - Acoustic Consultant to Develop Noise Analysis and Identify Noise Contours. The solicitation due date was extended three times due to low participation in the process. It opened on May 5th, 2022, with one response from Siebein Associates, Inc. The firm is registered with the State of Florida as a certified Woman Owned Business.

Since the City received a single bid, the following City code section allows for negotiation: Sec. 2-178 (c) - *Duties, responsibilities, authorizations, and accountabilities*. The chief procurement officer shall have the following duties, responsibilities, authorizations, and accountabilities:

(9) *Negotiate reasonable prices, terms and conditions for any procurement where only*

one (1) responsive and responsible bid or proposal is received;

Staff reviewed its submittal and agreed that it is a well-qualified responsive and responsible company able to provide the required services. Negotiations were held and a final price and scope were agreed upon by both parties. Staff is therefore recommending award to Siebein Associates, Inc., for a total amount of \$128,013.

Resource Impact

There is a fiscal impact of \$128,013 for FY2022 associated with this item. Funding required for this agreement is available in the FY2022 budget account listed below:

Funds available as of July 25, 2022					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	PURCHASE AMOUNT
001-DSD040101-3199	Community Inspections	Services/Materials / Other Professional Services	\$339,649	\$198,970	\$128,013
PURCHASE TOTAL ►					\$128,013

Strategic Connections

This item supports *2022 City Commission Priority*, Community Response and Safety

This item supports the *Press Play Fort Lauderdale 2024 Strategic Plan*, specifically advancing:

- The Neighborhood Enhancement Focus Area
- Goal 4: Build a thriving and inclusive community of neighborhoods.
- The Internal Support Area
- Goal 8: Build a leading government organization that manages all resources wisely and sustainably.
- Objective: Maintain financial integrity through sound budgeting practices, prudent fiscal management, cost effective operations, and long-term planning

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Community*

This item supports the *Advance Fort Lauderdale 2040 Comprehensive Plan* specifically advancing:

- The Neighborhood Enhancement Focus Area
- The Housing Element
- Goal 2: Be a community of strong, beautiful, and healthy neighborhoods.

Attachments

Exhibit 1 - Solicitation

Exhibit 2 - Vendor Response

Exhibit 3 - Final proposal after negotiations

Exhibit 4 - Agreement

Prepared by: Porshia L. Williams, Assistant Director, Development Services
Department
James Hemphill, Asst. Manager Procurement and Contracts, Finance
Friseta Davis, Senior Administrative Assistant, Finance

Department Director: Chris Cooper, Development Services Department
Susan Grant, Finance