

## CHANGE ORDER NO. 4 TO TASK ORDER No. 6

Second Additional Time Extending Construction Administrative Services

Dated this 4<sup>th</sup> day of February 2025

FORT LAUDERDALE POLICE DEPARTMENT

NEW POLICE HEADQUARTERS

### PROFESSIONAL SERVICES

This Change Order between the City of Fort Lauderdale, a Florida municipal corporation ("CITY"), and AECOM Technical Services, Inc., a California corporation authorized to transact business in Florida ("CONSULTANT"), is pursuant to the Consultant Services Agreement dated September 21, 2020 ("MASTER AGREEMENT").

### PROJECT BACKGROUND

The new Police Headquarters is anticipated to be 196,000 +/- GSF in total size, with a parking garage for approximately 400 vehicles. It is anticipated that the building will be three stories in height. The Project address is 1300 West Broward Blvd, Fort Lauderdale, Florida. The total site area is approximately 17 acres which will be subdivided into two separate lots. The new Police Headquarters and parking garage will be constructed on the eastern lot which will be approximately 5.4 acres. The CITY acquired the .28 acre residential outparcel on the northeast side of the property. The parcel will then be incorporated into the new Police Headquarters Project. The current police headquarters, located on this site, shall remain operational during construction. The current Police Headquarters will then be demolished, as part of this Project, at the completion of the new facility. All other present uses, including but not limited to; Fleet Management and fueling stations, will remain operational during the construction period. Access to these areas and a minimum of 100 parking spaces must remain accessible during the construction period. The anticipated construction budget is approximately \$118,998,391 (including contingencies). This budget includes construction of the parking garage, firing range, Police Headquarters facility, and site development. CONSULTANT assumes that the construction of the Project shall be procured utilizing the construction management method specified as CMAR.

The facility will be designed to a risk category IV structure, designated as an essential facility and be CAT 5 hurricane rated. Program elements may include, but are not limited to: office space, firing range (which may be located within the new facility, a separate standalone structure and or be integrated into a parking garage structure), interview/polygraph booths, training rooms, community room, property and evidence, quartermaster, patrol division, CID unit, real time crime center (RTCC), holding cells with processing area w/ sally port, administration, gym/physical agility, roll call, full kitchen, conference space, associated support areas such as IT, maintenance; a

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multi-level parking structure that has a higher first floor including electrical power outlets to store and charge larger vehicles, emergency operations center (EOC), and a data center. The final program will be validated during Task 1b. CONSULTANT will as part of the basic services, incorporate acoustical design standards into the design. CONSULTANT will rely on past experience and industry standards as they pertain to Police Headquarters.

## **GENERAL REQUIREMENTS**

### **Design Standards**

The CONSULTANT shall be solely responsible for determining the standards the Work shall meet consistent with the standard of care in the Agreement and submit for all the requisite regulatory approvals. The design shall include, but is not limited to, the plans and specifications, which describe all systems, elements, details, components, materials, equipment, and any other information necessary for construction. The design shall be accurate, coordinated between disciplines, and in all respects, adequate for construction, and shall be in conformity, and compliance, with all applicable laws, codes, permits, and regulations consistent with the standard of care in the Agreement.

### **Quality Control**

The CONSULTANT is responsible for the quality control (QC) of its Work and of its subconsultants. The CONSULTANT shall provide to the City the list of subconsultants which shall be used for this Change Order. This list shall not be changed without prior written approval of the CITY. All subconsultant documents and submittals shall be submitted directly to the CONSULTANT for its independent QC review. The City shall only accept submittals for review and action from the CONSULTANT.

The CONSULTANT shall be responsible for the professional quality, technical accuracy, and coordination of all pre-design services, designs, drawings, specifications, and other services furnished by the CONSULTANT and their subconsultant(s) consistent with the standard of care in the contract. It is the CONSULTANT's responsibility to independently QC its plans, specifications, reports, electronic files, progress payment applications, schedules, and all project deliverables required by this Change Order.

### **Project Schedule**

The CONSULTANT shall perform the Work outlined in this Change Order as a continuation of services.

## **SPECIFIC SCOPE OF SERVICES**

The Scope of Services to be provided by CONSULTANT shall be as follows:

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CONSULTANT will continue to provide Construction Administration Services as outlined in the Master Agreement per Exhibit A, Task Order 6, and as per the proposal dated December 18, 2024 (Attachment A).

**PERFORMANCE SCHEDULE**

The CONSULTANT shall perform the proposed services to provide Project Management, Architecture and Engineering services for an additional period of eighteen (18) months of Construction Administrative Services to the Project’s Final Completion date.

**PROJECT FUNDING**

Performance of this Change Order is at the CITY’s discretion and may be contingent upon the CITY receiving funding and work shall not begin until the CITY provides a Notice to Proceed to CONSULTANT for this Change Order.

**METHODS OF COMPENSATION**

CONSULTANT’s Work is to be performed under a Lump Sum fee of Nine Hundred Forty-Six Thousand Nine Hundred Fifteen Dollars and 78/100 Cents (\$946,915.78) to complete the Scope of Services as outlined in this proposal and broken down as follows:

Task 6 Construction Administration – Phase I-	\$578,143.30
January 2025 – October 2025 (10 months)	\$57,814.33 per month
Task 6 Construction Administration – Phase II	\$368,772.48
November 2025 – June 2026 (8 months)	\$46,096.56 per month
TOTAL LUMP SUM -	\$946,915.78

Payment terms for this Work shall be consistent with the Master Agreement.

**[THIS SPACE WAS INTENTIONALLY LEFT BLANK]**

IN WITNESS OF THE FOREGOING, the Parties have set their hands and seals the day and year first written above.

CITY OF FORT LAUDERDALE, a Florida municipal corporation

By: \_\_\_\_\_  
SUSAN GRANT  
Acting City Manager

Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
DAVID R. SOLOMAN  
City Clerk

Approved as to Legal Form and Correctness:  
D'Wayne M. Spence, Interim City Attorney

By: \_\_\_\_\_  
RHONDA MONTOYA HASAN  
Senior Assistant City Attorney

CONSULTANT

WITNESSES:

AECOM TECHNICAL SERVICES, INC., a California corporation authorized to transact business in the State of Florida

\_\_\_\_\_  
Signature

By: \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

ATTEST:

\_\_\_\_\_  
Print Name

By: \_\_\_\_\_  
Secretary

(CORPORATE SEAL)

STATE OF \_\_\_\_\_:

COUNTY OF \_\_\_\_\_:

The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization, this \_\_\_\_\_ day of \_\_\_\_\_, 2025, by \_\_\_\_\_ as \_\_\_\_\_, for AECOM Technical Services, Inc., a California corporation authorized to transact business in the State of Florida.

\_\_\_\_\_  
(Signature of Notary Public - State of Florida)

\_\_\_\_\_  
(Print, Type, or Stamp Commissioned Name of Notary Public)

Personally Known \_\_\_\_\_ OR Produced Identification \_\_\_\_\_  
Type of Identification Produced: \_\_\_\_\_

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**Attachment A**

**Additional Services for Extended Construction Administration to New Police Headquarters  
Agreement  
RFQ No. 12335-206**

**1. SUMMARY OF SERVICES TO BE RENDERED**

The project for the new Police Headquarters for the City of Fort Lauderdale located at 1300 West Broward Blvd, Fort Lauderdale Florida is anticipated to be 190,980 GSF 3-story building, with a parking garage for approximately 452 vehicles.

In the original contract, the City included an eighteen (18) month construction administrative duration. Upon the CMAR contract execution, the Substantial Completion date was 959 calendar days from their Notice to Proceed, and Final Completion was designated to occur 90 calendar days after the Substantial Completion date. The City issued a one (1) month extension for construction administration in October 2024. The work anticipated is a continuation of the basic services included in the master agreement under Task 6 such as Submittal, RFI, Change Order and Pay Application review and responses.

The proposed services are to provide Project Management, Architecture and Engineering services for an additional period of eighteen (18) months of Construction Administrative Services to the project’s Final Completion date.

**Task 6 – Construction Administration**

A. During the Construction Administration Phase, AECOM will provide administration of the contract for construction. AECOM’s responsibility to provide construction contract administration services under this scope will start after the receipt of Notice to Proceed (NTP). Substantial Completion is defined as the date when the facility can be used for the intended purpose.

- 1. Construction Administration
  - AECOM will utilize document management software as established by the CMAR. It is expected the project will continue using a digital system Procore for document control.
- 2. Construction Observation.
  - AECOM will visit the site at intervals appropriate to the stage of the City’s operations and progress of the construction.

**Site Visit Frequency:**

(1) Architect	every month or twenty (20) total visits anticipate
(2) M-E-P Engineer	eight (8) visits anticipated
(3) Fire Safety Engineer	four (4) visits anticipated
(4) Structural Engineer	eight (8) visits anticipated
(5) Civil Engineer & Landscape Architect	ten (10) visits anticipated
(6) Wireless, BDA and DAS Engineer	three (3) visits anticipated
(7) Security Engineer	three (3) visits anticipated
(8) System Design Engineer	three (3) visits anticipated

3. Special Inspections
  - Testing required for Water System, Sanitary System, paving, grading and drainage system certification will be scheduled as required by the construction schedule, but not to exceed the number of Civil site visits listed above. It is the CMAR responsibility to coordinate through AECOM the scheduling of testing required for certifications. Additional testing required due off sequence requests, will be performed as additional services. AECOM will perform periodic observation of construction as necessary to confirm construction is in accordance with the approved plans. The construction observations and certification for the work is for an anticipated construction period of 8 months for utilities.
4. Submittal Reviews:
  - AECOM will review submittals, such as shop drawings, product data, mock-ups, and samples for the project, for the limited purpose of checking for conformance with information given and the design intent expressed in the contract documents. Such action will be taken subsequent to CMAR review and approval. Review of submittals will be conducted with reasonable promptness (ten working days turn around) as to cause no delay in the project or in the activities of the CMAR. AECOM will maintain a record of submittals and copies of submittals supplied by the CMAR in accordance with the requirements of the contract documents. AECOM will perform up to two (2) reviews of each Shop Drawing, Product Data item, sample and similar submittal. It is assumed Shop drawings will be submitted as one consolidated package for each respective section following CSI numbering and requirements as determined on the Project Specifications.
  - AECOM anticipates twenty-three (23) submittals as listed in Exhibit A that was provided by the CMAR. AECOM will be entitled to additional services if a submittal takes more than 2 reviews for approval and if there are more than the stated submittals.
5. RFIs:
  - AECOM will review properly prepared and timely requests by the CMAR for additional information about the contract documents. RFI's should include a detailed written statement that indicates the specific drawings or specifications in need of clarification and the nature of the clarification requested. It is expected RFI's to be used as time sensitive documents meant to clarify technical items on the construction documents. Any other requests should be done via other means. AECOM will be entitled to additional services for RFIs requiring changes in design caused by omissions, off sequence work or lack of coordination by the CMAR. Review of RFIs will be conducted with reasonable promptness (five working days turn around)
  - AECOM anticipates reviewing and responding to three hundred and fifty (350) properly prepared RFIs from the CMAR. It is assumed that fifty percent (50%) of these RFIs will be for the Architect & Interior Designer to review and provide a response. It is assumed that fifty percent (50%) of these RFIs will be for the engineers to review and provide a response. AECOM will be entitled to additional services if there are more than the stated RFIs
6. Change Orders:
  - AECOM will review Proposed Change Orders and provide Construction Change Directives. Review requests for changes in the project, including adjustments to the contract sum or contract time.
7. Review Applications for Payment.
  - AECOM will visit the site per the intervals noted above to process application for payment. AECOM shall review and certify the amounts due the CMAR and shall issue certificates in such amounts and maintain a record of the applications and certificates for payment.

8. Substantial Completion Inspection:

- Upon the request of the City, AECOM will conduct inspections of the completed work to determine compliance with construction contract documents. Such inspections should be conducted to check the CMAR fulfillment of the requirements of the contract documents as it pertains to the construction of the project and to verify accuracy and completeness of the punch list prepared by the CMAR.
- It is assumed that there will be one (1) inspection for the Parking Garage, one (1) inspection for the Headquarters and (1) inspection for the Site work.
- It is assumed that the Parking Garage and Headquarters will require substantial completion inspection to proceed ahead of the site work inspection based on the CMARs construction schedule.

9. Meetings

- a. Construction Progress Meetings. AECOM will attend AOC coordination meetings once a month at the construction site or at a location as determined by the City.
- b. It is assumed the CMAR will be responsible for recording and issuance of meeting minutes.
- c. Construction Progress Calls. AECOM will attend coordination teleconference meetings.
- d. Building Envelope Visual Inspection Services will continue under Change Order 3 to Task 6. AECOM will perform the discretionary water tightness inspections of the building's windows, doors and precast joints.

10. Deliverables

- Construction Observation Reports
- Monthly Observation Reports

2. FEES

AECOM's work is to be performed under a Lump Sum fee of \$946,915.78 (Nine Hundred Forty-six Thousand Nine Hundred Fifteen Dollars and 78/100) to complete the scope of services as outlined in this proposal and broken down as follows:

Description	Fee
Task 6 Construction Administration – Phase I	\$578,143.30
January 2025 – October 2025 (10 months)	\$57,814.33 per month
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<b>TOTAL LUMP SUM</b>	<b>\$946,915.78</b>

Payment terms for this work shall be consistent with the Master Agreement.

3. PROJECT SCHEDULE

It is assumed the work as defined in this Agreement will be completed concurrent with the CMAR schedule of 959 calendar days from their Notice to Proceed, and Final Completion date is 90 calendar days thereafter the Substantial Completion date.

The proposed total lump sum amount is based on a monthly construction administration fee per month for 18 months consistent with the fully executed GMP. If the construction schedule is reduced or increased based on the City's approved schedule changes, AECOM will be paid for the full monthly rate for the full or portions of the months in which Construction Administrative service are provided. If the construction and Construction Administrative services are completed earlier than 18 months, AECOM



will be compensated for the months in which Construction Administrative services occurred. If the construction extends beyond 18 months, AECOM will be compensated at the monthly rate.