



**CITY OF FORT LAUDERDALE**  
**City Commission Agenda Memo**  
**REGULAR MEETING**

**#23-0691**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Greg Chavarria, City Manager

**DATE:** December 19, 2023

**TITLE:** Motion Approving a Service Agreement with an effective date retroactive to October 1, 2023, for a Proprietary Purchase of Annual Maintenance and Support for Fire Station Alerting with Keylite Power and Lighting Corp. and Honeywell International, Inc. - \$152,754.71 - (**Commission Districts 1, 2, 3 and 4**)

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**Recommendation**

Staff recommends the City Commission approve a service agreement with an effective date retroactive to October 1, 2023, in substantially the form attached, for the purchase of annual maintenance and support for the Fire Station Alerting System (FSA) from with Keylite Power and Lighting Corp. (Keylite) and US Digital Designs, Inc. (USDD) for an initial one-year term amount of \$152,754.71; and authorize the City Manager to approve three (3) one-year renewal options, in the estimated renewal annual amount of \$152,754.71, for a potential total contract amount of \$611,018.84, contingent upon appropriation of funds.

**Background**

The Information Technology Services (ITS) Department operates a US Digital Designs (USDD) Fire Station Alerting System (FSA), which serves all twelve (12) Fort Lauderdale Fire-Rescue (FLFR) Stations. This system is utilized by Fire Dispatch to notify Fire-Rescue personnel of emergency calls that have been dispatched to them when they are in quarters. This mission-critical equipment requires routine maintenance, updates, and repairs. Only USDD approved service organizations may perform maintenance work on the FSA. Keylite is the only approved service organization for Broward County.

Approval of the FSA Maintenance and Support Agreement will provide necessary continued support to this mission-critical system. This FSA meets all Station Alerting criteria demanded by the Insurance Services Office for a Class One Fire Department rating. Additionally, it enables FLFR's ongoing mission support for protecting life and property.

Pursuant to Section 2-181(f)(3), Code of Ordinances of the City of Fort Lauderdale, Florida, the City may purchase proprietary items, as defined in Section 2-173, without the necessity of competitive solicitation. As defined by the Code, a proprietary item is not

readily available from more than one supplier, manufacturer, or person and is unique in nature without competitive solicitation.

### **Resource Impact**

There will be a fiscal impact to the City in the amount of \$152,754.71 in FY2024. Future expenditures are contingent upon approval and appropriation of the annual budget.

<b><i>Funds available as of November 20, 2023</i></b>					
<b>ACCOUNT NUMBER</b>	<b>COST CENTER NAME (Program)</b>	<b>CHARACTER/ ACCOUNT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AVAILABLE BALANCE (Character)</b>	<b>AMOUNT</b>
10-581-2233- 516-30-3410	Radio Communications	Services & Materials/ Radio Repair & Maintenance	\$1,069,731	\$1,069,731	\$152,754.71
			<b>TOTAL AMOUNT ►</b>		\$152,754.71

### **Strategic Connections**

This is *2024 Commission Priority*, specifically advancing the Public Safety initiative.

This item supports the *Press Play Fort Lauderdale 2024* Strategic Plan, specifically advancing:

- The Internal Support Focus Area
- Goal 8: Be a leading government organization that manages all resources wisely and sustainably.
- Objective 4: Provide a reliable and progressive technology infrastructure.

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are Ready.

### **Attachments**

Exhibit 1 - Keylite Sole Provider Letter

Exhibit 2 - Keylite Estimate

Exhibit 3 - R1426611P1-Keylite- BC Agreement

Exhibit 4 - CoFL-US Digital Designs-Keylite End User Agreement

Exhibit 5 - CoFL-Keylite-Honeywell Service Agreement

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