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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Chris Lagerbloom, ICMA-CM, City Manager

**DATE:** July 5, 2022

**TITLE:** Motion Approving Final Ranking, Negotiated Fee Schedule, and  
Agreement for Melrose Manors Neighborhood Stormwater Improvements  
Consultant Services – HDR Engineering, Inc. - \$2,200,000 -  
**(Commission District 3)**

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**Recommendation**

Staff recommends the City Commission approve the final ranking of firms, negotiated fee schedule, and agreement for the Melrose Manors Neighborhood Stormwater Improvements Consultant Services with HDR Engineering, Inc. (HDR), in substantially the form attached, in the amount of \$2,200,000.

**Background**

The City of Fort Lauderdale solicited firms to provide professional services related to stormwater and pump station improvements with the required services outlined below:

- Conceptual engineering
- Final design
- Permitting
- Bidding

Construction Management/Construction, Engineering and Inspection (CEI) services will be addressed via a future CAM.

The timeline of the solicitation process included the following:

- January 27, 2022 – Request for Qualifications (RFQ) 12632-626 was issued for Melrose Manors Neighborhood Stormwater Improvements Consultant Services.
- March 4, 2022 – The RFQ closed with a total of five (5) firms submitting proposals.
- April 1, 2022 – The Evaluation Committee (Committee) met to evaluate proposals. The firms were ranked based on the evaluation criteria shown in the table below. It

was agreed that the top three firms, Black & Veatch Corporation, Hazen & Sawyer, P.C. and HDR, should be required to make presentations.

<b>Evaluation Criteria</b>	<b>Weight (%)</b>
Qualifications of Firm	20
Experience	20
History and Past Performance of the Firm	15
Approach to Scope of Work	20
Volume of Previous work awarded by the City; Location and proximity to the City	10
Ability to meet time and budget requirements	10
M/WBE Participation Efforts	5
<b>TOTAL</b>	<b>100</b>

- May 10, 2022 – The Committee met to evaluate presentations of the three firms. The firms’ presentations were ranked based on evaluation criteria shown in the table above and, after careful consideration, the Committee decided to select one firm.

The Committee reviewed the submissions and presentations from each vendor and determined that the selected vendor, HDR, met the criteria specified in the published RFQ. Only one (1) of the five (5) firms indicated their status as a Disadvantaged Business Enterprise.

**Resource Impact**

There is a fiscal impact to the City in the amount of \$2,200,000 for this contract award and \$500,000 for estimated in-house project management fees, for a total cost of \$2,700,000. Funds for this contract in the total amount of \$2,700,000 are available in the FY 2022 Community Investment Plan in the account listed below:

<b>Funds available as of June 21, 2022</b>					
<b>ACCOUNT NUMBER</b>	<b>INDEX NAME (Program)</b>	<b>CHARACTER CODE/ SUB-OBJECT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AVAILABLE BALANCE (Character)</b>	<b>PURCHASE AMOUNT</b>
473-P12719.473-6534	Melrose Manors Stormwater Improvements	Capital Outlay/ Consultant Engineering	\$2,865,923	\$2,863,747	\$2,700,000
<b>PURCHASE TOTAL ►</b>					<b>\$2,700,000</b>

## **Strategic Connections**

This item is a *2022 Top Commission Priority*, advancing the Infrastructure and Resilience initiative.

This item supports the *Press Play Fort Lauderdale 2024 Strategic Plan*, specifically advancing:

- The Infrastructure Focus Area
- Goal 1: Build a sustainable and resilient community.
- Objective: Proactively maintain our water, wastewater, stormwater, road, and bridge infrastructure

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Ready*

This item supports the *Advance Fort Lauderdale 2040 Comprehensive Plan* specifically advancing:

- The Infrastructure Focus Area
- The Sanitary Sewer, Water & Stormwater Element
- Goal 6: Ensure that all areas of the City are reasonably protected from flooding giving due consideration to the City's natural and built environment.

## **Attachments**

Exhibit 1 - Evaluation Tabulation

Exhibit 2 - Agreement

Exhibit 3 – Solicitation

Exhibit 4 – HDR proposal

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