



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#17-0114

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: June 6, 2017

TITLE: Resolution Approving the Consolidated Budget Amendment to Fiscal Year
2017 – Appropriation

Recommendation

It is recommended that the City Commission adopt a resolution amending the Fiscal Year 2017 Budget and Community Investment Plan (CIP).

Background

Examples of recommended actions within the budget amendment are:

- transfer between funds;
- transfer between capital and operating budgets;
- transfer between capital projects;
- acceptance and appropriation of grant funding;
- amendment to staffing level;
- appropriation from fund balance; and
- appropriation for modified revenue and related expenditures.

Staff is recommending that the City Commission amend the FY 2017 Operating Budget and Community Investment Plan by approving the following transfers and appropriations:

Fire-Rescue

A. Appropriation of Grant Funds - Grant Fund – Emergency Medical Services (EMS) County Grant Program – \$14,282

The State of Florida, Department of Health, Bureau of Emergency Medical Services through Broward County Office of Medical Examiner & Trauma Services has sub-granted the FY 2017 Broward County Emergency Medical Services (EMS) Grant Program to the City of Fort Lauderdale to provide funds to address EMS equipment, training and other needs.

Staff recommends that the City Commission amend the FY 2017 Budget in the amount of \$14,282 for the EMS county grant program.

Community Redevelopment Agency (CRA)

B. Transfer Between Funds – CRA Fund, CRA Business Incentives Fund – Land Acquisition – \$190,000

In order for the CRA to purchase property from the City, the funding needs to move to the proper CRA Incentive Account.

Staff recommends that the City Commission amend the FY 2017 Budget in the amount of \$190,000 to transfer funds appropriated for business incentives for land acquisition. There is an associated CAM #17-0444.

Parks and Recreation

C. Transfer Between Capital Projects – General Capital Fund – Playground Replacement Projects - \$232,567

As part of the FY 2017 Community Investment Plan, funding was appropriated for the replacement of five playgrounds. Funding for these playgrounds was combined into one project pending additional planning and community outreach to determine the funding needed for each individual project. At this time, cost estimates for two of the parks have been completed and funding should be moved from the general playground replacement project to the more specific projects.

Staff recommends that the City Commission amend the FY 2017 Community Investment Plan (CIP) in the amount of \$232,567 for specific playground replacement projects. There is an associated CAM# 17-0612.

D. Transfer From Operating Budget to Capital Project – General Fund, General Capital Fund – Carter Park Stormwater Projects - \$70,000

Carter Park has flooding problems. A variety of repairs are necessary to alleviate flooding problems in the ball cages and improvements to the north parking area. On March 7, 2017, CAM #17-0107, funds were previously appropriated from a subsidiary account set up for Orange Bowl renovations at Carter Park to general operating for stormwater improvements within the park. It has been determined that these repairs will constitute a capital project. This item will move the money into a capital project to appropriately account for the improvements.

Staff recommends that the City Commission amend the FY 2017 Community Investment Plan (CIP) and Budget in the amount of \$70,000 for Carter Park stormwater projects.

E. Transfer from Capital Project to Operating Budget – General Fund, General Capital Fund – HVAC Replacement for Police Station - \$32,479

As part of the FY 2017 Community Investment Plan, funds were appropriated into a Facilities Assessment project for the various facility repairs and replacements. The HVAC unit on the second floor of the Police Department has had critical failures and is beyond repair and requires a complete replacement. To complete this HVAC replacement, project funding should be moved from a Facilities Assessment capital project to the Facilities Maintenance operating budget.

Staff recommends that the City Commission amend the FY 2017 Community Investment Plan (CIP) and Budget in the amount of \$32,479 to replace the HVAC unit at the Police Station. There is an associated CAM# 17-0714.

Transportation and Mobility

F. Appropriation of Grant Funds - Airport Fund - FXE Administration Building Renovation - \$800,000

The City of Fort Lauderdale was awarded a grant of up to \$800,000 from the Florida Department of Transportation (FDOT) for the renovation of the FXE Administration Building at the Fort Lauderdale Executive Airport. The required grant match amount of \$200,000 (20% of \$1,000,000) is available in the current project budget.

Staff recommends that the City Commission amend the FY 2017 Community Investment Plan in the amount of \$800,000 for FXE Administration building renovations.

Public Works

G. Transfer Between Capital Projects – General Capital Projects Fund, Bond Fund – City Hall Americans with Disabilities (ADA) Improvements - \$372,732.25

This project will account for costs associated with ADA improvements to City Hall 1st and 8th floors and access from the Parking Lot. Work includes but is not limited to 1st and 8th floors unisex toilet room improvement, drinking fountains, covered ADA access ramp from lobby to Commission Chambers, and modification to existing ADA access ramp into City Hall lobby. This is a priority to satisfy the ADA Corrective Action Settlement plan.

These funds are available in ADA Settlement General Funds Buildings Corrective Actions project. This transfer will complete the project scope allowing the project to be closed.

Staff recommends that the City Commission amend the FY 2017 Community Investment Plan in the amount of \$372,732.25 for City Hall ADA improvements.

H. Appropriation of Fund Balance – Special Obligation Construction 2011 – South Side School Enclosures - \$94,098.24

This additional funding is for construction of the dumpster enclosure and the condenser enclosure for the South Side School Restoration Project.

Staff recommends that the City Commission amend the FY 2017 Community Investment Plan in the amount of \$94,098.24 for South Side School enclosures.

Information Technology Services

I. Appropriation of Fund Balance – Central Services Fund – Access Control - \$839,400

Access control is utilized in buildings throughout the City to limit and track access to various facilities. This project is to upgrade and consolidate access control systems throughout the City into one city-wide access control platform, allowing staff to centrally manage all facilities from one system/location.

Staff recommends that the City Commission amend the FY 2017 Community Investment Plan in the amount of \$839,400 for access control.

City Attorney

J. Appropriation for modified revenue and related expenses - General Fund – Florida Bar donation - \$1,000

The City was awarded a one-time donation in the amount of \$1,000 from the City, County & Local Government Law Section of the Florida Bar to provide a lump sum stipend to one or more summer intern(s) in the City Attorney's Office. There is no match, contingency, or special accounting required for this grant award.

Staff recommends that the City Commission amend the FY 2017 Budget in the amount of \$1,000 to appropriate the Florida Bar donation.

City Manager

K. Appropriation of Grant Repayment - Grant Fund - Chronic Homelessness Housing Grant Refund - \$5,973.83

The City is required to repay Broward County for the ineligible expenses related to the Chronic Homelessness Housing Grant in the amount of \$16,372.29 to finalize and close the audit findings. The grant has a balance of \$10,398 in City match funds that can be used for the remainder of the repayment.

Staff recommends that the City Commission amend the FY 2017 Budget in the amount of \$5,973.83 for the Chronic Homelessness Housing Grant refund. There is an associated CAM# 17-0674.

Where applicable, the approval of companion agenda items listed below is contingent upon the approval of the respective companion items as part of this consolidated budget amendment.

Fire-Rescue

A. Appropriation of Grant Funds - Grant Fund – Emergency Medical Services (EMS) County Grant Program – \$14,282

Source:

<i>Funds available as of May 12, 2017</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	ACTUAL RECEIVED (Character)	AMOUNT
129-GPEDISIM17-D240	FY17 Pediatric Simulators	Intergovt Revenues/ Florida Dept. of Health Thru Broward County	\$0	\$0	\$14,282
TOTAL AMOUNT →					\$14,282

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GPEDISIM17-6499	FY17 Pediatric Simulators	Capital Outlay/ Other Equipment	\$0	\$0	\$14,282
TOTAL AMOUNT →					\$14,282

Community Redevelopment Agency (CRA)

B. Transfer Between Funds – CRA Fund, CRA Business Incentives Fund – Land Acquisition – \$190,000

Source:

<i>Funds available as of May 12, 2017</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
119-CRA091705-4203	Property Tax Reimbursement FY17	Other Operating Expenses/ Redevelopment Project	\$2,040,000	\$2,040,000	\$190,000
TOTAL AMOUNT →					\$190,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-FD001-9901	General Fund	Other Sources/ CRA Business Incentives Fund	\$0	\$0	\$190,000
TOTAL AMOUNT →					\$190,000

Parks and Recreation

C. Transfer Between Capital Projects – General Fund – Playground Replacement Projects - \$232,567

Source:

<i>Funds available as of May 4, 2017</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12248.331-6599	City-wide Playground Replacements	Capital Outlay / Construction	\$725,000	\$725,000	\$232,567
TOTAL AMOUNT →					\$232,567

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12302.331-6599	George English Playground Replacement	Capital Outlay / Construction	\$0	\$0	\$171,267
331-P12303.331-6599	Benneson Playground Replacement	Capital Outlay / Construction	\$0	\$0	\$61,300
TOTAL AMOUNT →					\$232,567

D. Transfer Between Capital Projects – General Fund, General Capital Projects – Carter Park Stormwater Projects - \$70,000

Source:

<i>Funds available as of May 12, 2017</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-PKR070501-3437	Facility Maintenance	Services/Material/ Imp Rep & Maint	\$3,403,744	\$1,622,497	\$70,000
TOTAL AMOUNT →					\$70,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12297.331-6599	Carter Park Stormwater Improvements	Capital Outlay/ Construction	\$0	\$0	\$70,000
TOTAL AMOUNT →					\$70,000

E. Transfer from Capital Project to Operating Budget – General Fund, General Capital Fund – HVAC Replacement for Police Station - \$32,479

Source:

<i>Funds available as of May 30, 2017</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12164.331-6599	Facilities Assessment - Int Repair/Construction	Capital Outlay/ Construction	\$636,000	\$631,932	\$32,479
TOTAL AMOUNT →					\$32,479

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-PKR070501-6499	Facility Maintenance Support	Capital Outlay/ Other Equipment	\$0	\$0	\$32,479
TOTAL AMOUNT →					\$32,479

Transportation and Mobility

F. Appropriation of Grant Funds - Airport Fund - FXE Administration Building Renovation - \$800,000

Source:

<i>Funds available as of May 4, 2017</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-P12188.468A-D479	FXE Administration Building Renovation	Intergov't Revenue/ FDOT Transportation	\$0	\$0	\$800,000
TOTAL AMOUNT →					\$800,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-P12188.468A-6599	FXE Administration Building Renovation	Capital Outlay/ Construction	\$0	\$0	\$687,800
468-P12188.468A-6534	FXE Administration Building Renovation	Capital Outlay/ Engineering Fees	\$0	\$0	\$112,200
TOTAL AMOUNT →					\$800,000

Public Works

G. Transfer Between Capital Projects – General Capital Projects Fund, Bond Fund – City Hall Americans with Disabilities (ADA) Improvements - \$372,732.25

Source:

<i>Funds available as of May 24, 2017</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P10720.331-6599	ADA Settlement General Fund Buildings	Capital Outlay/ Construction	\$1,755,220	\$372,732	\$372,732.25
TOTAL AMOUNT →					\$372,732.25

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P11687.331-6599	City Hall Access Improvements	Capital Outlay/ Construction	\$0	\$0	\$367,782.25
344-P10720.344-6599	ADA Settlement General Fund Buildings	Capital Outlay/ Construction	\$52,922	(\$4,950)	\$4,950.00
TOTAL AMOUNT →					\$372,732.25

H. Appropriation of Fund Balance – Special Obligation Construction 2011 – South Side School Enclosures - \$94,098.24

Source:

<i>Funds available as of May 31, 2017</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
345-FD345.01-9901	Special Obligation Construction 2011	Other Uses/ Appropriated Year End Balance	N/A	N/A	\$94,098.24
TOTAL AMOUNT →					\$94,098.24

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
345-P10777.345-6599	South Side School - Purchase and Restoration	Capital Outlay/ Construction	\$32,656	\$0	\$94,098.24
TOTAL AMOUNT →					\$94,098.24

Information Technology Services

I. Appropriation of Fund Balance – Central Services Fund – Access Control - \$839,400

Source:

<i>Funds available as of May 4, 2017</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
581-FD581.01-9901	Central Services Fund	Other Uses/ Appropriated Year End Balance	N/A	N/A	\$839,400
TOTAL AMOUNT →					\$839,400

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
581-P12305.581-6564	Access Control Upgrade - CityWide	Capital Outlay/ Equipment Purchase	\$0	\$0	\$739,400
581-P12305.581-6550	Access Control Upgrade - CityWide	Capital Outlay/ Administration	\$0	\$0	\$100,000
TOTAL AMOUNT →					\$839,400

City Attorney

J. Appropriation for modified revenue and related expenses - General Fund – Florida Bar donation - \$1,000

Source:

<i>Funds available as of May 16, 2017</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	ACTUAL RECEIVED (Character)	AMOUNT
001-ATT010101-N457	City Attorney	Misc Revenue/ Outsider Donations	\$276,241	\$161,458	\$1,000
TOTAL AMOUNT →					\$1,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-ATT010101-1107	City Attorney	Salaries & Wages/ Part Time Salaries	\$3,176,953	\$1,415,389	\$1,000
TOTAL AMOUNT →					\$1,000

City Manager

K. Appropriation of Grant Repayment - Grant Fund - Chronic Homelessness Housing Grant Refund - \$5,973.83

Source:

<i>Funds available as of May 17, 2017</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-FD001-9129	General Fund	Other Uses/ Transfer to Misc. Grants	\$1,148,922	\$169,777	\$5,973.83
TOTAL AMOUNT →					\$5,973.83

Source:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	ACTUAL RECEIVED (Character)	AMOUNT
129-GHOMEL14A-Q001	Chronic Homelessness Housing Grant	Other Sources/ General Fund	\$98,328	\$98,328	\$5,973.83
TOTAL AMOUNT →					\$5,973.83

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GHOMEL14A-3216	Chronic Homelessness Housing Grant	Services/Material/ Costs/Fees/Permits	\$325,087	\$38,185	\$5,973.83
TOTAL AMOUNT →					\$5,973.83

Strategic Connections

This item is a Press Play Fort Lauderdale Strategic Plan 2018 initiative, included within the Internal Support Cylinder, specifically advancing:

- Goal 12: Be a leading government organization, managing our resources wisely and sustainably.
- Objective 1: Ensure sound fiscal management

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Community*.

Related CAMs

CAMs #17-0444, CAM# 17-0674, CAM# 17-0612, CAM# 17-0714

Attachment

Exhibit 1 – Resolution

Prepared by: Laura Reece, Budget Manager

Department Director: Lee R. Feldman, ICMA-CM, City Manager’s Office